

1. SCRWA Board Agenda 5/4/2022

Documents:

[AGENDA 5-4-22 SCRWA.PDF](#)

1.I. SCRWA Board Packet 5/4/2022

Documents:

[5-4-2022 BOARD PACKET.PDF](#)

1.I.I. SCRWA Board Minutes

Documents:

[SCRWA MIN 5-4-2022.PDF](#)



**SOUTH COUNTY REGIONAL
WASTEWATER AUTHORITY**

**BOARD OF DIRECTORS
MEETING AGENDA**

**MAY 4, 2022
8:00 A.M.**

1500 Southside Drive
Gilroy, California 95020
Telephone (408) 848-0480
Facsimile (408) 842-0873
scrwamail@ci.gilroy.ca.us
www.cityofgilroy.org

ADMINISTRATION BUILDING
1500 SOUTHSIDE DRIVE
GILROY, CA 95020

CHAIR:
Rene Spring, Morgan Hill

VICE CHAIR:
Fred M. Tovar, M.Ed., Gilroy

BOARD MEMBERS:
Marie Blankley, Gilroy
Dion Bracco, Gilroy
John McKay, Morgan Hill

SECRETARY:
Saeid Vaziry, P.E.

SCRWA MANAGER:
Jimmy Forbis, Gilroy

**THE MAY 4, 2022 MEETING WILL BE CONDUCTED PURSUANT TO
GOVERNMENT CODE SECTION 54953**

PUBLIC PARTICIPATION IN THIS MEETING WILL BE LIMITED IN ORDER TO MINIMIZE THE SPREAD OF THE COVID-19 VIRUS

**MEMBERS OF THE PUBLIC MAY VIEW THE MEETING VIA ZOOM
PUBLIC COMMENTS WILL BE TAKEN ON AGENDA ITEMS BEFORE ACTION IS TAKEN BY THE BOARD**

ZOOM:	
Link:	https://tinyurl.com/SCRWA050422
Passcode:	194684
Call In:	1-669-900-6833
Webinar ID:	846 4808 4168

PARTICIPATE BY EMAIL OR TELEPHONE AS FOLLOWS:

Public comments will be taken via email: gina.bonnell@jacobs.com prior to or during the meeting and must be received before the Board Chair closes public comment for the item. Additionally, comments may be made by leaving a voice message at (408) 848-0480, prior to 3:30 P.M., May 3, 2022.

Important: Identify the Agenda Item Number or Public Comment in the subject line of your email. The Deputy Secretary will read the first three minutes of each email into the public record. Public testimony is subject to reasonable regulations, including but not limited to time restrictions on particular issues and for each individual speaker.

All matters listed under Consent Calendar are considered by Board of Directors to be routine and will be enacted by a single motion. There will be no separate discussion of these items unless a request is made by a member of the public, a Board Member or Staff prior to the time the Board votes on the motion to adopt.

Persons who have made comments on matters set for PUBLIC HEARING will be heard when the presiding officer calls for comments from those persons who are in support of or in opposition thereto. After comments have been read, the hearing is closed and brought to Board level for discussion and action.

In compliance with the Americans with Disabilities Act, and Governors Order N-29-20, the SCRWA will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Deputy Secretary a minimum of 72 hours prior to the meeting for accommodations at (408) 848-0480.

If you challenge any planning or land use decision made at this meeting in court, you may be limited to raising only those issues you or someone else raised at the public hearing held at this meeting, or in written correspondence delivered to the Board at, or prior to, the public hearing.

A Closed Session may be called during this meeting pursuant to Government Code Section 54956.9(b)(1) if a point has been reached where, in the opinion of the legislative body of the Board on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the SCRWA.

Meeting Schedule: The Board meets regularly on the first Wednesday of each month, at 8:00 a.m. If a holiday should fall on the regular meeting date, the meeting will be rescheduled to the following Wednesday.

Wednesday, May 4, 2022, 8:00 A.M.

I. Call to Order

- A. Certification of Posting of the Agenda
- B. Roll Call

II. New Business

- A. Adoption by Roll Call Vote of Resolution 2022-03 in Consideration of Continuation of Resolution 2022-01 Authorizing Virtual Meetings for Thirty Days Pursuant to Section 54953 of the Brown Act for SCRWA Board (copies)
- B. Approval of the Update to the SCRWA's Conflict of Interest Code by Adoption by Roll Call Vote of Resolution 2022-02 per Political Reform Act (copies)
- C. Capital Projects Construction Update for Plant Expansion and New Maintenance Building

III. Consent Calendar (Roll Call Vote)

- A. Approval of Minutes of the February 2, 2022 meeting (copies)

IV. Presentation by Members of the Public on Items not on the Agenda

V. Bids and Proposals

VI. Old Business

VII. Communications

- A. Cash and Investment Report as of December 31, 2021 (copies)
- B. Announcement Regarding SCRWA Receiving Top Awards Given by The Environmental Association (copies)

VIII. Reports

- A. Jacobs
 - 1. Wastewater Acronyms
 - 2. Plant Reports – January, February and March 2022 (copies)
 - 3. Recap of Expenses – January, February and March 2022 (copies)
 - 4. Septage Report – January, February and March 2022 (copies)
- B. Valley Water
- C. Stantec
 - 1. Engineering Projects Report – May 2022 (copies)
- D. SCRWA Manager
- E. SCRWA Attorney
- F. Board Members

IX. Adjourn



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WASTEWATER AUTHORITY**

**BOARD OF DIRECTORS
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A Closed Session may be called during this meeting pursuant to Government Code Section 54956.9(b)(1) if a point has been reached where, in the opinion of the legislative body of the Board on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the SCRWA.

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- B. Approval of the Update to the SCRWA's Conflict of Interest Code by Adoption by Roll Call Vote of Resolution 2022-02 per Political Reform Act (copies)
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- B. Valley Water
- C. Stantec
 - 1. Engineering Projects Report – May 2022 (copies)
- D. SCRWA Manager
- E. SCRWA Attorney
- F. Board Members

IX. Adjourn

RESOLUTION NO. 2022-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY MAKING CERTAIN FINDINGS RELATING TO THE EXISTING STATE OF EMERGENCY CAUSED BY THE COVID-19 PANDEMIC AND DETERMINING AS A RESULT OF THE STATE OF EMERGENCY THAT BOARD OF DIRECTOR MEETINGS SHALL BE HELD BY TELECONFERENCING PURSUANT TO GOVERNMENT CODE SECTION 54953(E)

WHEREAS, on March 4, 2020, the Governor issued a proclamation of a state of emergency pursuant to Government Code Section 8625, relating to the respiratory illness known as COVID-19, which is caused by the novel coronavirus SARS-CoV-2; and

WHEREAS, the Governor's proclamation remains in effect; and

WHEREAS, on March 11, 2020, the World Health Organization declared the existence of a pandemic due to the global spread of COVID-19; and

WHEREAS, on March 13, 2020, the Director of Emergency Services issued a proclamation declaring the existence of a local emergency within the City relating to COVID-19, and on March 16, 2020, the City Council adopted a resolution ratifying the declaration of local emergency; and

WHEREAS, since August 2, 2021, an order of the Santa Clara County Public Health Officer has been in effect requiring the use of face coverings indoors by all persons; and

WHEREAS, despite progress in addressing the pandemic, not all eligible individuals are fully vaccinated, and new, more virulent variants of the SARS-CoV-2 virus are spreading in California and throughout the world; and

WHEREAS, to date, Santa Clara County has had nearly 326,000 reported cases of COVID-19, and more than 2,200 residents of the County have died of the illness; and

WHEREAS, as of January 6, 2022, the Santa Clara County Health Department reported a seven-day rolling average of 1,918 new COVID-19 cases per day; and

WHEREAS, the City Council of Morgan Hill plans to continue to meet virtually at least through the month of June, 2022; and

WHEREAS, AB 361, which was signed into law on September 16, 2021, amended Government Code Section 54953 to authorize local legislative bodies to determine by resolution to conduct meetings by teleconferencing during proclaimed public health emergencies, and any such resolution must be reaffirmed every thirty (30) days to continue in effect.

WHEREAS, the Board of Directors of SCRWA adopted a resolution similar to this one on Feb. 2, 2022, authorizing virtual meetings of the SCRWA Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY (the “Board”) THAT

1. The Board finds that the foregoing recitals are true and correct.
2. Beginning on the date of the adoption of this Resolution, the Board shall meet by teleconferencing. Such meetings shall be conducted according to the requirements set forth in Government Code Section 54953(e)(2).
3. This resolution shall be of no further force and effect on the 31st day following the adoption of this resolution, unless prior to that date the Board reconsiders this resolution and finds that either of the following circumstances exists:
 - a. The state of emergency relating to COVID-19 continues to directly impact the ability of the members of the Board and of the public to meet safely in person; or
 - b. State or local officials have imposed or recommended measures to promote social distancing.

