

UNHOUSED AD HOC COMMITTEE (UAHC) MEETING

APRIL 22, 2021

MEETING MINUTES

- **Welcome** – UAHC Chair Councilmember Carol Marques
 - Members present: Councilmember Marques, Councilmember Bracco, Councilmember Tovar, City Administrator Jimmy Forbis, Police Captain Jason Smith and Program Administrator Maria De Leon
 - UAHC members supported the request for meeting minutes to be public
 - Maria will work with City Clerk's Office to post meeting agendas and meeting notes
- **Debrief of Monday night's April 12 City Council meeting**
 - Although all UAHC recommendations were supported, Council wanted clarification between a Police Officer and a Community Service Officer (CSO) duties
 - What are other cities doing? Every city is different.
 - What is the mission?
 - An officer to accompany a Service Provider when they visit an encampment to conduct case management.
 - An officer to conduct various types of homeless enforcement efforts (residential, businesses, parks and other public spaces) and work alongside Service Providers.
 - What is the status of the previously approved Quality of Life Officers?
 - These positions were approved, but never filled.
 - A CSO costs less, approximately 20% - 30% less to fund.
 - Recommend doing a pilot program, and then evaluate it after a period of time for continuance.
 - The Quality of Life Officer can be a 5-year assignment after receiving specialized training.
 - Committee members will need to develop a plan to present to City Council on this.
 - Jimmy will be presenting City Council with CARES ACT funding recommendations on the May 17, 2021 City Council meeting that can include addressing un-housed recommendations.
 - Committee members should highlight achievable recommendations for City Council on May 3 City Council meeting.

- Discussed possible Gilroy Housing Manager role – similar to Morgan Hill’s current position.
- **Review of the City Council recommendations**

1. Establish a Safe Parking Program

1. This is currently being looked in to.
2. The City would look in to partnering with a local service agency to facilitate program.
3. Need to do an RFP seeking qualified and experienced agencies with good track records to facilitate the Safe Parking program.

2. Whenever possible, be proactive and support affordable housing efforts

1. On May 10, City Council Study Session, Harmony Communities has been requested to conduct a Tiny Homes presentation. City Council will receive more information about Tiny Homes then.
2. This effort may require a zoning change to fully support the program.

3. Support a mobile garbage removal program

1. Looking into staffing and program costs.
2. Recology shared they wanted to support these types efforts.
3. Looking into a service provider to facilitate a program similar to Heart Haulers.

4. Explore the purchasing of a Garbage Compactor Truck

1. Looking into the costs and benefits associated with this.

5. Ensure County, State, Water District, and private property owners are accountable for maintaining their properties’ clean

1. No funds required to do this.

6. Partner with the City of Morgan Hill

1. No funds required to do this.

7. Continue supporting Homeless Service Providers through CDBG grant funding

1. Continued funding for homeless service providers is done annually through CDBG grant allocations.

8. Coordinate monthly check in meetings with lead homeless service providers to address local homeless issues

1. Roles need to be defined and thought out.
2. What agencies will be participating?
3. These meetings can involve the periodic evaluation of Service Providers receiving city funding for homeless efforts.
4. Ensure the prevention of duplication of efforts amongst Service Providers.

9. Organization of Community Clean Up Days

1. No funds required to do this.
2. Ongoing clean ups should be rotated with community groups, faith-based agencies and service groups to prevent burn out of one or two agencies always taking the lead on these clean ups.

10. Endorsement of Destination Home Community Plan to End Homelessness

1. Need to have City Attorney look into this.

2. Potentially, the official City Council support can be recommended at the May 17 City Council meeting.
- 11. Research an agency that can provide drug rehab, job training and job placement**
 1. No funds required to do this.
 2. Need to identify a date to tour City Teams facility.
- 12. Hire a Quality of Life Officer**
 1. Need to bring this up at the May 3 City Council meeting
- 13. Explore the differences amongst a Police Officer and a Community Services Officer***
 1. Police Department will give presentation on the difference of a Police Officer and a Community Services Officer at an upcoming City Council meeting.
- 14. Partner with the County Office of Supportive Housing and establish a partnership to have access to their programs and services. ***
 1. Check with the County of cost for this partnership and what services will be provided (Maria to look into this).
 2. What does Case Management mean with this program?
 - Committee will take the following recommendations to City Council on May 3. City Council meeting: #1, #3, #4, #12 and #13

****New council recommendations***

- **Next Steps**
 - Distinguish which recommendations can be done right away.
- **Uvas Creek Camp Site discussion**
 - The City may be able to clean up this camp site due to its' proximity to a waterway.
- **Visit the City Teams site**
 - Potential tour dates of Monday, May 10 or Tuesday, May 11 in San Jose.
- **Establish an updated meeting schedule**
 - Maintain meetings on the 2nd and 4th Thursday of each month.
 - The agenda is posted with the meeting minutes.
- **Meeting minutes now to be public**
 - Meeting agenda will be posted with the meeting minutes.
 - Maria will work with LeeAnn and Christina Ruiz to help with this effort.
- **Next meeting date logistics**
 - Continue to meet 2 times a month on the 2nd and 4th Thursday of each month.
- **Other**
- **Adjourn Meeting**