



City of Gilroy
Housing Advisory Committee
ADMINISTRATIVE GUIDELINES

Purpose

The City recognizes development and maintenance of housing and access to housing opportunities for all Gilroy residents as high priorities. To further its efforts in engaging the community in developing and implementing policies toward these goals, the City is establishing a nine-member *Housing Advisory Committee* comprised of community stakeholders.

Duties

The Housing Advisory Committee shall perform the following duties:

- Participate in the development and/or amendment of Housing Element policies and objectives;
- Assist staff and the City Council in identifying housing needs within the community;
- Advise City Council regarding existing and potential affordable housing programs and guidelines;
- Make recommendations to City Council regarding development opportunities for affordable housing;
- Assist staff and the City Council in promoting greater public understanding of affordable housing and homeless issues;
- Participate in the selection of consultants and other resources to assist the City in housing policy development and implementation;
- Advocate for development and maintenance of a variety of housing types and opportunities; and
- Serve as a medium for informational exchange with community representatives and stakeholders on housing related matters.

Eligible Applicants

Any and all interested City residents, Gilroy business owners, and persons with technical expertise in areas of housing development and maintenance are eligible for appointment to the Housing Advisory Committee.

Term

Members shall serve a two-year term that may be extended by a majority decision of City Council. All members shall serve at the discretion of City Council and may

be removed by a majority decision of the City Council at any time. Upon expiration of term or termination of appointment, members will receive written notice from the Community Development Director or staff designee.

Meetings

LOCATION/DATE/TIME

Housing Advisory Meetings shall be held on the second Wednesday of each month in the Council Chambers of Gilroy City Hall, unless otherwise noted.

AGENDA

City staff shall mail to Committee members and post on City's website a meeting agenda, one week prior to the meeting date.

Conflicts of Interest

Members that have conflicts of interest with respect to existing or proposed policies, housing developments, properties, or other items presented to the Committee, scheduled on the agenda, and/ or under City Council consideration shall recuse themselves prior to discussion of such items at Committee meetings. Members who do not state their conflicts of interest may have their appointments terminated by City Council.

Resignation

Housing Advisory Committee members may resign by sending written notice to City Council care of the Community Development Director.

Membership Goals

The 9-member Committee shall strive to maintain in its membership:

- ▲ One Planning Commissioner
- ▲ One person with building or development experience in the housing industry
- ▲ One Local Affordable Housing Rep advocate
- ▲ One local property owner
- ▲ One GUSD member
- ▲ One residential tenant of a property in Gilroy (renter)
- ▲ Three residents at large