



**CITY OF GILROY
BICYCLE PEDESTRIAN COMMISSION
REGULAR MEETING**

AGENDA

Tuesday, March 22, 2022

6:00 p.m.

City Council Chambers
Gilroy City Hall
7351 Rosanna Street
Gilroy, CA 95020

In compliance with the Americans with Disabilities Act the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City a minimum of 2 hours prior to the meeting at (408) 846-0210. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

KNOW YOUR RIGHTS UNDER THE GILROY OPEN GOVERNMENT ORDINANCE.

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, task forces, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE, TO RECEIVE A FREE COPY OF THE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION STAFF AT (408)846-0204/Thai.Pham@ci.gilroy.ca.us

Materials related to an item on this agenda submitted to the Bicycle Pedestrian Commission after distribution of the agenda packet are available for public inspection with the agenda packet on the City website at <http://www.cityofgilroy.org/AgendaCenter>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Patrick Flautt - Chairperson
Sean Reedy – Vice Chairperson
Kristen Robbins
Nirza Starks

4. COMMISSION SECRETARY'S REPORT ON POSTING THE AGENDA

5. PRESENTATIONS TO COMMISSION

A. PUBLIC COMMENT BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA, BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BICYCLE PEDESTRIAN COMMISSION Please limit your comments to 3 minutes

(This portion of the meeting is reserved for persons desiring to address the commission on matters not on the agenda. The law does not permit Commission action or extended discussion of any item not on the agenda except under special circumstances. If Commission action is requested, the Commission may place the matter on a future agenda.)

B. Transportation Infrastructure Update

1. Report from Public Works Department - Engineering Division

C. Valley Transportation Authority Bicycle Pedestrian Advisory Committee (VTABPAC)

Report:

1. Report: VTA BPAC Meeting Verbal Report

6. CONSENT CALENDAR (reports attached)

All matters listed under the Consent Calendar are considered by the Commission to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a request is made by a member of the Commission or a member of the public. *Any person desiring to speak on any item on the consent calendar should ask to have that item removed from the consent calendar prior to the time the Commission votes to approve.* If removed, the item will be discussed in the order in which it appears.

- A. Minutes of the 1/25/2022 Meeting
- B. Combined Fund Balance Sheet as of March 17, 2021
- C. BPAC Chairperson Letters regarding:
 1. None.

7. NEW BUSINESS

A. BPAC Wind Down

1. Report: Bryce Atkins, Staff Liaison
2. Public comment
3. Action(s):
 - a) Set this March 22, 2022 meeting to be the final meeting of the Bicycle Pedestrian Commission.
 - b) Remove, rebrand, or transfer to the Parks and Recreation Commission the current BPAC social media accounts (Facebook, YouTube, BPAC Newsletter, and any others) to comply with the City's newly adopted Social Media Policy.
 - c) Any equipment or materials of the Bicycle Pedestrian Commission, excluding already purchased masks, are to be returned to the staff liaison no later than April 26, 2022.

B. Update on Requests for Information About E-Bike and E-Scooter Services

1. Report: Bryce Atkins, Staff Liaison
2. Public Comment
3. Possible Action: Receive Report

8. ORAL REPORTS BY COMMISSION MEMBERS

- A. Chairperson Patrick Flautt
- B. Vice Chairperson Sean Reedy
- C. Commissioner Kristen Robbins
- D. Commissioner Nirza Starks

9. STAFF UPDATES

ADJOURNMENT OF THE FINAL MEETING

Boards, Commissions, and Committees Calendar

April 2022

- 04 City Council Meeting (Regular Meeting), 6:00 p.m.
- 07 Planning Commission (Regular Meeting), 6:00 p.m.
- 11 Personnel Commission (Regular Meeting), 5:30 p.m.
- 12 Physically Challenged Board of Appeals (Regular Meeting), 10:00 a.m.
- 13 Library Commission (Regular Meeting), 7:00 p.m.
- 18 City Council Meeting (Regular Meeting), 6:00 p.m.
- 19 Parks and Recreation Commission (Regular Meeting), 6:00 p.m.

.



TUESDAY, JANUARY 25, 2022

1. CALL TO ORDER

6:01 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Patrick Flautt - Chairperson - present
Sean Reedy – Vice Chairperson – present
Kristen Robbins - present
Nirza Starks – present (6:06pm)

ALSO PRESENT

Bryce Atkins, Staff Liaison
Sheila Castillo, Recording Secretary

4. COMMISSION SECRETARY’S REPORT ON POSTING THE AGENDA

The agenda for the Bicycle Pedestrian regular meeting was posted on Friday, January 21, 2022 at 3:40 p.m. in the City Hall announcement window near the Council Chambers and online in keeping with provisions of the California Brown Act.

