



Development Service Center

Hipolito Olmos C.B.O. Building Division
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Visit us: www.cityofgilroy.org

Extension Request Application

2019 California Building Code

Plan Check: Section 105.3.2 notes: "An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued; except that the building official is authorized to grant one or more extensions at a time for additional periods not exceeding 90 days each. The extension shall be requested in writing and justifiable cause demonstrated."

California Health and Safety Code

Permit: (AB 2913) Section 18938.6(a) notes: "Every permit shall remain valid for purposes of this part if the work on the site authorized by that permit is commenced within 12 MONTHS after its issuance, unless the permittee has abandoned the work authorized by the permit. Section 18938.6(b) notes: "A permittee may request an extension of a permit. The building official may grant, in writing, one or more extensions of time for periods of not more than 180 days per extension. The permittee shall request an extension pursuant to this subdivision in writing and demonstrate justifiable cause for the extension."

Renewal: Expired permits need to be renewed, which involves a renewal processing fee, and depending on the amount of time that has passed from original approval, may require re-submittal of construction documents and a subsequent plan review.

Please fill out this form to request a 180-day extension for your plan review or permit.

Plan Check Extension Request

Permit Extension Request

Name of Owner or Contractor: _____ Date: _____

Phone Number: _____ Email: _____

Mailing Address: _____

Project Address: _____

Permit Number: _____ Current Expiration Date: _____

Date of Last Passed Inspection on Record: _____

Reason for Extension Request: _____

Signature: _____ Date: _____

-FOR STAFF USE-

Extension has been: Approved Denied

New Expiration Date: _____

Building Official: _____

Approval Date: _____

#857 Code entered by: _____

Date: _____