

1. SCRWA Meeting Agenda

Documents:

[7-6-22 SCRWA AGENDA.PDF](#)

1.I. SCRWA Meeting Packet

Documents:

[7-6-2022 BOARD PACKET.PDF](#)

1.I.I. SCRWA Meeting Minutes

Documents:

[SCRWA MIN 7-6-2022.PDF](#)



**SOUTH COUNTY REGIONAL
WASTEWATER AUTHORITY**

**BOARD OF DIRECTORS
MEETING AGENDA**

JULY 6, 2022
8:00 A.M.

ADMINISTRATION BUILDING
1500 SOUTHSIDE DRIVE
GILROY, CA 95020

1500 Southside Drive
Gilroy, California 95020
Telephone (408) 848-0480
Facsimile (408) 842-0873
scrwamail@ci.gilroy.ca.us
www.cityofgilroy.org

CHAIR:
Rene Spring, Morgan Hill

VICE CHAIR:
Fred M. Tovar, M.Ed., Gilroy

BOARD MEMBERS:
Marie Blankley, Gilroy
Dion Bracco, Gilroy
John McKay, Morgan Hill

SECRETARY:
Saeid Vaziry, P.E.

SCRWA MANAGER:
Jimmy Forbis, Gilroy

**THE JULY 6, 2022 MEETING WILL BE CONDUCTED PURSUANT TO
GOVERNMENT CODE SECTION 54953**

PUBLIC PARTICIPATION IN THIS MEETING WILL BE LIMITED IN ORDER TO MINIMIZE THE SPREAD OF THE COVID-19 VIRUS

**MEMBERS OF THE PUBLIC MAY VIEW THE MEETING VIA ZOOM
PUBLIC COMMENTS WILL BE TAKEN ON AGENDA ITEMS BEFORE ACTION IS TAKEN BY THE BOARD**

| ZOOM: | |
|--------------|---|
| Link: | https://tinyurl.com/scrwa070622 |
| Passcode: | 141689 |
| Call In: | 669-900-6833 |
| Webinar ID: | 821 9506 3595 |

PARTICIPATE BY EMAIL OR TELEPHONE AS FOLLOWS:

Public comments will be taken via email: gina.bonnell@jacobs.com prior to or during the meeting and must be received before the Board Chair closes public comment for the item. Additionally, comments may be made by leaving a voice message at (408) 848-0480, prior to 3:30 P.M., July 5, 2022.

Important: Identify the Agenda Item Number or Public Comment in the subject line of your email. The Deputy Secretary will read the first three minutes of each email into the public record. Public testimony is subject to reasonable regulations, including but not limited to time restrictions on particular issues and for each individual speaker.

All matters listed under Consent Calendar are considered by Board of Directors to be routine and will be enacted by a single motion. There will be no separate discussion of these items unless a request is made by a member of the public, a Board Member or Staff prior to the time the Board votes on the motion to adopt.

Persons who have made comments on matters set for PUBLIC HEARING will be heard when the presiding officer calls for comments from those persons who are in support of or in opposition thereto. After comments have been read, the hearing is closed and brought to Board level for discussion and action.

In compliance with the Americans with Disabilities Act, and Governors Order N-29-20, the SCRWA will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Deputy Secretary a minimum of 72 hours prior to the meeting for accommodations at (408) 848-0480.

If you challenge any planning or land use decision made at this meeting in court, you may be limited to raising only those issues you or someone else raised at the public hearing held at this meeting, or in written correspondence delivered to the Board at, or prior to, the public hearing.

A Closed Session may be called during this meeting pursuant to Government Code Section 54956.9(b)(1) if a point has been reached where, in the opinion of the legislative body of the Board on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the SCRWA.

Meeting Schedule: The Board meets regularly on the first Wednesday of each month, at 8:00 a.m. If a holiday should fall on the regular meeting date, the meeting will be rescheduled to the following Wednesday.

Wednesday, July 6, 2022, 8:00 A.M.

I. Call to Order

- A. Certification of Posting of the Agenda
- B. Roll Call

II. New Business

- A. Adoption by Roll Call Vote of Resolution 2022-04 in Consideration of Continuation of Resolution 2022-03 Authorizing Virtual Meetings for Thirty Days Pursuant to Section 54953 of the Brown Act for SCRWA Board (copies)

III. Consent Calendar (Roll Call Vote)

- A. Approval of Minutes of the May 4, 2022 meeting (copies)
- B. Notice of Acceptance of Completion for Construction of New Maintenance Facility, Project No. 21-SCRWA-266 (copies)

IV. Presentation by Members of the Public on Items not on the Agenda

V. Bids and Proposals

VI. Old Business

VII. Communications

- A. Cash and Investment Report as of June 30, 2022 (copies)

VIII. Reports

- A. Jacobs
 - 1. Wastewater Acronyms
 - 2. Plant Reports – April and May 2022 (copies)
 - 3. Recap of Expenses – April and May 2022 (copies)
 - 4. Septage Report – April and May 2022 (copies)
- B. Valley Water
- C. Stantec
 - 1. Engineering Projects Report – July 2022 (copies)
- D. SCRWA Manager
- E. SCRWA Attorney
- F. Board Members

IX. Adjourn



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WASTEWATER AUTHORITY**

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JULY 6, 2022
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III. Consent Calendar (Roll Call Vote)

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- B. Notice of Acceptance of Completion for Construction of New Maintenance Facility, Project No. 21-SCRWA-266 (copies)

IV. Presentation by Members of the Public on Items not on the Agenda

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- A. Cash and Investment Report as of June 30, 2022 (copies)

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- A. Jacobs
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- B. Valley Water
- C. Stantec
 - 1. Engineering Projects Report – July 2022 (copies)
- D. SCRWA Manager
- E. SCRWA Attorney
- F. Board Members

IX. Adjourn

RESOLUTION NO. 2022-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY MAKING CERTAIN FINDINGS RELATING TO THE EXISTING STATE OF EMERGENCY CAUSED BY THE COVID-19 PANDEMIC AND DETERMINING AS A RESULT OF THE STATE OF EMERGENCY THAT BOARD OF DIRECTOR MEETINGS SHALL BE HELD BY TELECONFERENCING PURSUANT TO GOVERNMENT CODE SECTION 54953(E)

WHEREAS, on March 4, 2020, the Governor issued a proclamation of a state of emergency pursuant to Government Code Section 8625, relating to the respiratory illness known as COVID-19, which is caused by the novel coronavirus SARS-CoV-2; and

WHEREAS, the Governor's proclamation remains in effect; and

WHEREAS, on March 11, 2020, the World Health Organization declared the existence of a pandemic due to the global spread of COVID-19; and