PASSED AND ADOPTED this 4th day of May, 2022, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

APPROVED:

Chairperson

ATTEST:

Gina Bonnell, Deputy Secretary



**SOUTH COUNTY REGIONAL
WASTEWATER AUTHORITY**

1500 Southside Drive
Gilroy, California 95020-7042
Telephone (408) 848-0480
Facsimile (408) 842-0873
scrwamail@ci.gilroy.ca.us

DATE: May 4, 2022

TO: JIMMY FORBIS, Authority Manager

FROM: SAEID VAZIRY, P.E., Senior Environmental Engineer JV

SUBJECT: **ADOPTION OF RESOLUTION NO. 2022-02 OF THE BOARD OF DIRECTORS OF THE SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY AMENDING ITS CONFLICT OF INTEREST CODE**

Recommendation

It is recommended that the SCRWA Board, by roll call vote, adopt Resolution No. 2022-02 that amends the SCRWA Conflict of Interest Code in 2022 as required by the Political Reform Act.

Summary

The Political Reform Act requires every local governmental agency to review its conflict of interest code every even-numbered year. Pursuant to Government Code section 87303, "No conflict of interest code shall be effective until it has been approved by the code-reviewing body." And the County of Santa Clara Board of Supervisors is the code-reviewing body for SCRWA. In performance of this task, SCRWA staff and counsel have reviewed the current conflict of interest code to determine whether any updates are required to be submitted to the County Board of Supervisors.

On January 25, 2022, SCRWA gave notice to the Office of County Counsel informing the County that revisions will be made to SCRWA's conflict of interest code updating its list of Designated Positions found in the attached resolution. It lists the positions and describes the types of interests that must be disclosed by persons holding those positions by associating designated positions with disclosure categories. In the City of Morgan Hill, existing titles have been revised and it is necessary to delete the position of Assistant City Manager for Community Development from the list of Designated Positions, and to add the position of Assistant City Manager for Development Services.

The next step in this update shall occur through the passage of this resolution that incorporates the changes. Upon approval, SCRWA staff shall send the approved resolution to the County counsel for submittal to the County Board of Supervisors for approval to complete the process.

Attachment

Resolution No. 2022-02

RESOLUTION NO. 2022-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY
AMENDING ITS CONFLICT OF INTEREST CODE

WHEREAS, the CITY OF GILROY and the CITY OF MORGAN HILL have together executed and entered into the Joint Exercise of Powers Agreement, dated May 19, 1992, creating and establishing the SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY (“AUTHORITY”); and

WHEREAS, the Political Reform Act, California Government Code section 81000 *et seq.*, requires state and local agencies to adopt and promulgate conflict of interest codes, and the AUTHORITY is an agency subject to said statute; and

WHEREAS, the AUTHORITY, by Resolution No. 92-23, a copy of which is attached hereto as Exhibit 1 and incorporated by this reference, has adopted the terms of Title 2 California Code of Regulations section 18730, and any amendments thereto, taken with appendices prepared and adopted and amended from time to time by the AUTHORITY, as the Conflict of Interest Code of the AUTHORITY, (the “Conflict Code”); and

WHEREAS, the AUTHORITY most recently amended the Conflict Code by adopting Resolution No. 2021-01 on February 3, 2021, which deleted and replaced Appendix I of the Conflict Code to update the list of reporting positions (the “Designated Positions”); and

WHEREAS, as required by law, on January 25, 2022, the AUTHORITY gave notice to the Office of the County Counsel informing the County that revisions will be made to the Conflict Code to update Designated Positions; and

WHEREAS, in the City of Morgan Hill, existing titles have been revised, positions have been eliminated, and/or new positions have been designated, so that it is necessary to delete the position of Assistant City Manager for Community Development, City of Morgan Hill from the list of Designated

Positions, and to add the position of Assistant City Manager for Development Services, City of Morgan Hill.

NOW, THEREFORE, BE IT RESOLVED THAT:

SECTION I

Resolution No. 2021-01 shall remain in full force and effect except as otherwise indicated herein. Appendix I to Resolution No. 2021-01, which includes the list of Designated Positions that shall be subject to the AUTHORITY's Conflict Code and describes the disclosure categories, shall be deleted in its entirety from the Conflict Code and replaced with a new Appendix I as set forth in Exhibit 2 to this Resolution.

SECTION II

Statements of economic interests filed by persons holding AUTHORITY designated positions pursuant to FPPC regulations and the AUTHORITY's Conflict Code shall be retained by the AUTHORITY as public records and shall be made available for public review and inspection subject to Government Code section 81008.

[Signatures on the Following Page]

PASSED AND ADOPTED this __ day of _____, **2022** by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

APPROVED:

_____, Chairperson

ATTEST:

Gina Bonnell, Deputy Secretary

EXHIBIT 1

RESOLUTION NO. 92-23

A RESOLUTION OF THE SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY ADOPTING A CONFLICT OF INTEREST CODE WHICH INCORPORATES BY REFERENCE THE FAIR POLITICAL PRACTICES COMMISSION'S STANDARD MODEL CONFLICT OF INTEREST CODE.

WHEREAS, pursuant to the provisions of Chapter 5 of Division 7 of Title 1 of the Government code of the state of California, the CITY OF GILROY ("GILROY") and the CITY OF MORGAN HILL ("MORGAN HILL") and together with GILROY, the "MEMBER AGENCIES")have executed and entered into the Joint Exercise of Powers Agreement creating the SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY, dated May 19, 1992, pursuant to which Joint Exercise of Powers Agreement the SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY (the "AUTHORITY") has been created and established and

WHEREAS, the aforesaid Joint Exercise of Powers Agreement provides that the AUTHORITY, in its own name, or for the benefit of the MEMBER AGENCIES, has the power to acquire by purchase, lease, contribution, eminent domain or otherwise, real or personal property, and to plan for, develop, contract for, own, acquire, construct, finance, operate and maintain any systems, plants, buildings, works and other facilities for the collection, treatment and disposal of sewage, waste and storm water, including sewage treatment and disposal plants and works and facilities in connection therewith; and reclamation facilities; and

WHEREAS, the AUTHORITY is operating the existing wastewater treatment plant for the treatment and disposal of wastewater from each MEMBER AGENCY, and has begun the construction of a new wastewater facility (the "PROJECT") in order to serve their needs; and

WHEREAS, the Political Reform Act, Government Code section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes, and the AUTHORITY is an agency subject to said statute; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs., section 18730, which contains the terms of a standard conflict of interest code which can be incorporated by reference and may be amended by the Fair Political Practices Commission ("FPPC") after public notice and hearings to conform to amendments in the Political Reform Act.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The terms of 2 Cal. Code of Regs. section 18730, and any amendments thereto, taken with the appendices attached hereto and incorporated by reference herein, shall constitute the Conflict of Interest Code of the AUTHORITY.

2. Persons holding designated positions listed in the attached Appendix I or by the terms of an employee or consultant agreement with the AUTHORITY, shall file statements of economic interest with the Secretary of the AUTHORITY in accordance with 2 Cal. Code of Regs., section 18730(4). Upon receipt of the statements, the Secretary of the AUTHORITY shall make and retain a copy and forward the original of these statements to the Santa Clara County Clerk of the Board of Supervisors.

3. The geographical jurisdiction of the AUTHORITY shall be all territory within the cities of Gilroy and Morgan Hill and two miles therefrom plus all territory included and within two miles of property owned by the AUTHORITY.

4. Nothing in this resolution should be construed to allow any official, employee or consultant of the AUTHORITY or its MEMBER AGENCIES to make or participate in making or in any way attempt to influence a governmental decision in which he knows or has reason to know he has a financial interest. Disqualification in the event of a conflict of interest is governed by sections 87100 and following of the Government Code and the state regulations promulgated thereunder.

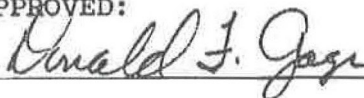
5, This Code shall become effective on _____ date of approval by designated reviewing body.

PASSED AND ADOPTED this 8th day of September, 1992, by the following vote:

SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY


AYES: DIRECTORS: GAGE, KENNEDY, HALE, KLOECKER
NOES: DIRECTORS
ABSENT: DIRECTORS: BASSETT

APPROVED:



Donald F. Gage
Chairperson

ATTEST:


Marilyn Gilhanek
Secretary

[Original Signature Page Attached]

4. Nothing in this resolution should be construed to allow any official, employee or consultant of the AUTHORITY or its MEMBER AGENCIES to make or participate in making or in any way attempt to influence a governmental decision in which he knows or has reason to know he has a financial interest. Disqualification in the event of a conflict of interest is governed by sections 87100 and following of the Government Code and the state regulations promulgated thereunder.

