



**MINUTES OF BICYCLE PEDESTRIAN COMMISSION REGULAR MEETING  
TUESDAY, May 26, 2020**

**1. CALL TO ORDER**

6:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Zachary Hilton - Chairperson  
Patrick Flautt - Vice Chairperson  
Lionel Gonzalez - absent  
Chad Reeder  
Sean Reedy

**ALSO PRESENT**

Girum Awoke, Public Works Director  
Gary Heap, Traffic Engineer  
Nirorn Than, Engineer  
Sue O'Strander, Community Development Deputy Director  
Sheila Castillo, Recording Secretary

**4. COMMISSION SECRETARY'S REPORT ON POSTING THE AGENDA**

The agenda for the Bicycle Pedestrian regular meeting was posted on Friday, May 22, 2020, at 12:50 p.m. in the City Hall announcement window near the Council Chambers and online in keeping with provisions of the California Brown Act.

**5. CEREMONIAL ITEMS**

None

**6. PUBLIC PRESENTATIONS TO COMMISSION**

**A. PUBLIC COMMENT BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BICYCLE PEDESTRIAN COMMISSION**

- None

**B. Valley Transportation Authority Bicycle Pedestrian Advisory Committee (VTABPAC) Report:**

- Carolyn Schimandle provided a written and verbal report.

Zachary Hilton, Chairperson – No comment

Patrick Flautt, Vice Chairperson – Thank you for the report, no other comment.

Chad Reeder – No comment

Sean Reedy – Thank you for the report, no other comment.

There were no public comments.

## 7. CONSENT CALENDAR

Item H was pulled from the Consent Calendar at the request of Chairperson Hilton. The following items on the Consent Calendar were then approved unanimously. (4/4)

- A. Minutes of the 1/28/2028 Regular Meeting
- B. Professional Development Training Opportunities
- C. Commission’s Strategic Plan 2020
- D. Commission’s Work Plan 2020
- E. CIP FY21-25 Letter of Support
- F. Letter of Support for Bitter Taphouse CUP 19-01 #19110033
- G. 2016 Measure B Grant Lions Creek Trail Letter of Support
- H. **Public Bike Fund Balance Sheet (PULLED FROM CONSENT CALENDAR)**

Item H, Public Bike Fund Balance Sheet was pulled from the consent calendar. Commissioner Hilton provided information of a deposit made by Sky Lake Tree Services (\$350) that is not reflected on the account balance sheet.

There were no public comments.

Commissioner Flautt motioned to approve the Consent Calendar, seconded by Commissioner Hilton.

### Roll call vote:

Zachary Hilton, Chairperson - yes  
Patrick Flautt, Vice Chairperson - yes  
Chad Reeder - yes  
Sean Reedy - yes  
The motion passes unanimously. (4/4)

## 8. OLD BUSINESS

### A. Safe Routes to School (SRTS) Update:

- Commissioner Reedy provided a verbal report. He advised the COVID-19 situation has suspended the program. There is a meeting scheduled to visit what programs will be available when school comes back in session.

There were no public comments.

Zachary Hilton, Chairperson – no comment  
Patrick Flautt, Vice Chairperson – no comment  
Chad Reeder – no comment  
Sean Reedy – no comment

### B. Measure B Education & Encouragement:

- Commissioner Hilton provided information that the budget amendment will be coming back on June 15<sup>th</sup>.
- Mr. Heap provided a brief update and stated the subject will be address at next month’s meeting.

There were no public comments.

Zachary Hilton, Chairperson – no additional comment  
Patrick Flautt, Vice Chairperson – no comment  
Chad Reeder – no comment  
Sean Reedy – no comment

- C. Bicycle Pedestrian Commission Monthly Award Nomination:
- None

There were no public comments.

Zachary Hilton, Chairperson – no comment  
Patrick Flautt, Vice Chairperson – no comment  
Chad Reeder – no comment  
Sean Reedy – no comment

## 9. NEW BUSINESS

- A. Establish Sub-Committee for Transportation Demand Management Ordinance Draft:
- Commissioner Hilton gave a brief overview of the agenda topic.
  - Andrew Ridley (Gilroy Resident) introduced himself and spoke about the need for an updated TDM ordinance. He would like to help develop an update for the ordinance.
  - Mr. Heap stated this item and Item 9B are inter-related with the General Plan, we anticipate having a plan in place by July 1<sup>st</sup> and will have an update in the near future.