WHEREAS, on March 13, 2020, the Director of Emergency Services issued a proclamation declaring the existence of a local emergency within the City of Gilroy relating to COVID-19, and on March 16, 2020, the City Council adopted a resolution ratifying the declaration of local emergency; and

WHEREAS, since August 2, 2021, an order of the Santa Clara County Public Health Officer has been in effect requiring the use of face coverings indoors by all persons. Although that order was rescinded as of March 2, 2022, the County still strongly recommends wearing masks in indoor public spaces; and

WHEREAS, despite progress in addressing the pandemic, not all eligible individuals are fully vaccinated, and new variants of the SARS-CoV-2 virus are spreading in California and throughout the world; and

WHEREAS, as of June 27, 2022, the Santa Clara County Public Health Department reported that the County has had 378,477 reported cases of COVID-19, and 2,329 residents of the County have died of the illness; and

WHEREAS, as of June 27, 2022, the Santa Clara County Public Health Department reported a seven-day rolling average of 961 new COVID-19 cases per day; and

WHEREAS, the City Council of Morgan Hill plans to continue to meet virtually at least through the month of June, 2022; and

WHEREAS, AB 361, which was signed into law on September 16, 2021, amended Government Code Section 54953 to authorize local legislative bodies to determine by resolution

to conduct meetings by teleconferencing during proclaimed public health emergencies, and any such resolution must be reaffirmed every thirty (30) days to continue in effect.

WHEREAS, the Board of Directors of SCRWA adopted resolutions similar to this one on Feb. 2, 2022, and May 4, 2022, authorizing virtual meetings of the SCRWA Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY (the “Board”) THAT

1. The Board finds that the foregoing recitals are true and correct.
2. Beginning on the date of the adoption of this Resolution, the Board shall meet by teleconferencing. Such meetings shall be conducted according to the requirements set forth in Government Code Section 54953(e)(2).
3. This resolution shall be of no further force and effect on the 31st day following the adoption of this resolution, unless prior to that date the Board reconsiders this resolution and finds that either of the following circumstances exists:
 - a. The state of emergency relating to COVID-19 continues to directly impact the ability of the members of the Board and of the public to meet safely in person; or
 - b. State or local officials have imposed or recommended measures to promote social distancing.

PASSED AND ADOPTED this 6th day of July, 2022, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

APPROVED:

Chairperson

ATTEST:

Gina Bonnell, Deputy Secretary



**SOUTH COUNTY REGIONAL
WASTEWATER AUTHORITY**

**BOARD OF DIRECTORS
MEETING MINUTES**

MAY 4, 2022

1500 Southside Drive
Gilroy, California 95020
Telephone (408) 848-0480
Facsimile (408) 842-0873
scrwamail@ci.gilroy.ca.us
www.cityofgilroy.org

CHAIR:
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BOARD MEMBERS:
Marie Blankley, Gilroy
Dion Bracco, Gilroy
John McKay, Morgan Hill

SECRETARY:
Saeid Vaziry, P.E.

SCRWA MANAGER:
Jimmy Forbis, Gilroy

MEMBERS PRESENT:

Rene Spring
Fred Tovar
Marie Blankley
Dion Bracco
John McKay

STAFF PRESENT:

Gilroy
Jimmy Forbis
Daryl Jordan
Harjot Sangha
Saeid Vaziry

Morgan Hill
Chris Ghione
Dat Nguyen
James Sylvain

VALLEY WATER:

Richard Santos
Kirsten Struve
David Tucker

I. Call to Order

Chairman Spring called the meeting to order at 8:00 A.M.

He announced that all Board Members are participating remotely pursuant to the Governor’s Executive Order Number N-29-20 in order to minimize the spread of the COVID 19 virus. This meeting is being conducted live via Webex. Public comments can be submitted throughout the meeting by emailing gina.bonnell@jacobs.com. Comments must be received before he closes the public comment portion for each item. The Deputy Secretary will read the first 3 minutes of each comment into the record.

- A. Certification of Posting of the Agenda
Gina Bonnell reported the agenda was posted on April 26, 2022 @ 1:34 PM.
- B. Roll Call
All Board Members were present

II. New Business

- A. Adoption by Roll Call Vote of Resolution 2022-03 in Consideration of Continuation of Resolution 2022-01 Authorizing Virtual Meetings for Thirty Days Pursuant to Section 54953 of the Brown Act for SCRWA Board
Motion to Adopt Resolution 2022-03 authorizing the continuation of virtual meetings for thirty days pursuant to Section 54953 of the Brown Act for SCRWA Board moved by Director Blankley, seconded by Vice Chairman Tovar.
Ayes: Spring, Tovar, Blankley, Bracco, McKay
Nays 0, Abstain: 0
Vote: Motion Carried
- B. Adoption by Roll Call Vote of Resolution 2022-02 approving the update to SCRWA’s Conflict of Interest Code Pursuant to the Political Reform Act
Motion to Adopt Resolution 2022-02 approving the update to SCRWA’s Conflict of Interest Code Pursuant to the Political Reform Act moved by Director McKay, seconded by Director Blankley.
Ayes: Spring, Tovar, Blankley, Bracco, McKay
Nays 0, Abstain: 0
Vote: Motion Carried
- C. Saeid Vaziry informed the Board that a new reporter from a local media outlet contacted him about

doing a story on the plant expansion project.

Billy Wong, Stantec presented the Capital Projects Construction Update for Plant Expansion and New Maintenance Building. Board Members asked for a tour of the maintenance building during construction.

III. Consent Calendar

- A. Approval of Minutes of the February 2, 2022, meeting

Motion to approve Consent Calendar moved by Director Blankley, seconded by Director McKay.

Ayes: Spring, Tovar, Blankley, Bracco, McKay

Nays 0, Abstain: 0

Vote: Motion Carried

IV. Presentation by Members of the Public on items not on the Agenda

None

V. Bids and Proposals

None

VI. Old Business

None

VII. Communications

- A. Harjot Sangha, City of Gilroy, reviewed the Cash and Investment Report as of December 31, 2021. He answered a Board Member question.
- B. Saied Vaziry announced that SCRWA had received top awards given by The Environmental Association.

VIII. Reports

- A. Jacobs

1. Wastewater Acronyms
2. Plant Reports – January, February, and March 2022
3. Recap of Expenses – January, February, and March 2022
4. Septage Report – January, February, and March 2022

Chris Vasquez talked about coordinating with the construction contractors to minimize impact to the facility and the treatment process. He reported on staff's community involvement activities. Jacobs reports were reviewed with comments. A question was answered from Board Member McKay and noted that a report could be provided with more detail.