5. This Code shall become effective on _____, date of approval by designated reviewing body.

PASSED AND ADOPTED this 8th day of September, 1992, by the following vote:


SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY

AYES: DIRECTORS: GAGE, KENNEDY, HALE, KLOECKER

NOES: DIRECTORS


ABSENT: DIRECTORS: BASSETT

APPROVED:



Donald F. Gage
Chairperson

ATTEST:



Marilyn Silhanek
Secretary

EXHIBIT 2

APPENDIX I

SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY
CONFLICT OF INTEREST CODE

<u>Designated Position</u>	<u>Disclosure Category</u>
1. Member of the Board of Directors	1
2. Alternate Member of the Board of Directors	1
3. Secretary	1
4. Deputy Secretary	1
4. Authority Manager	1
5. Legal Counsel	1
6. Treasurer	1
7. Wastewater Treatment Plant Manager	1
8. Assistant Plant Manager	1
9. Designated City of Gilroy employees:	
a. City Administrator (Manager), City of Gilroy	1
b. Community Development Director, City of Gilroy	1
c. Finance Director, City of Gilroy	1
d. Finance Manager, City of Gilroy	1
e. Management Analyst, City of Gilroy	1
f. Public Works Director, City of Gilroy	1
g. City Engineer/Traffic Engineer, City of Gilroy	1
h. Senior Management Analyst, City of Gilroy	1
i. Senior Environmental Engineer, City of Gilroy	1
j. City Attorney, City of Gilroy	1
10. Designated City of Morgan Hill employees:	
a. City Manager, City of Morgan Hill	1
b. Assistant City Manager for Development Services, City of Morgan Hill	1
c. Public Services Director, City of Morgan Hill	1
d. Finance Director, City of Morgan Hill	1
e. City Engineer, City of Morgan Hill	1
f. Deputy Director for Utilities Services, City of Morgan Hill	1
g. City Attorney, City of Morgan Hill	1
11. Consultant	2
12. Newly Created Position	*

*Newly Created Positions

Newly Created Positions that make or participate in the making of decisions and whose specific position title is not yet listed in the Authority’s Conflict Code are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The Authority Manager may determine in writing that a particular newly created position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the broadest disclosure requirements, but instead must comply with more tailored disclosure requirements specific to that newly created position. Such written determination shall include a description of the newly created position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Authority’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict Code.

As soon as the Authority has a newly created position that must file Statements of Economic Interests, the District’s filing official shall contact the County of Santa Clara Clerk of the Board of Supervisors Form 700 division to notify it of the new position title to be added in the County’s electronic Form 700 record management system, known as eDisclosure. Upon this notification, the Clerk’s office shall enter the exact position title of the newly created position into eDisclosure and the Authority’s filing official shall ensure that any individual(s) holding the newly created position is entered under that position title in eDisclosure.

Additionally, within 90 days of the creation of a newly created position that must file Statements of Economic Interests, the Authority shall update this Conflict Code to reflect the exact position title in its list of designated positions, and submit the amended Conflict Code to the County of Santa Clara Office of the County Counsel for code-reviewing body approval by the County Board of Supervisors. (Gov. Code Sec. 87306.)

DISCLOSURE CATEGORIES

Disclosure Category 1:

Persons in this category shall disclose:

- (1) all investments, business positions, and income (including gifts, loans and travel payments) from:
 - (a) all sources subject to the regulatory, permit or licensing authority of the Authority; and
 - (b) all sources that provide, plan to provide, or have provided in the last two years, facilities, goods, software, hardware, or related technology, equipment, vehicles, machinery, or services, including training or consulting services, to the Authority; and
 - (c) all sources that are engaged in any real estate activity including, but not limited to real estate appraisal, development, construction, planning/architectural design, engineering, sales, brokerage, leasing, lending, insurance, rights of way, and/or studies; and/or property or facilities

management/maintenance/custodial and utility services as used by the Authority or provides capital for the purchase of property used or sold by the Authority; and

- (2) all interests in real property in the Authority located entirely or partly within the Authority, or within two miles of the Authority boundaries, or of any land owned or used by the Authority.

Disclosure Category 2:

Consultants, as defined for purposes of the Political Reform Act, shall disclose pursuant to the broadest disclosure category in the Conflict Code subject to the following limitation: The Authority Manager may determine in writing that a particular consultant, although a “designated position”, is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements of the broadest category but instead must comply with more tailored disclosure requirements specific to that consultant. Such a determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. All such determinations are public records and shall be retained for public inspection along with this Conflict Code.



**SOUTH COUNTY REGIONAL
WASTEWATER AUTHORITY**

**BOARD OF DIRECTORS
MEETING MINUTES**

FEBRUARY 2, 2022

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SECRETARY:
Saeid Vaziry, P.E.

SCRWA MANAGER:
Jimmy Forbis, Gilroy

MEMBERS PRESENT:

Rene Spring
Fred Tovar
Marie Blankley
Dion Bracco
John McKay

STAFF PRESENT:

Gilroy
Jimmy Forbis
Jonathan Crick
Harjot Sangha
Saeid Vaziry

Morgan Hill
Chris Ghione
Dat Nguyen
James Sylvain
Christina Turner

VALLEY WATER:

Richard Santos
John Varela
Kirsten Struve
David Tucker

I. Call to Order

Chairman Spring called the meeting to order at 8:00 A.M.

He announced that all Board Members are participating remotely pursuant to the Governor’s Executive Order Number N-29-20 in order to minimize the spread of the COVID 19 virus. This meeting is being conducted live via Webex. Public comments can be submitted throughout the meeting by emailing gina.bonnell@jacobs.com. Comments must be received before he closes the public comment portion for each item. The Deputy Secretary will read the first 3 minutes of each comment into the record.

- A. Certification of Posting of the Agenda
Gina Bonnell reported the agenda was posted on January 27, 2022 @ 9:57 AM.
- B. Roll Call
All Board Members were present

II. New Business

- A. Consideration of authorizing virtual meetings pursuant to Section 54953 of the Brown Act for SCRWA Board

Motion to approve Resolution 2022-01 Authorizing Virtual Meetings for Thirty Days Pursuant to Section 54953 of the Brown Act for SCRWA Board moved by Director Blankley, seconded by Director Bracco.

Ayes: Spring, Tovar, Blankley, Bracco, McKay

Nays 0, Abstain: 0

Vote: Motion Carried

III. Consent Calendar

- A. Approval of Minutes of the November 3, 2021 meeting
- B. Board Meeting Schedule for 2022

Motion to approve Consent Calendar moved by Director Blankley, seconded by Director McKay.

Ayes: Spring, Tovar, Blankley, Bracco, McKay

Nays 0, Abstain: 0

Vote: Motion Carried

IV. Presentation by Members of the Public on items not on the Agenda

None

V. Bids and Proposals

None

VI. Old Business

None

VII. Communications

A. Harjot Sangha, City of Gilroy, reviewed the Audited Financial Statement for the Year Ended June 30, 2021 and answered Board Member questions.

B. Billy Wong, Stantec, presented an update of the capital projects construction for Plant Expansion and Maintenance Facilities.

VIII. Reports

A. Jacobs

1. Wastewater Acronyms
2. Plant Reports – October, November, and December 2021
3. Recap of Expenses – October, November, and December 2021
4. Septage Report – October, November, and December 2021

Chris Vasquez reviewed the Jacobs reports. The plant was in compliance all three months and he discussed an informational note on the December report regarding a BOD sample. Plant activities included Community Involvement donations, marrying SCRWA/Valley Water asset lists and working on a transformer for the RAS building after a storm event took it out of service. Operations has been working on annual UV flow calibrations and prepping for an Ox Ditch take down for inspections. Chris introduced a new OIT. The Laboratory as been working on permit samples due in March. He also gave an update on Covid at the facility.

Saeid Vaziry noted that Jacobs completed the year end actuals for 2021. The plant had a record year for recycled water production and noted the CIP projects made a difference.

B. Valley Water – Directors Santos and Varela were in attendance as well as two staff members, Tucker and Struve.

Director Varela reported water conservations levels are now above 20%, however, we are still in a significant drought due to lack of rain and early snowpack melt. Preliminary ground water production charge projections are in review. We are receiving water from the federal government and state water project. The cost of imported water has escalated significantly. Federal and State dollars are available for water for zero and or reduced rates. Desalinization plants as well as new water pipelines are being discussed.

Director Santos encouraged participation in Valley Water’s rebate programs for water conservation.

Kirsten Struve commented that purified water efforts in northern Santa Clara County benefit the entire county

David Tucker reminded the Board that the Technical Working Group meets monthly

Director Varela answered questions from the Board.

C. Stantec

Billy Wong reviewed the Engineering Projects Report – February 2022.

D. SCRWA Manager

No report

E. SCRWA Attorney

No report

F. Board Members

No reports

Adjourn

Chairman Spring adjourned the meeting at 8:42 A.M.

G. Bonnell

Gina Bonnell, Deputy Secretary of the Board
South County Regional Wastewater Authority

**SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY
CASH AND INVESTMENTS REPORT
AS OF 12/31/21**

17-Mar-22

DESCRIPTION	Note		BALANCE AS OF 12/31/21
CASH IN BANK			
WELLS FARGO OPERATING ACCOUNT - SCRWA'S PORTION	1	(3,497,081.75)	
TOTAL BANK BALANCE			(3,497,081.75)
STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND			
SCRWA LAIF		10,151,737.28	
TOTAL LAIF			10,151,737.28
TOTAL LIQUID FUNDS			6,654,655.53
TOTAL SCRWA FUNDS			6,654,655.53

NOTE:

1. Day to day transactions are made through Gilroy's cash account. The balance held in Gilroy's account on behalf of SCRWA should be close to zero at month end, as the majority of funds will be held in the SCRWA LAIF account.
2. With the start of the SCRWA expansion the cash account will be showing a negative balance since all expenses are on a reimbursement basis.