5. CEREMONIAL ITEMS

None

6. PUBLIC PRESENTATIONS TO COMMISSION

A. PUBLIC COMMENT BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BICYCLE PEDESTRIAN COMMISSION

- None

B. Valley Transportation Authority Bicycle Pedestrian Advisory Committee (VTABPAC) Report:

- Carolyn Schimandle provided a brief verbal report in addition to the written report.

No public comments.

7. CONSENT CALENDAR

The following items on the Consent Calendar were approved unanimously.

- A. Minutes of the 11/23/2021 Regular Meeting
- B. Combined Fund Balance Sheet as of January 18, 2022
- C. BPAC Chairperson Letter regarding:

1. None

No public comments.

Com. Reedy motioned to approve; seconded by Com. Starks.

Roll call vote to approve the Consent Calendar:

The motion passes unanimously. (4/0)

8. NEW BUSINESS

A. Elect Bicycle Pedestrian Commission Chairperson and Vice-Chairperson for 2022

- Commissioners nominated Patrick Flautt as Chairperson and Sean Reedy as the Vice-Chairperson for 2022. The nomination motions were approved unanimously.

Motion was made by Com. Flautt; seconded by Com. Reedy.

Roll call vote to approve the nomination of Patrick Flautt as Chairperson for 2022:

The motion passes unanimously. (4/0)

Motion was made by Com. Flautt; seconded by Com. Starks.

Roll call vote to approve the nomination of Sean Reedy as Vice-Chairperson for 2022:

The motion passes unanimously. (4/0)

No public comments.

B. Update on Commissions/Committees Dissolution

- Mr. Atkins provided an update on the consolidation of Commissions/Committees.
- The Commissioners commented on the update.

Public comments: Carolyn Schimandle made a comment.

C. Request for Information (RFI) Process for Bird Scooters/Bikes:

- Mr. Atkins provided information on two RFI documents that will be used to create one RFI document for a future Request for Proposal (RFP) process.

No public comments.

D. Update on Safe Routes to School City Staff Position:

- Mr. Atkins provided an update on this subject.

No public comments.

E. Safe Routes to School Banners for Elementary/Middle Schools:

- Com. Flautt requested ideas for designs from anyone interested in participating.

No public comments.

F. Correspondence:

- Com. Flautt advised there is no correspondence for this meeting.

No public comments.

9. COMMISSIONER'S REPORTS

A. Chair Flautt:

- He was elected as Vice-Chair for the Caltrain Citizens Advisory Committee for 2022
- The new mask order was received.

B. Com. Reedy:

- South County Youth Task Force is having a monthly meeting on January 26th.

C. Com. Robbins:

- No report.

D. Com. Starks:

- The new shirt order was received.
- She is disappointed in the upcoming dissolution of the Bicycle Pedestrian Commission.

No public comments.

10. STAFF UPDATES

Mr. Atkins advised:

- He has a meeting scheduled with Alisa Campbell and will provide an update at the next meeting.

No public comments.

11. AGENDA ITEMS FOR NEXT MEETING

No items to add currently.

No public comments.

ADJOURN: 6:45 p.m. to the February 22, 2022 meeting at 6:00 P.M.

Bicycle Pedestrian Commission

Combined Financial Report - As Of March 18, 2022

	Funding Sources			
	Public Bike Fund	Measure B E/E Fund	Annual Training	Totals
Beginning Fund Balance July 1, 2021	\$ 339.41	\$ 142,632.52	\$ 2,000.00	\$ 144,971.93
Revenues	\$ -	\$ 64,135.64	\$ -	\$ 64,135.64
Expenditures	\$ (50.00)	\$ -	\$ -	\$ (50.00)
Current Fund Balance	\$ 289.41	\$ 206,768.16	\$ 2,000.00	\$ 209,057.57
<i>Encumbrances and Commitments</i>				
Reimbursement for Gift Cards to N. Starks	\$ -	\$ -	\$ -	\$ -
Total Encumbrances and Commitments	\$ -	\$ -	\$ -	\$ -
 Currently Unassigned Fund Balances	 \$ 289.41	 \$ 206,768.16	 \$ 2,000.00	 \$ 209,057.57