- B. Valley Water – Director Santos was in attendance as well as two staff members, Tucker and Struve. **Director Santos reported on the legislative conference directed toward water conservation.**

- C. Stantec

Billy Wong reviewed the Engineering Projects Report – May 2022.

- D. SCRWA Manager

Jimmy Forbis reminded the Board that Mayor Blankley conducts monthly “Coffee with the Mayor” gatherings with this month featuring Saied Vaziry.

- E. SCRWA Attorney

Andy Faber reminded the Board Members of all the years of litigation and noted the satisfaction of the awards that the plant receives.

- F. Board Members

Chairman Spring noted that he would not be available for a June meeting.

Director Blankley noted “Coffee with the Mayor” would be highlighting SCRWA and to share the invitation to residents of Morgan Hill as well.

Adjourn

Chairman Spring adjourned the meeting at 8:40 A.M.

G. Bonnell

Gina Bonnell, Deputy Secretary of the Board
South County Regional Wastewater Authority



**SOUTH COUNTY REGIONAL
WASTEWATER AUTHORITY**

1500 Southside Drive
Gilroy, California 95020-7042
Telephone (408) 848-0480
Facsimile (408) 842-0873
scrwamail@ci.gilroy.ca.us

DATE: July 6, 2022

TO: JIMMY FORBIS, Authority Manager

FROM: SAEID VAZIRY, P.E., Senior Environmental Engineer *SV*

SUBJECT: **NOTICE OF ACCEPTANCE OF COMPLETION FOR CONSTRUCTION OF
MAINTENANCE FACILITY IMPROVEMENTS, PROJECT NO. 21-SCRAW-266**

Recommendation

It is recommended that the SCRWA Board, by motion, approve this Notice of Acceptance of Completion for Construction of the Maintenance Facility Improvements, Project No. 21-SCRWA-266.

Summary

The construction of the new maintenance facility was awarded by the Board in February 2021 to Calstate Construction, Inc. (Calstate). The work consisted of refurbishment of the existing building and related site improvements. The project is consistent with the capital improvements outlined for the SCRWA and approved by the Board.

Discussion

The contract construction has been completed by Calstate. All improvements related to the above-referenced project are complete and the attached Notice of Acceptance of Completion for construction is ready for recording at Santa Clara County, in accordance with the provisions of Section 3093 of the Civil Code of the State of California.

Human Resources Impact

There are no human resources impacts with this action.

Financial Impact

There are no financial impacts with this action.

RECORDING REQUESTED BY:

South County Regional Wastewater
Authority (SCRWA)

WHEN RECORDED, MAIL TO:

City of Gilroy
7351 Rosanna Street
Gilroy, CA 95020
Attn: Saeid Vaziry

(SPACE ABOVE THIS LINE FOR RECORDER'S USE)

**RECORD WITHOUT FEE UNDER SECTION 27383
GOVERNMENT CODE OF STATE OF CALIFORNIA**

Notice of Acceptance of Completion

MAINTENANCE FACILITY IMPROVEMENTS
Project No. 21-SCRAW-266
Calstate Construction, Inc.

**SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY
CASH AND INVESTMENTS REPORT
AS OF 3/31/22**

04-May-22

| DESCRIPTION | Note | | BALANCE AS OF 3/31/22 |
|---|------|----------------|--------------------------|
| CASH IN BANK | | | |
| WELLS FARGO OPERATING ACCOUNT - SCRWA'S PORTION | 1 | (4,205,437.06) | |
| TOTAL BANK BALANCE | | | (4,205,437.06) |
| STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND | | | |
| SCRWA LAIF | | 10,157,215.57 | |
| TOTAL LAIF | | | 10,157,215.57 |
| TOTAL LIQUID FUNDS | | | 5,951,778.51 |
| TOTAL SCRWA FUNDS | | | 5,951,778.51 |

NOTE:

1. Day to day transactions are made through Gilroy's cash account. The balance held in Gilroy's account on behalf of SCRWA should be close to zero at month end, as the majority of funds will be held in the SCRWA LAIF account.
2. With the start of the SCRWA expansion the cash account will be showing a negative balance since all expenses are on a reimbursement basis.

This is to certify that this schedule of investments is in compliance with SCRWA'S investment policy and that there are adequate funds available to meet SCRWA'S budgeted and actual operating expenses for the next six months.

SIGNED BY : Harjot Sangha
Finance Director

DATE:

01/3/22

**SCRWA
Portfolio Management
Portfolio Summary
March 31, 2022**

| Investments | Par Value | Market Value | Book Value | % of Portfolio | Term | Days to Maturity | YTM 360 Equiv. | YTM 365 Equiv. |
|---|----------------------|----------------------|----------------------|----------------|----------|------------------|----------------|----------------|
| LAIF | 10,157,215.57 | 10,157,215.57 | 10,157,215.57 | 100.00 | 1 | 1 | 0.414 | 0.420 |
| Investments | 10,157,215.57 | 10,157,215.57 | 10,157,215.57 | 100.00% | 1 | 1 | 0.414 | 0.420 |
| Cash | | | | | | | | |
| Passbook/Checking (not included in yield calculations) | -4,205,437.06 | -4,205,437.06 | -4,205,437.06 | | 0 | 0 | 0.000 | 0.000 |
| Total Cash and Investments | 5,951,778.51 | 5,951,778.51 | 5,951,778.51 | | 1 | 1 | 0.414 | 0.420 |

| Total Earnings | March 31 Month Ending | Fiscal Year To Date |
|---------------------------------|-----------------------|---------------------|
| Current Year | 2,757.22 | 18,852.42 |
| Average Daily Balance | 6,637,283.65 | 8,738,467.15 |
| Effective Rate of Return | 0.49% | 0.29% |

Harjot Sangha, Finance Director

6/3/22

Reporting period 03/01/2022-03/31/2022

Run Date: 05/04/2022 - 12:44

Portfolio SCRW
AC
PM (PRF_PM1) 7.3.11
Report Ver. 7.3.11

Wastewater Acronyms

| | | | |
|--------------|--|--------------|---|
| BOD | Biochemical Oxygen Demand | NPDES | National Pollutant Discharge Elimination System |
| COD | Chemical Oxygen Demand | PPM | Parts Per Million |
| DO | Dissolved Oxygen | TDS | Total Dissolved Solids |
| CWA | Clean Water Act | TKN | Total Kjeldhal Nitrogen |
| CWEA | California Water Environment Association | TOC | Total Organic Carbon |
| Gal | Gallons | TS | Total Solids |
| GPD | Gallons Per Day | TSS | Total Suspended Solids |
| Lbs | Pounds | VS | Volatile Solids |
| MGD | Million Gallons Per Day | VSS | Volatile Suspended Solids |
| Mg/L | Milligrams Per Liter | WDID | Waste Discharge Identification |
| MLSS | Mixed Liquor Suspended Solids | WDR | Waste Discharge Requirements |
| MLVSS | Mixed Liquor Volatile Suspended Solids | | |
| MPN | Most Probable Number | | |



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and Facilities Services**
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O +1 408 848 0480
F +1 408 842 0873
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Date: 5/24/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Leah Lemoine
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. Lemoine:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Monthly **Month:** April
Influent, Effluent,
WET

Year: 2022 **Violation(s):** No Yes

In accordance with the Standard Provisions and Reporting Requirements, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision following a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my knowledge of the person(s) who manage the system, or those directly responsible for data gathering, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

If you have any questions or require additional information, please contact me at the number provided above.