This is to certify that this schedule of investments is in compliance with SCRWA'S investment policy and that there are adequate funds available to meet SCRWA'S budgeted and actual operating expenses for the next six months.

SIGNED BY : Harjot Sangha
Finance Director



DATE:

3/17/22

SCRWA
Portfolio Management
Portfolio Summary
December 31, 2021

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
LAIF	10,151,737.28	10,151,737.28	10,151,737.28	100.00	1	1	0.212	0.215
Investments	10,151,737.28	10,151,737.28	10,151,737.28	100.00%	1	1	0.212	0.215

Cash								
Passbook/Checking (not included in yield calculations)	-3,497,081.75	-3,497,081.75	-3,497,081.75		0	0	0.000	0.000
Total Cash and Investments	6,654,655.53	6,654,655.53	6,654,655.53		1	1	0.212	0.215

Total Earnings	December 31 Month Ending	Fiscal Year To Date
Current Year	1,969.46	10,848.20
Average Daily Balance	11,223,643.38	9,759,280.05
Effective Rate of Return	0.21%	0.22%

Harjot Sangha, Finance Director *Harjot Sangha* 3/17/22

Reporting period 12/01/2021-12/31/2021



**SOUTH COUNTY REGIONAL
WASTEWATER AUTHORITY**

1500 Southside Drive
Gilroy, California 95020-7042
Telephone (408) 848-0480
Facsimile (408) 842-0873
scrwamail@ci.gilroy.ca.us

DATE: May 4, 2022

TO: JIMMY FORBIS, Authority Manager

FROM: SAEID VAZIRY, P.E., Senior Environmental Engineer JV

SUBJECT: **ANNOUNCEMENT REGARDING SCRWA RECEIVING TOP AWARDS
GIVEN BY THE ENVIRONMENTAL ASSOCIATION**

Recommendation

Receive information on facility and staff receiving awards.

Summary

The SCRWA facility and staff received four top awards from the Monterey Bay Region of the California Water Environment Association (CWEA) including “Plant of the Year”. The awards were given by the CWEA at their awards ceremony on February 17, 2022. Staff was on hand to accept the awards on behalf of SCRWA.

Background

Established in 1929, CWEA’s Awards Program acknowledges outstanding achievement in several categories honoring exceptional California wastewater treatment plants, water environment professionals and agencies. The awards follow a strict set of criteria and combine the results of a review of infrastructure, management practices, reporting and monitoring records, permit compliance, technical innovation, cost-effectiveness and other evidence of superior performance judged by a panel of industry experts.

SCRWA team won the following top awards:

- “Plant of the Year Award” for SCRWA facility
- “Safety Plant of the Year Award” for SCRWA facility
- “Operator of the Year Award” for lead operator Sergio Villegas
- “Gimmicks and Gadgets Award” for mechanic Joshua Donnell

It is all the result of commitment and cooperation among the SCRWA staff. The team works well together, striving for a common goal to improve operations and pursuing excellence as one of the top wastewater treatment and water reclamation facilities in California.

Wastewater Acronyms

BOD	Biochemical Oxygen Demand	NPDES	National Pollutant Discharge Elimination System
COD	Chemical Oxygen Demand	PPM	Parts Per Million
DO	Dissolved Oxygen	TDS	Total Dissolved Solids
CWA	Clean Water Act	TKN	Total Kjeldhal Nitrogen
CWEA	California Water Environment Association	TOC	Total Organic Carbon
Gal	Gallons	TS	Total Solids
GPD	Gallons Per Day	TSS	Total Suspended Solids
Lbs	Pounds	VS	Volatile Solids
MGD	Million Gallons Per Day	VSS	Volatile Suspended Solids
Mg/L	Milligrams Per Liter	WDID	Waste Discharge Identification
MLSS	Mixed Liquor Suspended Solids	WDR	Waste Discharge Requirements
MLVSS	Mixed Liquor Volatile Suspended Solids		
MPN	Most Probable Number		

Date: 1/28/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Katie DiSimone
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. DiSimone:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Annual **Month:** January-December
Summary

Year: 2021 **Violation(s):** No Yes

The compliance summary can be found in section 3.0, table 5 of the Annual Summary Report.

In accordance with the Standard Provisions and Reporting Requirements, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision following a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my knowledge of the person(s) who manage the system, or those directly responsible for data gathering, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

If you have any questions or require additional information, please contact me at the number provided above.

Sincerely,



Name: Chris Vasquez
Title: Project Manager

CC: Jimmy Forbis, SCRWA General Manager
Chris Ghione, Morgan Hill Director of Public Services
Saeid Vaziry, Gilroy Environmental Program Manager



**Operations Management
and Facilities Services**

Jacobs Gilroy
1500 Southside Dr.
Gilroy, CA 95020
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F +1 408 842 0873
www.jacobs.com

Date: 1/28/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Katie DiSimone
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. DiSimone:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez
Job Title: Project Manager
Phone Number: (408) 848-0480
Address: 1500 Southside Drive
Gilroy, CA
95020

Type of Report: Annual
Recycled Water
Month: January-December

Year: 2021
Violation(s): No Yes

- a) **Parameter(s) in Violation:** (1)BOD, (2)coliform (3)Contact Time,
b) **Section(s) of WDR/NPDES Violated:** VII. Reclamation Monitoring Requirements
c) **Reported Value(s)** (1&2) Disqualified data, (3) <90 minutes
d) **WDR/NPDES Limit/Condition:** (1) 1/week, (2) daily while producing, (3) 90 minutes
e) **Dates of Violation(s):** (1) July15, (2) July 27, (3) August 17,
f) **Explanation of Cause(s):** See report section 2.3 for further details
g) **Corrective Action(s):** See report section 2.3 for further details

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Sincerely,

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Name: Chris Vasquez
Title: Project Manager

CC: Jimmy Forbis, SCRWA General Manager
Chris Ghione, Morgan Hill Director of Public Services
Saeid Vaziry, Gilroy Environmental Program Manager

Date: 1/28/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Katie DiSimone
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. DiSimone:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Annual **Month:** **January-December**
Receiving Water

Year: 2021 **Violation(s):** **No** **Yes**

There was no discharge to the Parajo River in 2021 (EFF-002)

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Date: 1/28/2022

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Central Coast Region
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Katie DiSimone
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San Luis Obispo, CA 93401-7906

Dear Ms. DiSimone:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Annual **Month:** January-December
Pond Maintenance

Year: 2021 **Violation(s):** No Yes

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CC: Jimmy Forbis, SCRWA General Manager
Chris Ghione, Morgan Hill Director of Public Services
Saeid Vaziry, Gilroy Environmental Program Manager



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Date: 1/28/2022

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Central Coast Region
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San Luis Obispo, CA 93401-7906

Dear Ms. DiSimone:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Annual **Month:** **January-December**
Land Discharge

Year: 2021 **Violation(s):** **No** **Yes**

In accordance with the Standard Provisions and Reporting Requirements, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision following a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my knowledge of the person(s) who manage the system, or those directly responsible for data gathering, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

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Date: 2/10/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Katie DiSimone
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. DiSimone:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Annual **Month:** January-December
Recycled Water

Year: 2021 **Violation(s):** No Yes

- a) **Parameter(s) in Violation:** Sludge 8081/8082 Pesticides STLC
- b) **Section(s) of WDR/NPDES Violated:** IX. Monitoring and Reporting Program
- c) **Reported Value(s)** NA
- d) **WDR/NPDES Limit/Condition:** Sample frequency 1/60 days
- e) **Dates of Violation(s):** October 27, 2021
- f) **Explanation of Cause(s):** Contract lab's subcontractor broke the hold time
- g) **Corrective Action(s):** Once we were made aware, we resampled. Going forward we will be collecting samples earlier in the month to allow time for a resample if needed.

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Saeid Vaziry, Gilroy Environmental Program Manager

Date: 2/28/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
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895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. DiSimone:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Monthly **Month:** January
Effluent, Influent,
WET

Year: 2022 **Violation(s):** No Yes

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California Regional Water Quality Control Board
Central Coast Region
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895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. DiSimone:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
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NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Monthly **Month:** **January**
Land Discharge

Year: 2022 **Violation(s):** **No** **Yes**

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Date: 3/24/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Leah Lemoine
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. Lemoine:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Monthly **Month:** February
Effluent, Influent,
WET

Year: 2022 **Violation(s):** No Yes

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Date: 3/24/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Leah Lemoine
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. Lemoine:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Monthly **Month:** February
Land Discharge

Year: 2022 **Violation(s):** No Yes

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Date: 4/19/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Leah Lemoine
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. Lemoine:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Quarterly **Month:** **January-March**
Groundwater

Year: 2022 **Violation(s):** **No** **Yes**

In accordance with the Standard Provisions and Reporting Requirements, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision following a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my knowledge of the person(s) who manage the system, or those directly responsible for data gathering, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

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NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Quarterly **Month:** **January-March**
Land Discharge

Year: 2022 **Violation(s):** **No** **Yes**

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California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Leah Lemoine
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. Lemoine:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Quarterly **Month:** **January-March**
Surface Water

Year: 2022 **Violation(s):** **No** **Yes**

In accordance with the Standard Provisions and Reporting Requirements, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision following a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my knowledge of the person(s) who manage the system, or those directly responsible for data gathering, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

If you have any questions or require additional information, please contact me at the number provided above.

