



**MINUTES OF BICYCLE PEDESTRIAN COMMISSION REGULAR MEETING  
TUESDAY, February 25, 2020**

**1. CALL TO ORDER**

6:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Zachary Hilton - Chairperson  
Patrick Flautt - Vice Chairperson  
Lionel Gonzalez  
Chad Reeder  
Sean Reedy

**ALSO PRESENT**

Girum Awoke, Director of Public Works  
Nirorn Than, Engineer  
Sheila Castillo, Recording Secretary

**4. COMMISSION SECRETARY'S REPORT ON POSTING THE AGENDA**

The agenda for the Bicycle Pedestrian regular meeting was posted on Friday, February 21, 2020, at 3:05 p.m. in the City Hall announcement window near the Council Chambers and online in keeping with provisions of the California Brown Act.

**5. CEREMONIAL ITEMS**

Bicycle Pedestrian Commission Monthly Award for the Month of February Acknowledging Gary Heap and Nirorn Than of the City of Gilroy Public Works Engineering Department.

**6. PUBLIC PRESENTATIONS TO COMMISSION**

**A. PUBLIC COMMENT BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BICYCLE PEDESTRIAN COMMISSION**

- There were none.

**B. Valley Transportation Authority Bicycle Pedestrian Advisory Committee (VTABPAC) Report:**

- Carolyn Schimandle advised she is now Vice Chairperson of the Committee. No other report was given.

**C. Safe Routes to School Club at Gilroy High School:**

- High school students Karina Rodriguez, Kylee Gibson and Maya Boykins presented information to the BPC on their mentorship program which encourages middle school

students and helps promote walking and biking to school. The Commission commented in support of the program and commended the students on their achievements.

- Public Comment: Doug Muirhead of Morgan Hill commented on the Commission's work reaching further than Gilroy, as the work is recognized on a county level as well.

## 7. CONSENT CALENDAR

The following items on the Consent Calendar were approved unanimously.

- A. Minutes of the 1/28/2028 Regular Meeting
- B. Professional Development Training Opportunities

## 8. OLD BUSINESS

### A. Safe Routes to School (SRTS) Update:

- Commissioner Reedy advised SRTS walking rodeo is going through a crosswalk and safety education. Participants are working on developing short and long term goals for Luigi Aprea School. Walk and Roll will be held March 18th at Glenview Elementary March 18th.

### B. Measure B Education & Encouragement:

- Mr. Awoke advised a work plan has been prepared and VTA has given comments. Staff will provide updates at the March meeting.

### C. Bicycle Pedestrian Commission Monthly Award Nomination:

- Michael Kelly of Luigi Aprea School was nominated by Commissioner Patrick Flautt.

Commissioner Flautt motioned to approve Michael Kelly as the March Bicycle Pedestrian Commission Monthly Award recipient, seconded by Commissioner Hilton. The motion passes unanimously.

## 9. NEW BUSINESS

### A. Strategic Plan/Work Plan Updates for 2020:

- Commissioner Hilton advised there are goal updates on the Strategic Plan/ Work Plan presented. The Commission discussed changes and set their goals by priority.

Commissioner Hilton motioned to approve updates to the Strategic Plan/Work Plan for 2020, seconded by Commissioner Reeder. The motion passes unanimously.

### B. Standardized Bicycle Pedestrian Commission Support Letter Language:

- Commissioner Hilton spoke on the proposed language for a standard format for the support letters sent by the Commission.

Commissioner Flautt motioned to approve the standard language for support letter, seconded by Commissioner Hilton. The motion passes unanimously.

### C. Review of Capital Improvement Projects:

- Mr. Awoke and Mr. Than presented the Capital Improvement Project list and opened the floor to the Commission and the public for a question and answers period.

Commissioner Hilton motions to approve all CIP projects in the presentation and prioritize the following seven items: EN2108, EN2109, EN2111, EN2115, EN2142, EN2143, PK2101 and amend PK2110 for addition of BMX dirt or concrete pump track to Phase 4 or 5 if removed from Phase 3, seconded by Commissioner Reeder. Motion passes unanimously.

D. Submittal Requirements for Agenda Items:

- Mr. Awoke spoke on developing a deadline for agenda items to be submitted.

Commission agreed on a submittal deadline date of Monday one week prior to the meeting for items to be included on the agenda.

**10. CORRESPONDENCE**

Gilroy Counts 2020

**11. COMMISSIONER'S REPORTS**

A. Chairperson Zachary Hilton:

- Turning wheels will be June 13<sup>th</sup> from 11am to 2pm at the Gilroy Library. Thank you to city staff for producing the CIP document and presentation. Having the CIP document is a historical event.

B. Vice Chairperson Patrick Flautt:

- Propose a process of written report for oral report which will be given during the Commissioners report. Brownell Middle School engagement event – students concerned about intersection safety and speeding motorists. SRTS workshop planning with County of Santa Clara. There will be a fourth Caltrain coming to Gilroy in 2021.

C. Commissioner Lionel Gonzalez:

- No report given.

D. Commissioner Chad Reeder:

- Will not be at the next meeting.

E. Commissioner Sean Reedy:

- Infrastructure ride and other positive developments. There is going to be a family fun ride connected to the 150<sup>th</sup> Anniversary event. Party in the Park will be June 20<sup>th</sup> from 3 to 7 pm.

**12. STAFF COMMENTS**

- Mr. Awoke thanked the Commission for their hard work and for inviting city staff to present.

**13. AGENDA ITEMS FOR NEXT MEETING**

Strategic Plan and Work Plan

Brownell Middle School Presentation for a future date

Roll-call vote for remote participant

**ADJOURN:** 8:26 p.m. to the March 24th, 2020 meeting at 6pm.