Sincerely,

Name: Chris Vasquez
Title: Project Manager

CC: Jimmy Forbis, SCRWA General Manager
Chris Ghione, Morgan Hill Director of Public Services
Saeid Vaziry, Gilroy Environmental Program Manager



**Operations Management
and Facilities Services**

Jacobs Gilroy
1500 Southside Dr.
Gilroy, CA 95020
O +1 408 848 0480
F +1 408 842 0873
www.jacobs.com

Date: 5/24/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Leah Lemoine
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. Lemoine:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Monthly **Month:** April
Land Discharge

Year: 2022 **Violation(s):** No Yes

In accordance with the Standard Provisions and Reporting Requirements, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision following a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my knowledge of the person(s) who manage the system, or those directly responsible for data gathering, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

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Sincerely,

Name: Chris Vasquez
Title: Project Manager

CC: Jimmy Forbis, SCRWA General Manager
Chris Ghione, Morgan Hill Director of Public Services
Saeid Vaziry, Gilroy Environmental Program Manager



**Operations Management
and Facilities Services**

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Date: 6/27/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Leah Lemoine
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. Lemoine:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Monthly **Month:** May
Influent, Effluent,
WET

Year: 2022 **Violation(s):** No Yes

In accordance with the Standard Provisions and Reporting Requirements, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision following a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my knowledge of the person(s) who manage the system, or those directly responsible for data gathering, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

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Sincerely,

Name: Chris Vasquez
Title: Project Manager

CC: Jimmy Forbis, SCRWA General Manager
Chris Ghione, Morgan Hill Director of Public Services
Saeid Vaziry, Gilroy Environmental Program Manager



**Operations Management
and Facilities Services**

Jacobs Gilroy
1500 Southside Dr.
Gilroy, CA 95020
O +1 408 848 0480
F +1 408 842 0873
www.jacobs.com

Date: 6/27/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Leah Lemoine
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. Lemoine:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez **Address:** 1500 Southside Drive
Job Title: Project Manager Gilroy, CA
Phone Number: (408) 848-0480 95020

Type of Report: Monthly **Month:** May
Land Discharge

Year: 2022 **Violation(s):** No Yes

In accordance with the Standard Provisions and Reporting Requirements, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision following a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my knowledge of the person(s) who manage the system, or those directly responsible for data gathering, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

If you have any questions or require additional information, please contact me at the number provided above.

Sincerely,

Name: Chris Vasquez
Title: Project Manager

CC: Jimmy Forbis, SCRWA General Manager
Chris Ghione, Morgan Hill Director of Public Services
Saeid Vaziry, Gilroy Environmental Program Manager



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May 20, 2022

Jimmy Forbis
South County Regional Wastewater Authority
7351 Rosanna Street Gilroy, CA 95020

Subject: Monthly Recap of Expenses Project-to-Date April 2022

Dear Jimmy,

The project-to-date financial information for April is portrayed in the Operations, Electricity and Solids Disposal Categories for the Municipal Facility.

Through April, total operating expenses, amount to \$936,856.

Repair costs in April amount to \$54,277. Year to date, this represents 42% of the \$642,990 repair budget.

Should there be any questions, please do not hesitate to contact me.

Regards,

A handwritten signature in black ink, appearing to read "Chris Vasquez".

Chris Vasquez
Project Manager
via email

cc: Evelyn Weidman, Jacobs (email)
Joe Hall, City of Gilroy (email)
File

SOUTH COUNTY REGIONAL WATER AUTHORITY
Recap of Expenditures Through
APR-FY2022

| | | | PROJECT TO DATE | | TOTAL ANNUAL BUDGET | % EXPENDED |
|------------------------------------|-------------------|-------------------|---------------------|---------------------|---------------------|------------|
| | ACTUAL | BUDGET | ACTUAL | BUDGET | | |
| DIRECT COSTS | \$ 260,713 | \$ 290,721 | \$ 2,626,575 | \$ 3,120,721 | \$ 3,773,334 | 70% |
| (Not including RP, PW, and Solids) | | | | | | |
| INDIRECT COST | \$ 82,826 | \$ 76,455 | \$ 828,265 | \$ 821,893 | \$ 993,918 | 83% |
| (Overhead & Management Fee) | | | | | | |
| PREVAILING WAGE | \$ 20,810 | \$ 25,900 | \$ 206,881 | \$ 257,008 | \$ 310,800 | 67% |
| REPAIRS | \$ 54,277 | \$ 49,461 | \$ 269,709 | \$ 531,704 | \$ 642,990 | 42% |
| SOLIDS DISPOSAL | \$ 104,087 | \$ 77,923 | \$ 986,751 | \$ 779,231 | \$ 935,078 | 106% |
| ELECTRICITY | \$ 414,143 | \$ 143,594 | \$ 1,106,122 | \$ 1,424,891 | \$ 1,723,124 | 64% |
| GRAND TOTAL | \$ 936,856 | \$ 664,054 | \$ 6,024,302 | \$ 6,935,448 | \$ 8,379,243 | 72% |



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June 27, 2022

Jimmy Forbis
South County Regional Wastewater Authority
7351 Rosanna Street Gilroy, CA 95020

Subject: Monthly Recap of Expenses Project-to-Date May 2022

Dear Jimmy,

The project-to-date financial information for May is portrayed in the Operations, Electricity and Solids Disposal Categories for the Municipal Facility.

Through May, total operating expenses, amount to \$600,793.

Repair costs in May amount to \$20,555. Year to date, this represents 45% of the \$642,990 repair budget.

Should there be any questions, please do not hesitate to contact me.

Regards,

A handwritten signature in black ink, appearing to read "Chris Vasquez".

Chris Vasquez
Project Manager
via email

cc: Evelyn Weidman, Jacobs (email)
Joe Hall, City of Gilroy (email)
File

SOUTH COUNTY REGIONAL WATER AUTHORITY
Recap of Expenditures Through
MAY-FY2022

| | | | PROJECT TO DATE | | TOTAL ANNUAL BUDGET | % EXPENDED |
|---|-------------------|-------------------|---------------------|---------------------|---------------------|------------|
| | ACTUAL | BUDGET | ACTUAL | BUDGET | | |
| DIRECT COSTS (Not including RP, PW, and Solids) | \$ 250,438 | \$ 290,721 | \$ 2,894,003 | \$ 3,411,442 | \$ 3,773,334 | 77% |
| INDIRECT COST (Overhead & Management Fee) | \$ 82,826 | \$ 76,455 | \$ 911,091 | \$ 898,349 | \$ 993,918 | 92% |
| PREVAILING WAGE | \$ 21,071 | \$ 25,900 | \$ 210,962 | \$ 280,915 | \$ 310,800 | 68% |
| REPAIRS | \$ 20,555 | \$ 49,461 | \$ 290,264 | \$ 581,164 | \$ 642,990 | 45% |
| SOLIDS DISPOSAL | \$ 96,780 | \$ 77,923 | \$ 1,083,531 | \$ 857,155 | \$ 935,078 | 116% |
| ELECTRICITY | \$ 129,123 | \$ 143,594 | \$ 1,215,651 | \$ 1,557,439 | \$ 1,723,124 | 71% |
| GRAND TOTAL | \$ 600,793 | \$ 664,054 | \$ 6,605,502 | \$ 7,586,464 | \$ 8,379,243 | 79% |



Operations Management
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May 2, 2022

Sally Lee
Santa Clara Dept. of Environmental Services
1555 Berger Drive, Bldg. 2, Suite 300
San Jose, CA 95112-2716

Re: Septage Disposal - April 2022

Dear Ms. Lee,

Attached is the Septage Disposal Report for the SCRWA facility which shows monthly volume and fees, and haulers daily volume summary.

Sincerely,

A handwritten signature in blue ink that reads "Kerry Edmonds".

Kerry Edmonds
Project Assistant
Jacobs – Gilroy/Morgan Hill

via email: sally.lee@cep.sccgov.org
swpadmin@cep.sccgov.org
jimmy.forbis@ci.gilroy.ca.us
christopher.vasquez1@jacobs.com

cc: File 16.12

Monthly Septage Summary

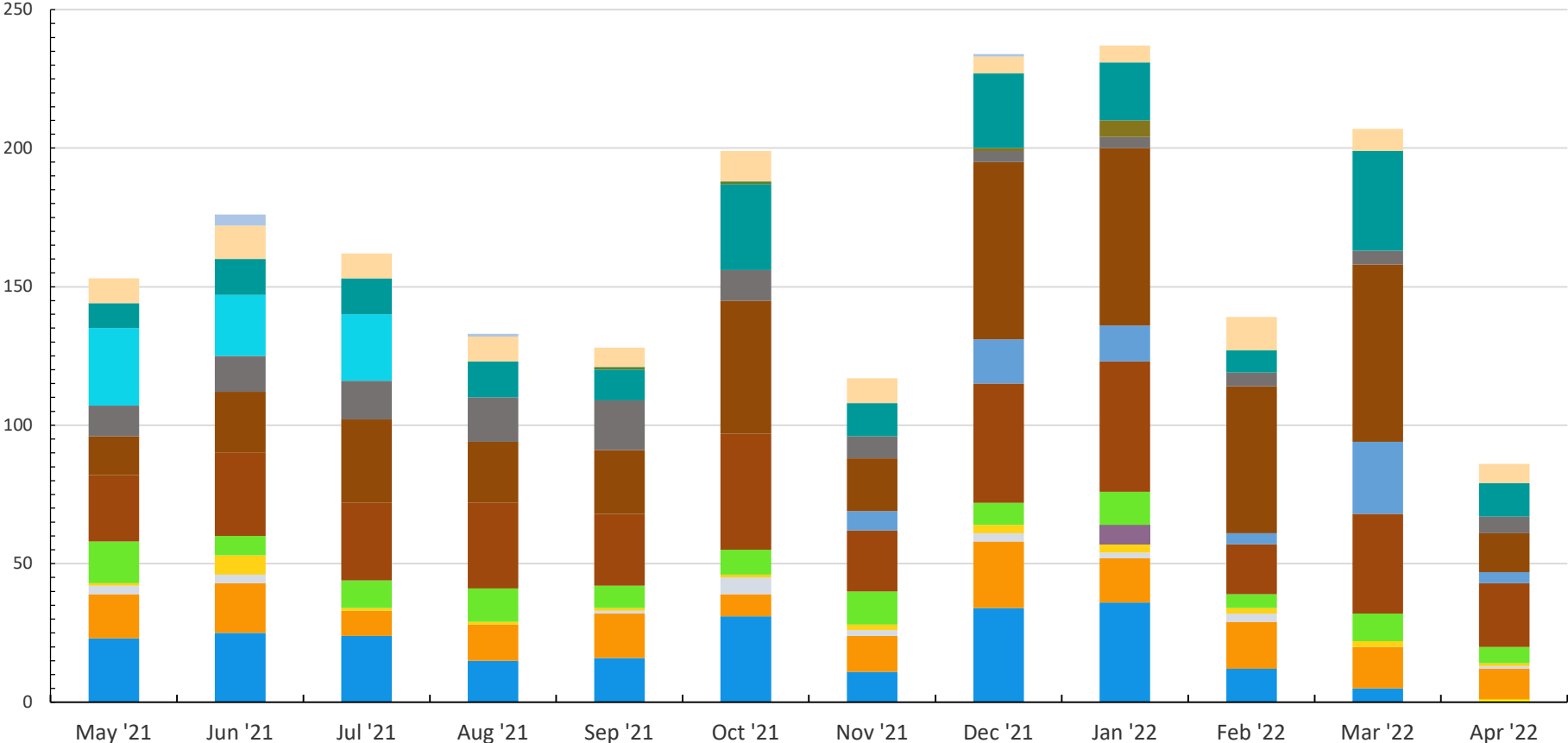
April 2022

| Date | Als Septic | Central Coast Services | Cids Septage | Cortez Enterprises | Cost U Less | Crown Sanitation | M. Servin Portable Toilets | Morton Septic | NextCrop | Nor Cal Septage | Pipe & Plant Solutions | Reys | SOS Septic | Tarin Septic Services | Western Site Services | City of Gilroy | City of Morgan Hill |
|------------------|------------|------------------------|-----------------|--------------------|---------------|------------------|----------------------------|------------------|---------------|-----------------|------------------------|---------------|------------|-----------------------|-----------------------|----------------|---------------------|
| 1 | | | | | | 500 | | 6,000 | | | | | | | | | |
| 2 | | | | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | | | | |
| 4 | | | 1,200 | | 400 | 400 | 370 | 7,000 | | | | 175 | | 1,200 | | | 50 |
| 5 | | | 1,200 | | 300 | 575 | | 4,200 | | | | 175 | | | | | |
| 6 | | | 750 | | | 300 | | 5,200 | 400 | | | 0 | | | | | |
| 7 | | | 1,200 | | | | | 3,400 | | | | 150 | | | | | |
| 8 | | | | | | 325 | | 8,000 | | | | | | 800 | | | |
| 9 | | | | | | | | | | | | | | | | | |
| 10 | | | | | | | | | | | | | | | | | |
| 11 | | | 1,200 | | | 625 | 1,070 | 7,000 | | | | 200 | | | | | |
| 12 | | | | | | | | 1,800 | | | | 175 | | | | | |
| 13 | | | 750 | | 300 | 575 | | 5,200 | | | | | | | | | |
| 14 | | | | | | 200 | | 3,200 | 400 | | | 150 | | 1,500 | | | |
| 15 | | 100 | 500 | | | 200 | | 6,200 | 400 | | | | | | | | |
| 16 | | | | | | | | | | | | | | | | | |
| 17 | | | | | | | | | | | | | | | | | |
| 18 | | | | | | | 355 | 6,000 | | | | | | | | 250 | |
| 19 | | | 1,200 | | | 350 | | 5,200 | 400 | | | 175 | | 1,200 | | | |
| 20 | | | 1,200 | | | 575 | | 5,450 | | | | | | | | | |
| 21 | | | 1,200 | | | | | 3,700 | 400 | | | 175 | | | | | |
| 22 | | | | | | 400 | | 3,600 | | | | | | | | | |
| 23 | | | | | | | | | | | | | | | | | |
| 24 | | | | | | | | | | | | | | | | | |
| 25 | | | | | | | 375 | 7,200 | | | | 175 | | 1,200 | | | |
| 26 | | | 1,200 | | 300 | | | 3,600 | 400 | | | | | | | | |
| 27 | | | | | 800 | 650 | | 5,700 | | | | 150 | | | | | |
| 28 | | | | | | 300 | | | | | | 175 | | 1,200 | | | |
| 29 | | | | | | 825 | | 6,000 | | | | | | 800 | | | |
| 30 | | | | | | | | | | | | | | | | | |
| Total GAL | | 100 | 11,600 | | 2,100 | 6,800 | 2,170 | 103,650 | 2,400 | | | 1,875 | | 7,900 | | 250 | 50 |
| Total \$ | | 15.00 | 1,740.00 | | 315.00 | 1,020.00 | 325.50 | 15,547.50 | 360.00 | | | 281.25 | | 1,185.00 | | | |

Total Billable Gallons: 138,595.00

Total Billable Amount: \$20,789.25

Load Counts (by month)



- AI's
- Central Coast
- Cids's
- City of Gilroy
- City of Morgan Hill
- Cortez Enterprises
- Cost U Less
- Crown
- M. Servin
- Morton
- NextCrop
- Nor Cal
- Pipe & Plant
- Rey's
- SOS
- Tarin
- Western Site Services



Operations Management
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June 3, 2022

Sally Lee
Santa Clara Dept. of Environmental Services
1555 Berger Drive, Bldg. 2, Suite 300
San Jose, CA 95112-2716

Re: Septage Disposal - May 2022

Dear Ms. Lee,

Attached is the Septage Disposal Report for the SCRWA facility which shows monthly volume and fees, and haulers daily volume summary.

Sincerely,

Kerry Edmonds

Kerry Edmonds
Project Assistant
Jacobs – Gilroy/Morgan Hill

via email: sally.lee@cep.sccgov.org
swpadmin@cep.sccgov.org
jimmy.forbis@ci.gilroy.ca.us
christopher.vasquez1@jacobs.com

cc: File 16.12

Monthly Septage Summary

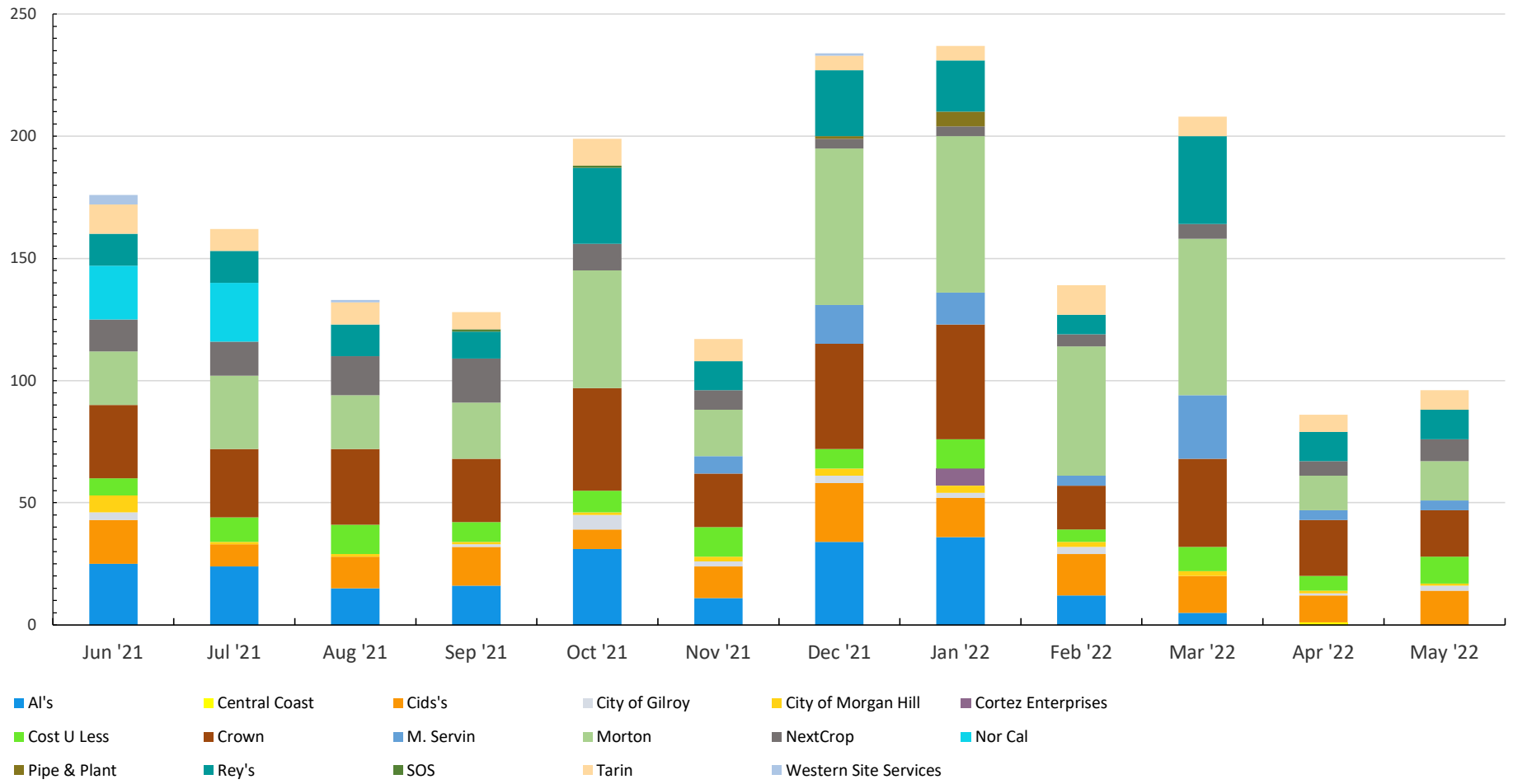
May 2022

| Date | Als Septic | Central Coast Services | Cids Septage | Cortez Enterprises | Cost U Less | Crown Sanitation | M. Servin Portable Toilets | Morton Septic | NextCrop | Nor Cal Septage | Pipe & Plant Solutions | Reys | SOS Septic | Tarin Septic Services | Western Site Services | City of Gilroy | City of Morgan Hill |
|------------------|------------|------------------------|-----------------|--------------------|---------------|------------------|----------------------------|------------------|---------------|-----------------|------------------------|---------------|------------|-----------------------|-----------------------|----------------|---------------------|
| 1 | | | | | | | | | | | | | | | | | |
| 2 | | | | | | | 360 | 5,200 | 400 | | | 200 | | | | | |
| 3 | | | 1,200 | | 400 | 650 | | 5,000 | | | | 200 | | 1,500 | | | |
| 4 | | | | | | 250 | | 4,800 | | | | | | | | | |
| 5 | | | | | | 600 | | 3,400 | 400 | | | | | | | | |
| 6 | | | | | | 275 | | 7,400 | | | | 200 | | | | | |
| 7 | | | | | | | | | | | | | | | | | |
| 8 | | | | | | | | | | | | | | | | | |
| 9 | | | | | | | 200 | 7,500 | 400 | | | | | | | | 50 |
| 10 | | | 800 | | 400 | | | | | | | 175 | | | | 300 | |
| 11 | | | 2,000 | | | 425 | 370 | 5,400 | | | | 175 | | 1,200 | | | |
| 12 | | | 800 | | 400 | 225 | | 3,200 | 400 | | | 175 | | | | | |
| 13 | | | | | | 725 | | 6,200 | | | | | | 1,200 | | | |
| 14 | | | | | | | | | | | | | | | | | |
| 15 | | | | | | | | | | | | | | | | | |
| 16 | | | 500 | | 800 | | | 10,100 | 400 | | | | | | | | |
| 17 | | | 1,200 | | | 900 | | 4,000 | | | | 200 | | 1,200 | | | |
| 18 | | | | | | | 365 | 5,200 | 400 | | | | | | | | 0 |
| 19 | | | 500 | | 800 | | | 4,000 | | | | 175 | | | | | |
| 20 | | | | | | 400 | | 6,200 | | | | 200 | | 2,700 | | | |
| 21 | | | | | | | | | | | | | | | | | |
| 22 | | | | | | | | | | | | | | | | | |
| 23 | | | | | 300 | | | 6,000 | 400 | | | | | | | | |
| 24 | | | 1,000 | | | 800 | 340 | 7,200 | | | | 200 | | | | | |
| 25 | | | | | 300 | 400 | | 5,500 | 400 | | | | | | | | |
| 26 | | | 1,750 | | 400 | | | 2,200 | | | | 175 | | | | | |
| 27 | | | 2,000 | | 300 | 875 | | 4,000 | | | | | | 1,200 | | | |
| 28 | | | | | | | | | | | | | | | | | |
| 29 | | | | | | | | | | | | | | | | | |
| 30 | | | | | | | | | | | | | | | | | |
| 31 | | | 1,200 | | | | | 3,700 | 400 | | | 175 | 175 | 1,200 | | | |
| Total GAL | | | 12,950 | | 4,100 | 6,725 | 1,435 | 106,200 | 3,600 | | | 2,250 | | 10,200 | | 300 | 50 |
| Total \$ | | | 1,942.50 | | 615.00 | 1,008.75 | 215.25 | 15,930.00 | 540.00 | | | 337.50 | | 1,530.00 | | | |

Total Billable Gallons: 147,460.00

Total Billable Amount: \$22,119.00

Load Counts (by month)



Engineering Projects Report

July 6, 2022

TREATMENT CAPACITY EXPANSION PROJECT

Status: **PG&E service change process (Dec 2021)** – Application submitted to utility to study system needs
BAAQMD permit to operate (Dec 2021) – Application in process for submittal to local air district
NPDES permit change (March 2022) – Adoption of new permit by State Water Board (Submitted)
New plant construction and commissioning (2021- 2025) – In compliance with permits
Board presentation (2025) – Board accepts completed project

NPDES Permit Renewal Application was submitted in first quarter 2022. Construction management and inspection services are ongoing. Current activities include civil yard piping, foundation and concrete construction for the headworks, biological process and solids dewatering building areas. Current work includes review of submittals, shop drawings, contract document clarifications, and contractor's request for information along with addressing comments received from BAAQMD.

| Status | 2022 | | | | | | | | | | | |
|---------------------|------|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|
| | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sep | Oct | Nov | Dec |
| Construction | ◆ | | | | | | | | | | | |
| PG&E Application | | | | | | | → | | | | | |
| Air District Permit | | | | | | | → | | | | | |
| NPDES Permit | | | | | | | → | | | | | |

| Key Milestones | CEQA, Bid Advertisement Process | Board Certified CEQA & Authorizes Bidding | Board Reviews Bids and Awards Contract | Permits & Plant Expansion Construction | Board Accepts Completed Project |
|----------------|---------------------------------|---|--|--|---------------------------------|
| Forecast | Oct 2020 | Nov 2020 | May 2021 | 2021 - 2025 | 2025 |

NEW MAINTENANCE FACILITY

Status: **Project construction ongoing (June 2021)**

Construction management and inspection services are ongoing. Current activities include mechanical, electrical and civil activities and final finishing for maintenance building. Project is recommended for acceptance of Substantial Completion. Updating of Record Drawings are currently underway.

| Status | 2021 | | | | | | | | | | | |
|---------------|------|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|
| | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sep | Oct | Nov | Dec |
| Construction | ◆ | | | | | | | | | | | |
| Commissioning | | | | | | ◆ | | | | | | |
| Close-Out | | | | | | ◆ | | | | | | |

| Key Milestones | Construction | Commissioning | Close-Out |
|----------------|--------------|---------------|-------------|
| Forecast | Spring 2021 | Summer 2022 | Summer 2022 |

Engineering Projects Report

July 6, 2022

NPDES/WDR PERMIT RENEWAL

Phase: In Permit Compliance

Project Status: Ongoing tasks

State permit was adopted in 2017. A groundwater study and report as required by the Permit was submitted in 2018. Groundwater contour mapping for the First Quarter Groundwater Monitoring report is complete. NPDES permit renewal application has been submitted to RWQCB for review.

| Key Milestones | Adopted Permit | Groundwater Contour Study | Permit Compliance |
|----------------|----------------|---------------------------|-------------------|
| Forecast | November 2017 | April 2018 | Ongoing |

SOLAR ENERGY PROJECT

Phase: In Operations

Project Status: Ongoing monitoring and maintenance tasks

Solar facilities for Influent Pump Station (190-kW capacity) and the wastewater treatment systems (1.1-MW capacity) are currently in operations. Solar power monitoring is ongoing.

RECYCLED WATER SYSTEM SUPPORT

Phase: Ongoing operations, maintenance and customer permit support

Project Status: On Schedule

Ongoing review of customer permits, site inspections, and update of records for new and existing users are in progress. Annual self-inspection and Recycled Water Users Training will be scheduled for summer 2022. Permit application review for new recycled water users was conducted during the reporting period.



**SOUTH COUNTY REGIONAL
WASTEWATER AUTHORITY**

**BOARD OF DIRECTORS
MEETING MINUTES**

JULY 6, 2022

1500 Southside Drive
Gilroy, California 95020
Telephone (408) 848-0480
Facsimile (408) 842-0873
scrwamail@ci.gilroy.ca.us
www.cityofgilroy.org

CHAIR:
Rene Spring, Morgan Hill

VICE CHAIR:
Fred M. Tovar, M.Ed., Gilroy

BOARD MEMBERS:
Marie Blankley, Gilroy
Dion Bracco, Gilroy
John McKay, Morgan Hill

SECRETARY:
Saeid Vaziry, P.E.

SCRWA MANAGER:
Jimmy Forbis, Gilroy

MEMBERS PRESENT:

Rene Spring
Fred Tovar
Marie Blankley
Dion Bracco
John McKay

STAFF PRESENT:

Gilroy
Jimmy Forbis
Daryl Jordan
Saeid Vaziry

Morgan Hill
Christina Turner
Chris Ghione
James Sylvain

VALLEY WATER:

Richard Santos
John Varela
David Tucker

I. Call to Order

Chairman Spring called the meeting to order at 8:00 A.M.

He announced that all Board Members are participating remotely pursuant to the Governor’s Executive Order Number N-29-20 in order to minimize the spread of the COVID 19 virus. This meeting is being conducted live via Zoom. Public comments can be heard on agenda items before action is taken by the Board by using the “Raise Hand” feature and the host will unmute you. Comments can also be submitted throughout the meeting by emailing gina.bonnell@jacobs.com. Comments must be received before he closes the public comment portion for each item. The Deputy Secretary will read the first 3 minutes of each comment into the record. For verification Chris Vasquez is filling in for Gina Bonnell and the emails will be monitored by Chris Vasquez.

A. Certification of Posting of the Agenda

Chris Vasquez reported the agenda was posted on June 28, 2022, at 2:00 P.M.

B. Roll Call

All Board Members were present

II. New Business

A. Adoption by Roll Call Vote of Resolution 2022-04 in Consideration of Continuation of Resolution 2022-03 Authorizing Virtual Meetings for Thirty Days Pursuant to Section 54953 of the Brown Act for SCRWA Board

Motion to Adopt Resolution 2022-04 authorizing the continuation of virtual meetings for thirty days pursuant to Section 54953 of the Brown Act for SCRWA Board moved by Director McKay, seconded by Director Blankley

Ayes: Spring, Tovar, Blankley, Bracco, McKay

Nays 0, Abstain: 0

Vote: Motion Carried

III. Consent Calendar

A. Approval of Minutes of the May 4, 2022, meeting

Motion to approve Consent Calendar moved by Director Blankley, seconded by Director McKay.

Ayes: Spring, Blankley, Bracco, McKay

Nays 0, Abstain: 0

Vote: Motion Carried

- B. Notice of Acceptance of Completion for Construction of New Maintenance Facility, Project No. 21-SCRWA-266

Motion to approve Notice of Acceptance of Completion of Construction of New Maintenance Facility moved by Director Blankley, seconded by Director McKay.

Ayes: Spring, Tovar, Blankley, Bracco, McKay

Nays 0, Abstain: 0

Vote: Motion Carried

IV. Presentation by Members of the Public on items not on the Agenda

None

V. Bids and Proposals

None

VI. Old Business

None

VII. Communications

- A. Saeid Vaziry, City of Gilroy, reviewed the Cash and Investment Report as of March 31, 2022.

VIII. Reports

- A. Jacobs

1. Wastewater Acronyms
2. Plant Reports – April and May 2022
3. Recap of Expenses – April and May 2022
4. Septage Report – April and May 2022

Chris Vasquez reviewed the Jacobs reports, has nothing to report compliance wise. He mentioned Jacobs Community Involvement in Morgan Hill and Gilroy by donating several cases of art and craft supplies to the Boys and Girls Club for their summer program and donating first aid kits to the Gilroy Police Foundation Canine Unit and Mounted Police Unit.

Saeid Vaziry noted that SCRWA had received the Plant of the Year award given by CWEA, and customary to provide a plant tour and BBQ. A plant tour and BBQ will be held on July 21, 2022. Chris Vasquez mentioned if Board would like to attend to let him know so he can add them to the list of guests.

- B. Valley Water – Director Santos and Director Varela were in attendance as well as staff member, Tucker. **Director Varela reported on the extreme water crises we are in. Water recycling and water purification is our sustainable water supply for our future. Encouraged those interested to come take a tour of the water purification facility.**

- C. Stantec

Billy Wong reviewed the Engineering Projects Report – July 2022.

- D. SCRWA Manager

No report

- E. SCRWA Attorney

No report

- F. Board Members

No report

Adjourn

Chairman Spring adjourned the meeting at 8:26 A.M



Gina Bonnell, Deputy Secretary of the Board
South County Regional Wastewater Authority