Sincerely,



Name: Chris Vasquez
Title: Project Manager

CC: Jimmy Forbis, SCRWA General Manager
Chris Ghione, Morgan Hill Director of Public Services
Saeid Vaziry, Gilroy Environmental Program Manager



**Operations Management
and Facilities Services**
Jacobs Gilroy
1500 Southside Dr.
Gilroy, CA 95020
O +1 408 848 0480
F +1 408 842 0873
www.jacobs.com

Date: 4/18/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Leah Lemoine
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. Lemoine:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Monthly **Month:** **March**
Effluent, Influent,
WET

Year: 2022 **Violation(s):** **No** **Yes**

In accordance with the Standard Provisions and Reporting Requirements, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision following a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my knowledge of the person(s) who manage the system, or those directly responsible for data gathering, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

If you have any questions or require additional information, please contact me at the number provided above.

Sincerely,

Name: Chris Vasquez
Title: Project Manager

CC: Jimmy Forbis, SCRWA General Manager
Chris Ghione, Morgan Hill Director of Public Services
Saeid Vaziry, Gilroy Environmental Program Manager

Date: 4/18/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Leah Lemoine
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Dear Ms. Lemoine:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Monthly **Month:** **March**
Land Discharge

Year: 2022 **Violation(s):** **No** **Yes**

The March 23, 2022 BOD test for the Secondary Effluent did not meet the requirements for DO Depletion. The final DO reading was at 0.2 mg/L. The Blanks and the GGA were acceptable.

In accordance with the Standard Provisions and Reporting Requirements, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision following a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my knowledge of the person(s) who manage the system, or those directly responsible for data gathering, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

If you have any questions or require additional information, please contact me at the number provided above.

Sincerely,



Name: Chris Vasquez
Title: Project Manager



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CC: Jimmy Forbis, SCRWA General Manager
Chris Ghione, Morgan Hill Director of Public Services
Saeid Vaziry, Gilroy Environmental Program Manager



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April 15, 2022

Jimmy Forbis
South County Regional Wastewater Authority
7351 Rosanna Street Gilroy, CA 95020

Subject: Monthly Recap of Expenses Project-to-Date January 2022, revised

Dear Jimmy,

The project-to-date financial information for January is portrayed in the Operations, Electricity and Solids Disposal Categories for the Municipal Facility. This revision reflects negotiated solids disposal fuel surcharges along with additional charges that came in.

Through January, total operating expenses, amount to \$508,639.

Repair costs in January amount to \$31,081. Year to date, this represents 22% of the \$642,990 repair budget.

Should there be any questions, please do not hesitate to contact me.

Regards,

Chris Vasquez
Project Manager
via email

cc: Glodean Mimiko, Jacobs (email)
Joe Hall, City of Gilroy (email)
File

SOUTH COUNTY REGIONAL WATER AUTHORITY
Recap of Expenditures Through
Jan-FY2022

			PROJECT TO DATE		TOTAL ANNUAL BUDGET	% EXPENDED
	ACTUAL	BUDGET	ACTUAL	BUDGET		
DIRECT COSTS (Not including RP, PW, and Solids)	\$ 246,034	\$ 290,721	\$ 1,757,443	\$ 2,177,388	\$ 3,773,334	47%
INDIRECT COST (Overhead & Management Fee)	\$ 82,826	\$ 76,455	\$ 579,785	\$ 573,414	\$ 993,918	58%
PREVAILING WAGE	\$ 20,594	\$ 25,900	\$ 149,505	\$ 179,308	\$ 310,800	48%
REPAIRS	\$ 31,081	\$ 49,461	\$ 142,693	\$ 370,956	\$ 642,990	22%
SOLIDS DISPOSAL	\$ 115,821	\$ 77,923	\$ 681,667	\$ 545,462	\$ 935,078	73%
ELECTRICITY	\$ 12,282	\$ 143,594	\$ 653,608	\$ 994,110	\$ 1,723,124	38%
GRAND TOTAL	\$ 508,639	\$ 664,054	\$ 3,964,701	\$ 4,840,637	\$ 8,379,243	47%

April 15, 2022

Jimmy Forbis
South County Regional Wastewater Authority
7351 Rosanna Street Gilroy, CA 95020

Subject: Monthly Recap of Expenses Project-to-Date February 2022

Dear Jimmy,

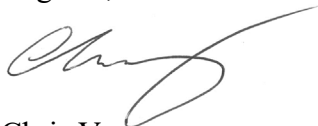
The project-to-date financial information for February is portrayed in the Operations, Electricity and Solids Disposal Categories for the Municipal Facility.

Through February, total operating expenses, amount to \$530,437.

Repair costs in February amount to \$35,100. Year to date, this represents 28% of the \$642,990 repair budget.

Should there be any questions, please do not hesitate to contact me.

Regards,



Chris Vasquez
Project Manager
via email

cc: Glodean Mimiko, Jacobs (email)
Joe Hall, City of Gilroy (email)
File

SOUTH COUNTY REGIONAL WATER AUTHORITY
Recap of Expenditures Through
Feb-FY2022

			PROJECT TO DATE		TOTAL ANNUAL BUDGET	% EXPENDED
	ACTUAL	BUDGET	ACTUAL	BUDGET		
DIRECT COSTS	\$ 274,255	\$ 290,721	\$ 2,031,698	\$ 2,468,108	\$ 3,773,334	54%
(Not including RP, PW, and Solids)						
INDIRECT COST	\$ 82,826	\$ 76,455	\$ 662,612	\$ 649,869	\$ 993,918	67%
(Overhead & Management Fee)						
PREVAILING WAGE	\$ 19,577	\$ 25,900	\$ 169,082	\$ 203,215	\$ 310,800	54%
REPAIRS	\$ 35,100	\$ 49,461	\$ 177,793	\$ 420,417	\$ 642,990	28%
SOLIDS DISPOSAL	\$ 99,902	\$ 77,923	\$ 775,566	\$ 623,385	\$ 935,078	83%
ELECTRICITY	\$ 18,776	\$ 143,594	\$ 672,385	\$ 1,126,658	\$ 1,723,124	39%
GRAND TOTAL	\$ 530,437	\$ 664,054	\$ 4,489,136	\$ 5,491,653	\$ 8,379,243	54%

April 22, 2022

Jimmy Forbis
South County Regional Wastewater Authority
7351 Rosanna Street Gilroy, CA 95020

Subject: Monthly Recap of Expenses Project-to-Date March 2022

Dear Jimmy,

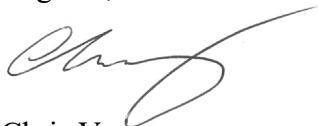
The project-to-date financial information for March is portrayed in the Operations, Electricity and Solids Disposal Categories for the Municipal Facility.

Through March, total operating expenses, amount to \$579,817.

Repair costs in March amount to \$37,638. Year to date, this represents 34% of the \$642,990 repair budget.

Should there be any questions, please do not hesitate to contact me.

Regards,



Chris Vasquez
Project Manager
via email

cc: Glodean Mimiko, Jacobs (email)
Joe Hall, City of Gilroy (email)
File

SOUTH COUNTY REGIONAL WATER AUTHORITY
Recap of Expenditures Through
MAR-FY2022

			PROJECT TO DATE		TOTAL ANNUAL BUDGET	% EXPENDED
	ACTUAL	BUDGET	ACTUAL	BUDGET		
DIRECT COSTS	\$ 352,254	\$ 361,892	\$ 2,383,952	\$ 2,830,000	\$ 3,773,334	63%
(Not including RP, PW, and Solids)						
INDIRECT COST	\$ 82,826	\$ 95,569	\$ 745,438	\$ 745,438	\$ 993,918	75%
(Overhead & Management Fee)						
PREVAILING WAGE	\$ -	\$ 25,900	\$ 169,082	\$ 233,100	\$ 310,800	54%
REPAIRS	\$ 37,638	\$ 61,826	\$ 215,432	\$ 482,243	\$ 642,990	34%
SOLIDS DISPOSAL	\$ 107,098	\$ 77,923	\$ 882,665	\$ 701,308	\$ 935,078	94%
ELECTRICITY	\$ -	\$ 143,594	\$ 672,385	\$ 1,292,343	\$ 1,723,124	39%
GRAND TOTAL	\$ 579,817	\$ 766,704	\$ 5,068,953	\$ 6,284,432	\$ 8,379,243	60%



**Operations Management
and Facilities Services**

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February 8, 2022

Sally Lee
Santa Clara Dept. of Environmental Services
1555 Berger Drive, Bldg. 2, Suite 300
San Jose, CA 95112-2716

Re: Septage Disposal - January 2022

Dear Ms. Lee,

Attached is the Septage Disposal Report for the SCRWA facility which shows monthly volume and fees, and haulers daily volume summary.

Sincerely,

Kerry Edmonds
Project Assistant
Jacobs – Gilroy/Morgan Hill

via email: sally.lee@cep.sccgov.org
swpadmin@cep.sccgov.org
jimmy.forbis@ci.gilroy.ca.us
christopher.vasquez1@jacobs.com

cc: File 16.12

Monthly Septage Summary

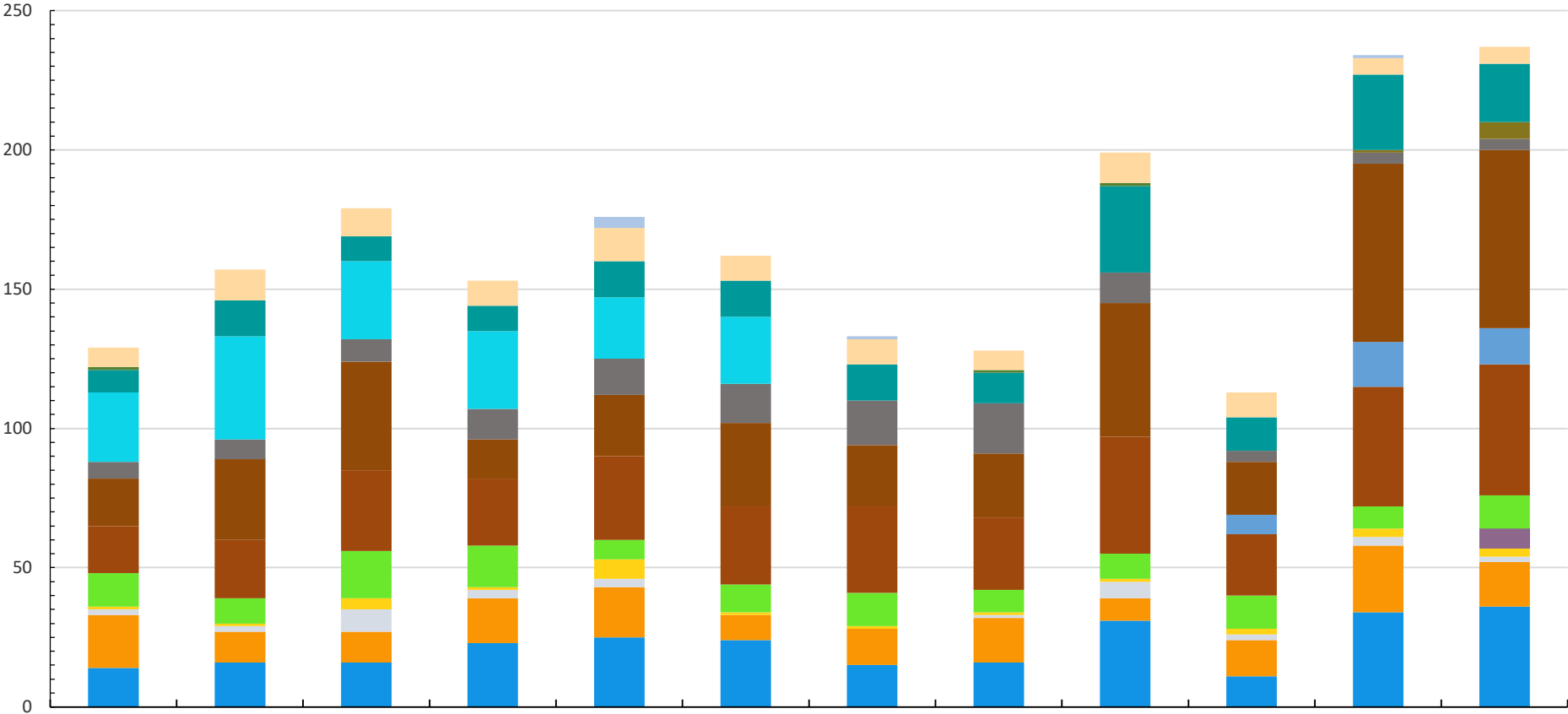
January 2022

Date	Als Septic	Central Coast Services	Cids Septage	Cortez Enterprises	Cost U Less	Crown Sanitation	M. Servin Portable Toilets	Morton Septic	NextCrop	Nor Cal Septage	Pipe & Plant Solutions	Reys	SOS Septic	Tarin Septic Services	Western Site Services	City of Gilroy	City of Morgan Hill
1																	
2																	
3	4,500		1,000	250	700	200		5,000			10,210			1,500			
4	1,500					350		4,400				200					
5	3,200		800		300			5,000									
6	3,000		1,200		300	250	240	4,500			6,156						
7	4,500		1,000		400	1,150		6,200				200		1,200			
8																	
9																	
10	3,700		800				390	6,500									
11	2,500		1,000		700			4,400	400		11,400	200				100	
12	3,000					500		4,000									
13	4,000		1,200			775		4,600									100
14	6,720		800			475		6,200			5,921	200		1,200			
15																	
16																	
17																	
18	9,120		1,200	390		400		6,100				150					
19	1,500		750			250		5,200	200		6,021						
20			500		400	475			400			150					
21	1,500		800		400	350		6,400						1,000			
22																	
23							400										
24	6,720				400			9,700				150					100
25	1,500		1,200		400	250		4,200				150					
26	1,200		500		300	650		7,200									
27	3,000							4,400									
28	1,500		750			350		6,200						1,200			100
29																	
30																	
31	2,400		1,200			200		6,000	400					1,200		10	
Total GAL	65,060		14,700	640	4,300	6,625	1,030	106,200	1,400		39,708	1,400		7,300		110	300
Total \$	9,759.00		2,205.00	96.00	645.00	993.75	154.50	15,930.00	210.00		5,956.20	210.00		1,095.00			

Total Billable Gallons: 248,363.00

Total Billable Amount: \$37,254.45

Load Counts (by month)



- Al's
- Central Coast
- Cids's
- City of Gilroy
- City of Morgan Hill
- Cortez Enterprises
- Cost U Less
- Crown
- M. Servin
- Morton
- NextCrop
- Nor Cal
- Pipe & Plant
- Rey's
- SOS
- Tarin
- Western Site Services



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March 2, 2022

Sally Lee
Santa Clara Dept. of Environmental Services
1555 Berger Drive, Bldg. 2, Suite 300
San Jose, CA 95112-2716

Re: Septage Disposal - February 2022

Dear Ms. Lee,

Attached is the Septage Disposal Report for the SCRWA facility which shows monthly volume and fees, and haulers daily volume summary.

Sincerely,

Kerry Edmonds

Kerry Edmonds
Project Assistant
Jacobs – Gilroy/Morgan Hill

via email: sally.lee@cep.sccgov.org
swpadmin@cep.sccgov.org
jimmy.forbis@ci.gilroy.ca.us
christopher.vasquez1@jacobs.com

cc: File 16.12

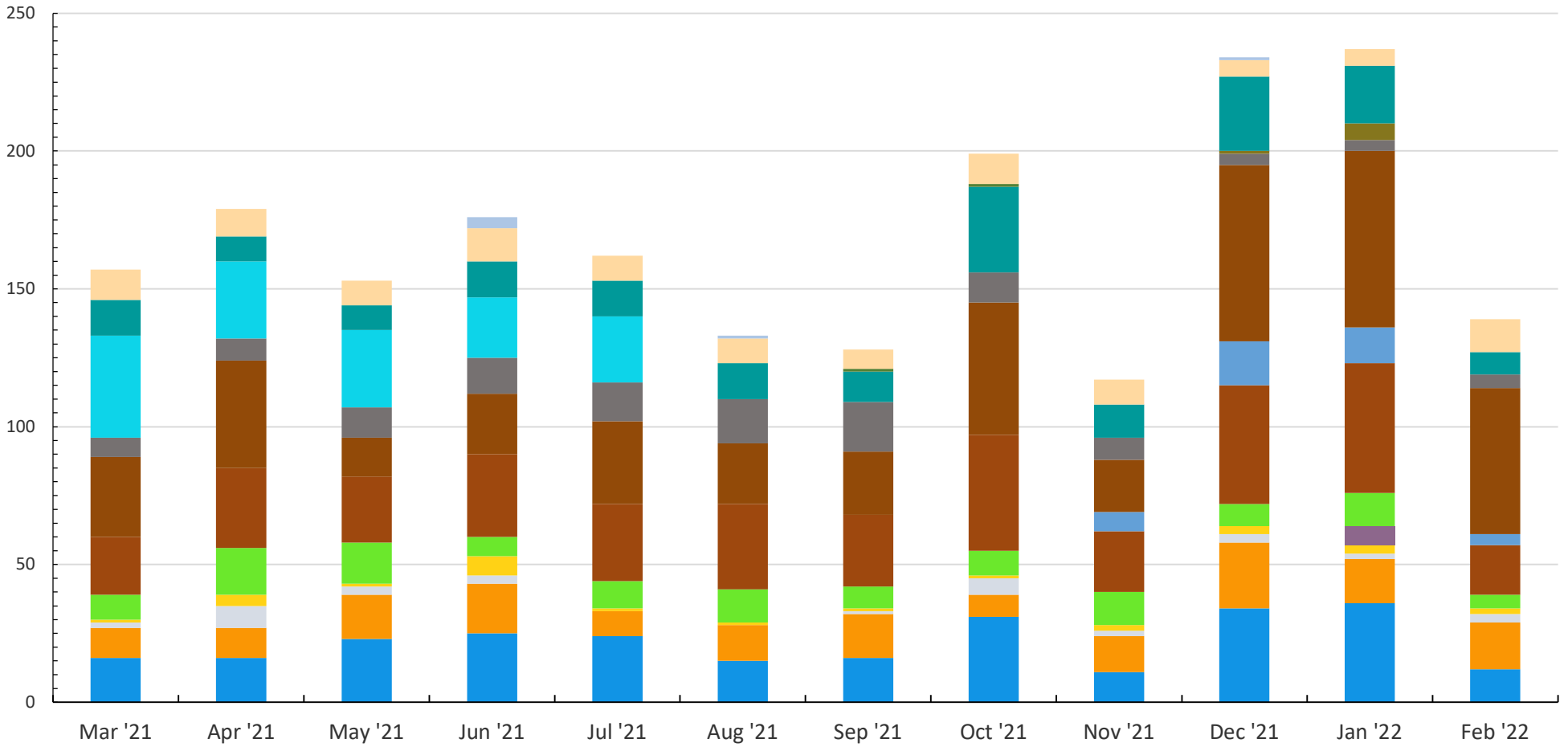
Monthly Septage Summary

Date	Als Septic	Central Coast Services	Cids Septage	Cortez Enterprises	Cost U Less	Crown Sanitation	M. Servin Portable Toilets	Morton Septic	NextCrop	Nor Cal Septage	Pipe & Plant Solutions	Reys	SOS Septic	Tarin Septic Services	Western Site Services	City of Gilroy	City of Morgan Hill
1			1,200		300	500	260	4,400	400			200		1,500			
2			1,500			375		5,400				150		1,200			
3			1,000					3,950						1,200			100
4			1,200			400		5,500						1,500			
5							360										
6																	
7			1,300			550		6,200	400			200				125	
8			2,400			250		3,200						1,500			
9					300	750		5,200				200					50
10																	
11	3,360						330										
12	2,000																
13																	
14	1,500				300			9,000	400								
15			1,200			975		2,200						1,500			
16			500		400	800		5,900				150					
17	800		1,000					3,200						1,200			
18			1,300			500	390	6,000				150		1,200			
19																	
20																	
21	1,500																
22	1,500		1,200		300	875		5,600	400			150		2,500			
23			800			200		6,250				200					
24	1,500		750					3,200								100	
25	4,000					475		6,200						2,700			
26																	
27																	
28	1,500		1,200					5,500	400								
Total GAL	17,660		16,550		1,600	6,650	1,340	86,900	2,000			1,400		16,000		225	150
Total \$	2,649.00		2,482.50		240.00	997.50	201.00	13,035.00	300.00			210.00		2,400.00			

Total Billable Gallons: 150,100.00

Total Billable Amount: \$22,515.00

Load Counts (by month)



- Al's
- Central Coast
- Cids's
- City of Gilroy
- City of Morgan Hill
- Cortez Enterprises
- Cost U Less
- Crown
- M. Servin
- Morton
- NextCrop
- Nor Cal
- Pipe & Plant
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April 4, 2022

Sally Lee
Santa Clara Dept. of Environmental Services
1555 Berger Drive, Bldg. 2, Suite 300
San Jose, CA 95112-2716

Re: Septage Disposal - March 2022

Dear Ms. Lee,

Attached is the Septage Disposal Report for the SCRWA facility which shows monthly volume and fees, and haulers daily volume summary.

Sincerely,

Kerry Edmonds

Kerry Edmonds
Project Assistant
Jacobs – Gilroy/Morgan Hill

via email: sally.lee@cep.sccgov.org
swpadmin@cep.sccgov.org
jimmy.forbis@ci.gilroy.ca.us
christopher.vasquez1@jacobs.com

cc: File 16.12

Monthly Septage Summary

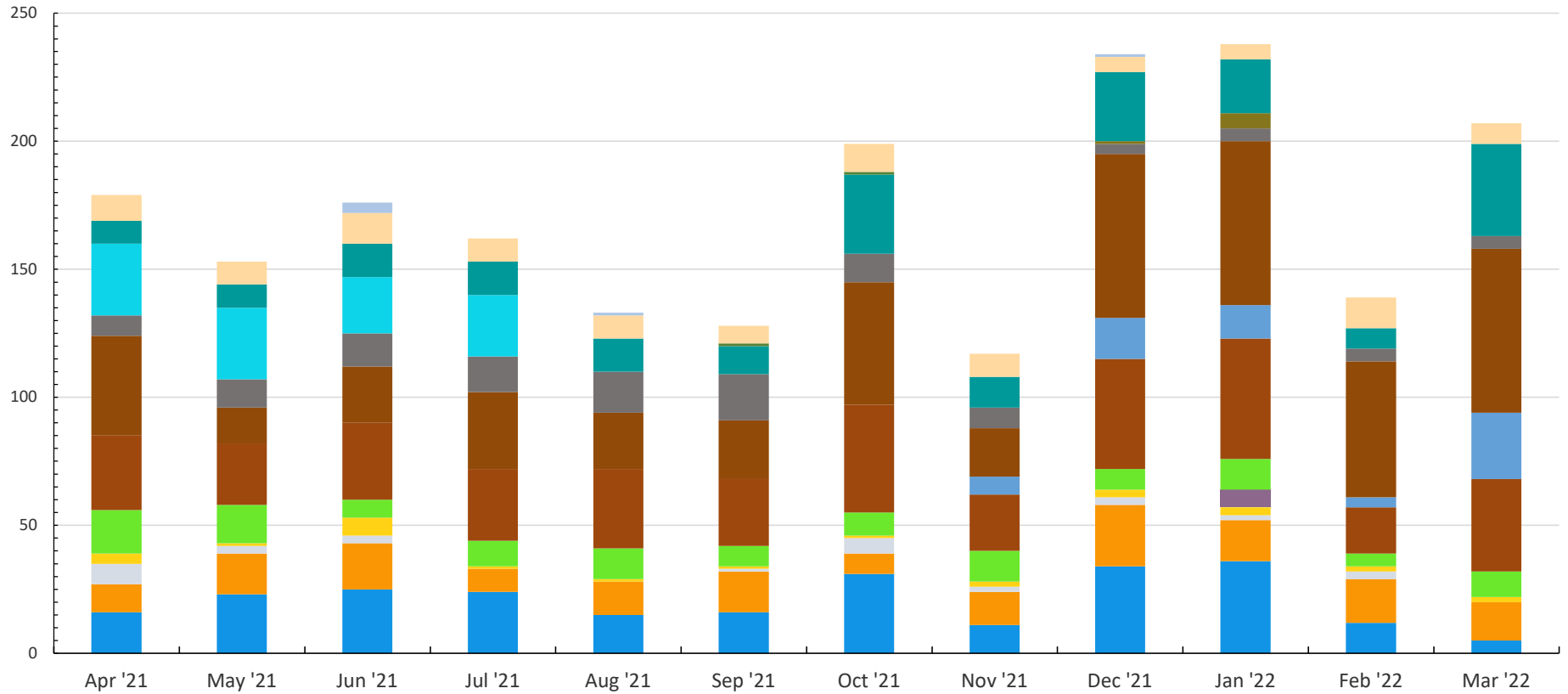
March 2022

Date	Als Septic	Central Coast Services	Cids Septage	Cortez Enterprises	Cost U Less	Crown Sanitation	M. Servin Portable Toilets	Morton Septic	NextCrop	Nor Cal Septage	Pipe & Plant Solutions	Reys	SOS Septic	Tarin Septic Services	Western Site Services	City of Gilroy	City of Morgan Hill
1	3,000		500		300	825	410	3,000				150		1,200			
2						250		8,000				150					
3						400		3,650				125					
4			500					5,000	400								
5																	
6																	
7	3,360		1,200			200		8,500	400			125		2,700			
8	4,500		1,200		800	400	290	3,500									
9			1,200		300	300		4,500									
10			1,000					6,200				125					100
11						250		6,200						1,200			
12																	
13																	
14						425	290	5,200						1,200			
15			2,400			475		2,000	400			175					
16			1,000			200		6,200									
17					700			3,500	400			175		1,500			
18			500			800		6,200									
19																	
20																	
21			1,200		600		370	7,400				150					50
22			800			500		4,400									
23			800			575		3,000				150		2,500			
24								4,200				200					
25			750			425	330	4,200									
26							320										
27																	
28					300			5,200	400			150					
29						1,575		6,800									
30					400	500	330	5,200				200					
31			1,200					4,200				150	150				
Total GAL	10,860		14,250		3,400	8,100	2,340	116,250	2,000			2,025		10,300			150
Total \$	1,629.00		2,137.50		510.00	1,215.00	351.00	17,437.50	300.00			303.75		1,545.00			

