



City of Gilroy

COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION

7351 Rosanna Street, Gilroy CA 95020
(408) 846-0451 (408) 846-0429 (fax)

www.cityofgilroy.org

GENERAL PLAN MAP AMENDMENT FILING REQUIREMENTS

1. **Uniform Application** – one copy
2. **Plans – 8 sets***
 - A. **Map of Property** shall include:
 1. Fully dimensioned parcel boundaries draw to a scale adequate to show the entire property and adjacent streets or properties on an 8 ½" x 11" sheet
 2. Address or location of property
 3. Area of parcel in square feet or acres
 4. A North arrow
 - B. **Site Plan** shall include:
 1. Fully dimensioned parcel boundaries drawn to a scale adequate to show the entire property and adjacent streets on a 24" x 36" sheet
 2. Area of parcel in square feet or acres
 3. All access points to the property
 4. A North arrow
 - C. **Location Map** – may be on the same sheet as the site plan and shall indicate the location of the project site in relation to streets within at least a four (4) block area
3. **Additional Information** which would illustrate or justify the proposed amendment
4. **General Plan Map Amendment Information Form** (see attached)
5. **Preliminary Environmental Questionnaire**
6. **Noticing Information** for any project requiring a Public Hearing shall include the following information, provided by a **Title Company**:
 1. Mailing List: all properties within a 500' radius of the project site
 2. Map showing subject property and other properties noticed
 3. Mailing Labels: the labels should be Avery 5160 or equivalent in size
7. **Filing Fees** (See Planning Application Fees)
8. **Indemnification Agreement for Development Applications**

*Prior to agendizing the project, additional plan sets will be required for the Planning Commission meeting.

MAPS AND PLANS MUST BE PUT INTO COLLATED INDIVIDUAL SETS, STAPLED AND INDIVIDUALLY FOLDED TO A SIZE NOT TO EXCEED 8 1/2 " X 14" IN ORDER TO FIT INTO FILE FOLDERS

**GENERAL PLAN MAP AMENDMENT
INFORMATION FORM**

(Submit additional pages if necessary)

1. Request is to amend the designation of the property located at: _____

2. Current designation: _____ 2. Proposed designation: _____

3. County tax assessor's parcel numbers: _____

4. Approximate acreage (square feet divided by 43,560): _____ acres

5. Explain the benefits of the proposed designation for this parcel:

6. Explain why the property involved in this application is more suitable for the uses associated with the proposed designation than for the uses associated with the present designation:

7. Explain why the uses associated with the proposed designation would not be detrimental to surrounding properties or the community overall:
