



**CITY OF GILROY
BICYCLE PEDESTRIAN COMMISSION
REGULAR MEETING
AGENDA
Tuesday, June 22, 2021
6:00 p.m.**

PUBLIC PARTICIPATION IN THIS MEETING WILL BE LIMITED.

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20
MEETING MATERIAL IS AVAILABLE ON THE CITY WEBSITE www.cityofgilroy.org.

In order to minimize the spread of the COVID 19 virus, the City will be offering telephone and email options for comments at this meeting. The public is encouraged to participate in the meeting as follows:

[VIEW THE MEETING LIVE ON FACEBOOK](https://www.facebook.com/GilroyCityHallMeetings)
<https://www.facebook.com/GilroyCityHallMeetings>

PUBLIC COMMENTS WILL BE TAKEN ON AGENDA ITEMS BEFORE ACTION IS TAKEN BY THE BICYCLE PEDESTRIAN COMMISSION. **COMMENTS MAY BE EMAILED PRIOR TO OR DURING THE MEETING TO SHEILA CASTILLO AT Sheila.Castillo@ci.gilroy.ca.us AND MUST BE RECEIVED BEFORE THE CHAIRPERSON OPENS PUBLIC COMMENT FOR THE ITEM. ADDITIONALLY, COMMENTS MAY BE MADE BY LEAVING A VOICE MESSAGE AT (408)846-0569, PRIOR TO 5:00 P.M. 06/22/2021.** IMPORTANT: identify the Agenda Item Number or PUBLIC COMMENT in the subject line of your email. The Clerk will read the first three minutes of each email into the public record.

In compliance with the Americans with Disabilities Act, and Governors Order N-29-20, the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City a minimum of 2 hours prior to the meeting at (408) 710-0668.

KNOW YOUR RIGHTS UNDER THE GILROY OPEN GOVERNMENT ORDINANCE.

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, task forces, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE, TO RECEIVE A FREE COPY OF THE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION STAFF AT (408)846-0205/LeeAnn.McPhillips@ci.gilroy.ca.us

Materials related to an item on this agenda submitted to the Bicycle Pedestrian Commission after distribution of the agenda packet are available for public inspection with the agenda packet on the City website at <http://www.cityofgilroy.org/AgendaCenter>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Patrick Flautt - Chairperson
Sean Reedy – Vice Chairperson
Alison Beach
Kristen Robbins
Nirza Starks

4. COMMISSION SECRETARY'S REPORT ON POSTING THE AGENDA

5. CEREMONIAL ITEMS – AWARDS AND PRESENTATIONS

None

6. PRESENTATIONS TO COMMISSION

A. PUBLIC COMMENT BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA, BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BICYCLE PEDESTRIAN COMMISSION Please limit your comments to 3 minutes

(This portion of the meeting is reserved for persons desiring to address the commission on matters not on the agenda. The law does not permit Commission action or extended discussion of any item not on the agenda except under special circumstances. If Commission action is requested, the Commission may place the matter on a future agenda.)

B. Valley Transportation Authority Bicycle Pedestrian Advisory Committee (VTABPAC) Report:

1. Report: None

7. CONSENT CALENDAR (reports attached)

All matters listed under the Consent Calendar are considered by the Commission to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a request is made by a member of the Commission or a member of the public. *Any person desiring to speak on any item on the consent calendar should ask to have that item removed from the consent calendar prior to the time the Commission votes to approve.* If removed, the item will be discussed in the order in which it appears.

- A. Minutes of the 4/27/2021 Meeting
- B. Public Bike Fund Balance Sheet

8. OLD BUSINESS

- A. Measure B Funded Education and Encouragement Update
 - 1. Report: Chairperson Patrick Flautt
 - 2. Public Comment
 - 3. Possible Action: Receive Update and Provide Comments

9. NEW BUSINESS

- A. Christmas Hill Park Trail Signage :
 - 1. Report: Chairperson Flautt and Vice-Chairperson Reedy
 - 2. Public Comment
 - 3. Possible Action: Receive Update and Provide Comments

- B. E-Bike Bike Share Pilot Program Update – Out-Think :
 - 1. Report: Chairperson Patrick Flautt
 - 2. Public Comment
 - 3. Possible Action: Receive Update and Provide Comments

- C. Cancellation of July Regular Meeting :
 - 1. Report: Chairperson Patrick Flautt
 - 2. Public Comment
 - 3. Possible Action: Motion to Approve Cancellation of Meeting
(A special meeting may be called at any time)

- D. Correspondence:
 - 1. Report: Chairperson Patrick Flautt
 - 2. Public Comment
 - 3. Possible Action: Receive Update and Provide Comments

10. ORAL REPORTS BY COMMISSION MEMBERS

- A. Chairperson Patrick Flautt
- B. Vice Chairperson Sean Reedy
- C. Commissioner Alison Beach
- D. Commissioner Kristen Robbins
- E. Commissioner Nirza Starks

11. STAFF UPDATES

12. AGENDA ITEMS FOR NEXT MEETING

ADJOURNMENT TO THE REGULAR MEETING OF AUGUST 24, 2021 AT 6:00 PM

Bicycle Pedestrian Commission Look – Ahead Calendar

The Bicycle Pedestrian Commission meets regularly on the fourth Tuesday of each month, at 6:00 p.m. If a holiday should fall on the regular meeting date (or the next day) the meeting will be rescheduled to the following month.

July 2021

- 01 City Council Meeting (Regular Meeting), 6:00 p.m., Virtual Meeting
- 08 Planning Commission (Regular Meeting), 6:30 p.m., Virtual Meeting
- 20 Parks and Recreation Commission (Regular Meeting), 6:00 p.m., Virtual Meeting

All Meetings will be web-streamed at: [https://www.facebook.com/GilroyCityHall Meetings](https://www.facebook.com/GilroyCityHallMeetings)

Bicycle Pedestrian Commission Workplan Schedule

- To be determined



**MINUTES OF BICYCLE PEDESTRIAN COMMISSION REGULAR MEETING
TUESDAY, April 27, 2021**

1. CALL TO ORDER

6:01 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Patrick Flautt - Chairperson - present
Sean Reedy – Vice Chairperson - present
Alison Beach - present
Kristen Robbins - present
Nirza Starks – present; arrived late 6:03 p.m.

ALSO PRESENT

Gary Heap, Traffic Engineer
Nirorn Than, Engineer
Christina Ruiz, Recording Secretary

4. COMMISSION SECRETARY’S REPORT ON POSTING THE AGENDA

The agenda for the Bicycle Pedestrian regular meeting was posted on Thursday, April 22, 2021, at 4:30 p.m. in the City Hall announcement window near the Council Chambers and online in keeping with provisions of the California Brown Act.

5. CEREMONIAL ITEMS

None

6. PUBLIC PRESENTATIONS TO COMMISSION

A. PUBLIC COMMENT BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BICYCLE PEDESTRIAN COMMISSION

- None

B. Valley Transportation Authority Bicycle Pedestrian Advisory Committee (VTABPAC) Report:

- None

No public comments.

7. CONSENT CALENDAR

The following items on the Consent Calendar were approved unanimously.

- A. Minutes of the 3/23/2021 Regular Meeting

B. Public Bike Fund Balance Sheet

No public comments.

Com. Reedy motioned to approve; seconded by Com. Beach.

Roll call vote to approve the Consent Calendar:

The motion passes unanimously. (5/0)

8. OLD BUSINESS

A. Measure B Funded Education & Encouragement Update:

- No Updates.

There were no comments from the Commissioners.

No public comments.

B. FY22 and FY23 Capital Improvement Project Budget Update:

- Mr. Heap provided a brief update. Currently we are in the operating year and are working on minor updates to the operating budget of CIP; no new projects will be added; bringing projects forward from previous years; and all are status quo.

No public comments.

C. Bicycle Pedestrian Commission Work Plan and Goals:

- Mr. Heap provided a brief report.

No public comments.

Commissioners discussed and provided feedback on the work plan and goals.

Amended 2021 Work Plan and Goals, as follows:

- Be Present in the Community Through the Use of the BPC Pop-Up at Citywide Events
- Support the Community During the Pandemic
- Use VTA Measure B Education/Encouragement Funds to Support Bike/Ped Activities
- Prepare Safe Routes to School Activities
- Promote Safe Ways to Bike on Public Roads
- Support Development of the Bike and Pedestrian Master Plans
- Support Development of a City Bicycle Parking Ordinance

D. Measure B Education & Encouragement Sub-Committee (Flutt and Beach):

- Com. Flutt presented the report.

Comments were received by Com. Starks and Com. Reedy.

Motion was made by Com. Beach, seconded by Com. Starks.

Roll call vote to approve the purchase of Zoca masks in the amount of \$7,582.50:

The motion passes unanimously. (5/0)

Motion was made by Com. Beach, seconded by Com. Reedy.

Roll call vote to approve the purchase of SVBC Bike to Wherever Day T-Shirts and Bags in the amount of \$4,643.13:

The motion passes unanimously. (5/0)

No public comments.

9. NEW BUSINESS

A. Dero-Bike Fix-It Station Parts Purchase:

- Chair Flautt presented the report.
- Mr. Heap provided the Commission the current balance of the Public Bike Fund in the amount of \$687.01.

No public comments.

Motion was made by Com. Reedy seconded by Chair Flautt.

Roll call vote to approve the expenditure of \$124.86 from the Public Bike Fund to Purchase Dero-Fix It Station Parts:

The motion passes unanimously. (5/0)

B. Correspondence:

- Com. Flautt advised there are no items.

No public comments.

10. COMMISSIONER'S REPORTS

A. Chair Flautt:

- The month of May is "Bike to Wherever Month". There are a series of events that are scheduled to occur and are listed as follows:
 - i. May 21, 2021 - Pop-Up at Uvas and Miller Ave from 7:00am – 2:30pm.
 - ii. May 21, 2021 – Bike Through Gilroy Gardens from 4:00pm -7:00pm – Limited to 300 attendees.
 - iii. May 21, 2021 - Hills of Gilroy Challenge -
 - iv. Recognition of Staff, Nirorn Than

B. Com. Sean Reedy:

- Updates:
 - GIS Mapping for trails and parks recently updated to show easy and friendly access to trails/parks located at Christmas Hill Park and
 - Gilroy Bike Pledge – Monthly Drawing and Prices
 - Meeting with Gilroy Strong Resilience and Saved by Nature – Physical, Mental and Emotional Health through this Pandemic

C. Com. Beach:

- No report.

D. Com. Robbins:

- No report.

E. Com. Starks:

- Tim McDonald from Gilroy Presbyterian Church emailed and asked to partner with BPC to conduct a bike-repair event at a future Citywide event.

11. STAFF UPDATES

Mr. Heap provided an update on the 5-year paving program.

Mr. Than added this item will be going to City Council in May for SB1 requirement and approval.

No public comments.

12. AGENDA ITEMS FOR NEXT MEETING

Report to BPC on etiquette signage drafts.

ADJOURN: 7:01 p.m. to the May 25, 2021 meeting at 6:00 P.M.

Public Bike Fund Balance Sheet

6/18/2021

Summary of Funds for 4th Quarter

FY 21

DONATIONS AND EXPENSES	Revenue	Expenses	Balance
Current balance	794.53	-107.52	687.01
TOTAL AVAILABLE			687.01

TRAINING	Revenue	Expenses	Balance
FY 21 Budget for Annual Training	2,000.00	0.00	2,000.00
TOTAL AVAILABLE			2,000.00