

1. January 20, 2021 - Historic Heritage Committee Agenda Packet

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[JANUARY 20, 2021 - HISTORIC HERITAGE COMMITTEE - AGENDA
PACKET.PDF](#)



Historic Heritage Committee Meeting Agenda January 20, 2021 at 6:00 P.M.

HISTORIC HERITAGE COMMITTEE MEMBERS

Chair: Vacant

Vice Chair: David Matuszak

Member: Ian Bruesehoff

Member: Kathleen Chavez

Council Member Representative:

Peter Leroe-Muñoz

Planning Commissioner

Representative: Fabian Morales

Medina

PUBLIC PARTICIPATION IN THIS MEETING WILL BE LIMITED.

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 MEETING MATERIAL IS AVAILABLE ON THE CITY WEBSITE

www.cityofgilroy.org

In order to minimize the spread of the COVID 19 virus, the City will be offering telephone and email options for public comments at this meeting. The public is encouraged to participate in this meeting by as follows:

VIEW THE MEETING LIVE ON FACEBOOK

<https://www.facebook.com/GilroyCityHallMeetings>

PUBLIC COMMENTS WILL BE TAKEN ON AGENDA ITEMS BEFORE ACTION IS TAKEN BY THE HISTORIC HERITAGE COMMITTEE. COMMENTS MAY BE EMAILED PRIOR TO OR DURING THE MEETING TO PHIL ANGELO AT phil.angelo@cityofgilroy.org AND MUST BE RECEIVED BEFORE THE CHAIRPERSON OPENS PUBLIC COMMENT FOR THE ITEM. ADDITIONALLY, COMMENTS MAY BE MADE BY LEAVING A VOICE MESSAGE AT 408-846-0471, PRIOR TO 5:00 P.M. WEDNESDAY, JUNE 17, 2020. IMPORTANT: identify the Agenda Item Number or PUBLIC COMMENT in the subject line of your email. The Clerk will read the first three minutes of each email into the public record.

In compliance with the Americans with Disabilities Act, and Governors Order N-29-20, the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City a minimum of 2 hours prior to the meeting at (408) 846-0471.

I. OPEN MEETING

II. PLEDGE OF ALLEGIANCE

III. REPORT ON POSTING THE AGENDA AND ROLL CALL

IV. APPROVAL OF MINUTES: June 17, 2020 Meeting Minutes

V. PRESENTATIONS BY MEMBERS OF THE PUBLIC: (Three-minute time limit).

This portion of the meeting is reserved for persons desiring to address the Historic Heritage Committee on matters not on the agenda. The law does not permit Historic Heritage Committee action or extended discussion of any item not on the agenda except under special circumstances. If Historic Heritage Committee action is requested, the Historic Heritage Committee may place the matter on a future agenda. All statements that require a response will be referred to staff for reply in writing.

VI. INTRODUCTIONS

A. Introduction of New HHC Members

1. Jan Bruesehoff (12/31/2021)
2. Kathleen Chavez (12/31/2022)

VII. OLD BUSINESS:

A. Update on Historic Resource Inventory and Context Statement

1. Presentation: Cindy McCormick, Senior Planner
2. Public Comment:
3. Possible Action: Receive status update

VIII. NEW BUSINESS:

A. Selection of Committee Chair and Vice Chair

1. Presentation: Cindy McCormick, Senior Planner
2. Public Comment:
3. Possible Actions:
 - a. Motion to elect Historic Heritage Committee Chairperson
 - b. Motion to elect Historic Heritage Committee Vice Chairperson

B. 2021 Agenda Calendar

1. Presentation: Cindy McCormick, Senior Planner
2. Public Comment:
3. Possible Action: Motion to approve the 2021 Agenda Calendar

C. Update on Mills Act Property Contracts

1. Presentation: Cindy McCormick, Senior Planner
2. Public Comment:
3. Possible Action: Receive status update

IX. INFORMATIONAL ITEMS:

A. Current Planning Projects

B. HHC Training – Tentatively scheduled for February 17, 2021

X. ORAL REPORTS BY MEMBERS OF THE HISTORIC HERITAGE COMMITTEE:

Miscellaneous information and updates (no action)

ADJOURNMENT to the Next Regular Meeting of **February 17, 2021 at 6:00 pm**

Know your rights under the Gilroy Open Government Ordinance

Government's duty is to serve the public reaching its decisions in full view of the public. Commissions, task forces, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that the City operations or deliberations are conducted before the people and that the City operations are open to the people's review. For information on your rights under the open Government Ordinance, to receive a free copy of the ordinance, or to report a violation of the Ordinance, contact the open Government Commission staff at (408) 846-0204 or e-mail Shawna.freels@cityofgilroy.org

Historic Heritage Committee Meeting June 17, 2020 at 6:00 P.M.

I. OPEN MEETING

Chair Robinson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

II. PLEDGE OF ALLEGIANCE

III. REPORT ON POSTING THE AGENDA AND ROLL CALL

Planning Technician, Phil Angelo reported the agenda for the Regular Historic Heritage Committee meeting of June 17, 2020 was posted on Friday, June 12, 2020 at 9:30 a.m.

Roll Call:

Present: Chair Robinson, Council Member Leroe-Muñoz, Planning Commission Member Morales-Medina, and Committee Member Matuszack.

IV. APPROVAL OF ACTION MINUTES May 20, 2020

Council Member Leroe-Munoz moved to approve the minutes of the May 20, 2020 meeting as written, Chair Robinson seconded.

Vote: Motion carried 4-0-0-0

Yes: Chair Robinson, Council Member Leroe-Muñoz, Planning Commission Representative Morales-Medina, Committee Member Matuszack.

No: None.

Abstain: None.

Absent: None.

V. PRESENTATION BY MEMBERS OF THE PUBLIC:

Chair Robinson opened public comment.

There were no public comments for items not on the agenda.

Chair Robinson closed public comment.

Chair Robinson motioned to re-arrange the order of the agenda and start with item VII B., Council Member Leroe-Muñoz seconded.

Motion carried by unanimous assent.

VII. NEW BUSINESS

B. Architectural and Site Review for a Commercial Building Located Within the Downtown Historic District and Historic Neighborhood Overlay Zoning District at 7511 Monterey Road to Consider Exterior Facade Modifications Made (Vines and Pints Project); APN 799-06-054 (AS 20-06)

Senior Planner Kraig Tambornini presented the report.

Chair Robinson opened public comment.

The Applicants Jorge Segura and Jennifer Gardea spoke on the project. They indicated that they had spoken with Senior Planner Pamela Wu regarding the brick selection, and intended to grout the bricks with mortar. They also indicated that they would like to ask the committee about the downspouts, and whether it would be possible to replace them with copper downspouts.

Chair Robinson closed the public comment.

Chair Robinson motioned to make a recommendation to the Planning Commission that the project be approved with the conditions that the brickwork on the façade be mortared and the applicant be permitted to remove the second downspout on the façade.

Committee member Matzuzack seconded the motion.

Vote: Motion carried 4-0-0-0

Yes: Chair Robinson, Council Member Leroe-Muñoz, Planning Commission Representative Morales-Medina, Committee Member Matuszack.

No: None.

Abstain: None.

Absent: None.

A. Architectural and Site Review for a Building Located in the Downtown Historic District at 7530-7539 Monterey Street to Consider Retrofit of the Building and Proposed Exterior Changes to the Facade; APN 799-06-049 (AS 20-04)

Senior Planner Cindy McCormick presented the report.

Council Member Leroe-Muñoz motioned to make a recommendation to the Planning Commission that the project be approved as proposed.

Committee Member David Matzuzack seconded the motion.

Council Member Leroe- Muñoz amended his original motion to make a recommendation to the Planning Commission that the project be approved, and that staff make a determination on whether the steel canopy is in harmony with the neighboring buildings. This determination would be presented to the Planning Commission for their consideration, and would be brought back to the Historic Heritage Committee as an informational item.

Vote: Motion carried 4-0-0-0

Yes: Chair Robinson, Council Member Leroe-Muñoz, Planning Commission Representative Morales-Medina, Committee Member Matuszack.

No: None.

Abstain: None.

Absent: None.

VI. OLD BUSINESS

A. Historic Resource Inventory Update and Public Guide to Historic Preservation

Planning Manager Julie Wyrick presented the report, including information on a public comment received from President of the Historical Society Connie Rogers.

Chair Robinson opened public comment.

There were no additional public comments on this item.

Chair Robinson closed public comment.

Chair Robinson motioned to make a recommendation to the Planning Commission that they recommend approval of the updated Historic Resources Inventory and Guide to Historic Preservation documents, and to make a recommendation to the City council that they approve of the updated Historic Resources Inventory and Guide to Historic Preservation documents. In the Chair's motion, he indicated that the questions and comments from Connie Roger's public comment should be addressed.

Vote: Motion carried 3-1-0-0

Yes: Chair Robinson, Council Member Leroe-Muñoz, Committee Member Matuszack.

No: Planning Commission Representative Morales-Medina

Abstain: None.

Absent: None.

VII. NEW BUSINESS

C. Selection of Committee Vice Chair

Planning Commission Representative Morales-Medina motioned to nominate Chair Robinson to continue in his role as Chair and nominate Committee Member Matuszack to serve as Vice Chair.

Chair Robinson seconded the motion.

Vote: Motion carried 4-0-0-0

Yes: Chair Robinson, Council Member Leroe-Muñoz, Planning Commission Representative Morales-Medina, Committee Member Matuszack.

No: None.

Abstain: None.

Absent: None.

VII. INFORMATIONAL ITEMS:

A. Current Planning Projects

Planning Manager Julie Wyrick presented the report.

VIII. ORAL REPORTS BY MEMBERS OF THE HISTORIC HERITAGE COMMITTEE

Chair Robinson brought up the definition of integrity for historic structure for group discussion.

IX. PLANNING DIVISION MANAGER REPORT

Planning Manger Julie Wyrick indicated that her position was being de-funded, and that Senior Planner Cindy McCormick would be trained to take over management of the committee.

ADJOURNMENT at 7:38 p.m. to the next Regular Meeting of July 15th at 6:00p.m.

Phil Angelo, Planning Technician



City of Gilroy

COMMUNITY DEVELOPMENT DEPARTMENT

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HISTORIC HERITAGE COMMITTEE 2021 MEETING SCHEDULE

6:00 p.m. – Every 3rd Wednesday
Gilroy City Council Chambers

January 20

February 17

March 17

April 21

*Wednesday, May 19, 2020 (CPF Conference, MOVED to May 26, 2021)**

May 26*

June 16

July 21

August 18

September 15

October 20

November 17

December 15