Public Comment: Carolyn Schimandle asked if she can be a member of the sub-committee.

Commissioner Flautt motioned to approve a Sub-Committee for Transportation Demand Management, seconded by Commissioner Reeder.

### **Roll call vote:**

Zachary Hilton, Chairperson - yes  
Patrick Flautt, Vice Chairperson - yes  
Chad Reeder – yes  
Sean Reedy – yes  
The motion passes unanimously. (4/4)

- B. SB743 Level of Service (LOS) to Vehicle Miles Traveled (VMT):
- Commissioner Hilton spoke and stated there is no report. He would like to make this a topic for future discussion.

There were no public comments.

Zachary Hilton, Chairperson – no additional comment  
Patrick Flautt, Vice Chairperson – no comment  
Chad Reeder – no comment  
Sean Reedy - no comment

- C. Consolidated Plan and Annual Action Plan:
- Sue O'Strander presented an overview of and update on the plan to the Commission.

Public Comment: Rebecca Armendariz, Thank you for prioritizing the NRSA. Our seniors and other neighborhood resident need safe adequate areas to recreate.

Zachary Hilton, Chairperson – Thanked staff for the report

Patrick Flautt, Vice Chairperson – no comment

Chad Reeder - Uvas Creek focus needed

Sean Reedy - Cycle 5 grant may be part of this plan

## 10. CORRESPONDENCE

Bike Match South County

Bike/Walk Safety Tips

## 11. COMMISSIONER'S REPORTS

A. Chairperson Zachary Hilton:

- Reported he has not heard about the e-bike giveaways from the Air Quality Board.
- Caltrans has completed all limb work on south side of Hecker Pass /Hwy 152 and it looks great.
- Bike parking ordinance will be in front of Planning Commission in July.
- Garlic City BMX, MOU was extended another year.
- The E-bike and E-Scooter RFP has been delayed.
- There is a huge bike boom and we have a great bike network.
- Would like to see some of the E&E Measure B monies reach community biking areas and trails.

B. Vice Chairperson Patrick Flautt:

- Commended Commissioner Hilton for the bike match program. It is a good program.
- Cal train program is looking to obtain government funding. Also, may mitigate some of the budget shortfall by way of sales tax increase.

C. Commissioner Lionel Gonzalez:

- No report given.

D. Commissioner Chad Reeder:

- Thanked Commissioner Hilton for helping the community to find bikes for cycling. There a lot of people who walk and run with traffic with headphones on. Pedestrians should walk or run against traffic for their own safety.

E. Commissioner Sean Reedy:

- No report given.

## 12. STAFF COMMENTS

Mr. Heap and Nirorn Than provided an update and presentations on:

- CIP Process
- Paving and Striping Program

Public Comments:

Andrew Ridley, what percentage of repaving funding is used for the curb updating? And whether there is any appeal process to have highly walked or cycled roadways at a higher priority level. Mr. Than, the ADA compliance requirements and whether or not they are present at each location can drive up the cost of repaving respectively. Currently the City is focusing on collector and arterial streets. Next year, program recommendations are to focus on residential streets where there is more pedestrian activity.

Zachary Hilton, Chairperson – Were any of the pedestrian crosswalk timer able to be upgraded during the program planning? Mr. Than stated staff is working on a plan to present to City Council specifically for upgrading timers. He will bring the striping plan to the Commission when it is complete.

Patrick Flautt, Vice Chairperson – if the funding is pulled, is there any emergency funding for paving? Mr. Heap responded we do have funding sources for emergency situations.

Chad Reeder – no comment

Sean Reedy - no comment

### **13. AGENDA ITEMS FOR NEXT MEETING**

Measure B Education and Encouragement

Pump Head Repairs -library and downtown bike stations

**ADJOURN:** 7:20 p.m. to the June 23rd, 2020 meeting at 6pm.