Total Billable Gallons: 169,525.00

Total Billable Amount: \$25,428.75

Load Counts (by month)



- AI's
- Central Coast
- Cids's
- City of Gilroy
- City of Morgan Hill
- Cortez Enterprises
- Cost U Less
- Crown
- M. Servin
- Morton
- NextCrop
- Nor Cal
- Pipe & Plant
- Rey's
- SOS
- Tarin
- Western Site Services

Engineering Projects Report

May 4, 2022

TREATMENT CAPACITY EXPANSION PROJECT

Status: **PG&E service change process (Dec 2021)** – Application submitted to utility to study system needs
BAAQMD permit to operate (Dec 2021) – Application in process for submittal to local air district
NPDES permit change (March 2022) – Adoption of new permit by State Water Board (Submitted)
New plant construction and commissioning (2021- 2025) – In compliance with permits
Board presentation (2025) – Board accepts completed project

NPDES Permit Renewal Application was submitted in first quarter 2022. Construction management and inspection services are ongoing. Current activities include civil yard piping, foundation and structural foundation construction for the headworks, biological process and solids dewatering building areas. Current work includes review of submittals, shop drawings, contract document clarifications, and contractor's request for information.

Status	2022											
	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
Construction	◆											
PG&E Application					→							
Air District Permit					→							
NPDES Permit					→							

Key Milestones	CEQA, Bid Advertisement Process	Board Certified CEQA & Authorizes Bidding	Board Reviews Bids and Awards Contract	Permits & Plant Expansion Construction	Board Accepts Completed Project
Forecast	Oct 2020	Nov 2020	May 2021	2021 - 2025	2025

NEW MAINTENANCE FACILITY

Status: **Project construction ongoing (June 2021)**

Construction management and inspection services are ongoing. Current activities include mechanical, electrical and plumbing activities and coating of maintenance building and equipment. Current work includes review of submittals, shop drawings, contract document clarifications, and contractor's request for information.

Status	2021											
	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
Construction						◆						
Commissioning						■						
Close-Out						■						

Key Milestones	Construction	Commissioning	Close-Out
Forecast	Spring 2021	Summer 2022	Summer 2022

Engineering Projects Report

May 4, 2022

NPDES/WDR PERMIT RENEWAL

Phase: In Permit Compliance

Project Status: Ongoing tasks

State permit was adopted in 2017. A groundwater study and report as required by the Permit was submitted in 2018. Groundwater contour mapping for the Fourth Quarter Groundwater Monitoring report is complete. NPDES permit renewal applications is currently underway.

Key Milestones	Adopted Permit	Groundwater Contour Study	Permit Compliance
Forecast	November 2017	April 2018	Ongoing

SOLAR ENERGY PROJECT

Phase: In Operations

Project Status: Ongoing monitoring and maintenance tasks

Solar facilities for Influent Pump Station (190-kW capacity) and the wastewater treatment systems (1.1-MW capacity) are currently in operations. Solar power monitoring is ongoing.

RECYCLED WATER SYSTEM SUPPORT

Phase: Ongoing operations, maintenance and customer permit support

Project Status: On Schedule

Ongoing review of customer permits, site inspections, and update of records for new and existing users are in progress. Annual self-inspection and Recycled Water Users Training were completed for 2021. Permit application review for new recycled water users was conducted during the reporting period.



**SOUTH COUNTY REGIONAL
WASTEWATER AUTHORITY**

**BOARD OF DIRECTORS
MEETING MINUTES**

MAY 4, 2022

1500 Southside Drive
Gilroy, California 95020
Telephone (408) 848-0480
Facsimile (408) 842-0873
scrwamail@ci.gilroy.ca.us
www.cityofgilroy.org

CHAIR:
Rene Spring, Morgan Hill

VICE CHAIR:
Fred M. Tovar, M.Ed., Gilroy

BOARD MEMBERS:
Marie Blankley, Gilroy
Dion Bracco, Gilroy
John McKay, Morgan Hill

SECRETARY:
Saeid Vaziry, P.E.

SCRWA MANAGER:
Jimmy Forbis, Gilroy

MEMBERS PRESENT:

Rene Spring
Fred Tovar
Marie Blankley
Dion Bracco
John McKay

STAFF PRESENT:

Gilroy
Jimmy Forbis
Daryl Jordan
Harjot Sangha
Saeid Vaziry

Morgan Hill
Chris Ghione
Dat Nguyen
James Sylvain

VALLEY WATER:

Richard Santos
Kirsten Struve
David Tucker

I. Call to Order

Chairman Spring called the meeting to order at 8:00 A.M.

He announced that all Board Members are participating remotely pursuant to the Governor’s Executive Order Number N-29-20 in order to minimize the spread of the COVID 19 virus. This meeting is being conducted live via Webex. Public comments can be submitted throughout the meeting by emailing gina.bonnell@jacobs.com. Comments must be received before he closes the public comment portion for each item. The Deputy Secretary will read the first 3 minutes of each comment into the record.

- A. Certification of Posting of the Agenda
Gina Bonnell reported the agenda was posted on April 26, 2022 @ 1:34 PM.
- B. Roll Call
All Board Members were present

II. New Business

- A. Adoption by Roll Call Vote of Resolution 2022-03 in Consideration of Continuation of Resolution 2022-01 Authorizing Virtual Meetings for Thirty Days Pursuant to Section 54953 of the Brown Act for SCRWA Board
Motion to Adopt Resolution 2022-03 authorizing the continuation of virtual meetings for thirty days pursuant to Section 54953 of the Brown Act for SCRWA Board moved by Director Blankley, seconded by Vice Chairman Tovar.
Ayes: Spring, Tovar, Blankley, Bracco, McKay
Nays 0, Abstain: 0
Vote: Motion Carried
- B. Adoption by Roll Call Vote of Resolution 2022-02 approving the update to SCRWA’s Conflict of Interest Code Pursuant to the Political Reform Act
Motion to Adopt Resolution 2022-02 approving the update to SCRWA’s Conflict of Interest Code Pursuant to the Political Reform Act moved by Director McKay, seconded by Director Blankley.
Ayes: Spring, Tovar, Blankley, Bracco, McKay
Nays 0, Abstain: 0
Vote: Motion Carried
- C. Saeid Vaziry informed the Board that a new reporter from a local media outlet contacted him about

doing a story on the plant expansion project.

Billy Wong, Stantec presented the Capital Projects Construction Update for Plant Expansion and New Maintenance Building. Board Members asked for a tour of the maintenance building during construction.

III. Consent Calendar

- A. Approval of Minutes of the February 2, 2022, meeting

Motion to approve Consent Calendar moved by Director Blankley, seconded by Director McKay.

Ayes: Spring, Tovar, Blankley, Bracco, McKay

Nays 0, Abstain: 0

Vote: Motion Carried

IV. Presentation by Members of the Public on items not on the Agenda

None

V. Bids and Proposals

None

VI. Old Business

None

VII. Communications

- A. Harjot Sangha, City of Gilroy, reviewed the Cash and Investment Report as of December 31, 2021. He answered a Board Member question.
- B. Saied Vaziry announced that SCRWA had received top awards given by The Environmental Association.

VIII. Reports

- A. Jacobs

1. Wastewater Acronyms
2. Plant Reports – January, February, and March 2022
3. Recap of Expenses – January, February, and March 2022
4. Septage Report – January, February, and March 2022

Chris Vasquez talked about coordinating with the construction contractors to minimize impact to the facility and the treatment process. He reported on staff's community involvement activities. Jacobs reports were reviewed with comments. A question was answered from Board Member McKay and noted that a report could be provided with more detail.

- B. Valley Water – Director Santos was in attendance as well as two staff members, Tucker and Struve. **Director Santos reported on the legislative conference directed toward water conservation.**

- C. Stantec

Billy Wong reviewed the Engineering Projects Report – May 2022.

- D. SCRWA Manager

Jimmy Forbis reminded the Board that Mayor Blankley conducts monthly “Coffee with the Mayor” gatherings with this month featuring Saied Vaziry.

- E. SCRWA Attorney

Andy Faber reminded the Board Members of all the years of litigation and noted the satisfaction of the awards that the plant receives.

- F. Board Members

Chairman Spring noted that he would not be available for a June meeting.

Director Blankley noted “Coffee with the Mayor” would be highlighting SCRWA and to share the invitation to residents of Morgan Hill as well.

Adjourn

Chairman Spring adjourned the meeting at 8:40 A.M.

G. Bonnell

Gina Bonnell, Deputy Secretary of the Board
South County Regional Wastewater Authority