1. SCRWA Meeting Agenda

   Documents:

   7-6-22 SCRWA AGENDA.PDF

1.I. SCRWA Meeting Packet

   Documents:

   7-6-2022 BOARD PACKET.PDF

1.I.i. SCRWA Meeting Minutes

   Documents:

   SCRWA MIN 7-6-2022.PDF
THE JULY 6, 2022 MEETING WILL BE CONDUCTED PURSUANT TO GOVERNMENT CODE SECTION 54953
PUBLIC PARTICIPATION IN THIS MEETING WILL BE LIMITED IN ORDER TO MINIMIZE THE SPREAD OF THE COVID-19 VIRUS

MEMBERS OF THE PUBLIC MAY VIEW THE MEETING VIA ZOOM
PUBLIC COMMENTS WILL BE TAKEN ON AGENDA ITEMS BEFORE ACTION IS TAKEN BY THE BOARD

### ZOOM:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>Link:</strong></td>
<td><a href="https://tinyurl.com/scrwa070622">https://tinyurl.com/scrwa070622</a></td>
</tr>
<tr>
<td><strong>Passcode:</strong></td>
<td>141689</td>
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<tr>
<td><strong>Call In:</strong></td>
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<td><strong>Webinar ID:</strong></td>
<td>821 9506 3595</td>
</tr>
</tbody>
</table>

**PARTICIPATE BY EMAIL OR TELEPHONE AS follows:**

Public comments will be taken via email: gina.bonnell@jacobs.com prior to or during the meeting and must be received before the Board Chair closes public comment for the item. Additionally, comments may be made by leaving a voice message at (408) 848-0480, prior to 3:30 P.M., July 5, 2022.

Important: Identify the Agenda Item Number or Public Comment in the subject line of your email. The Deputy Secretary will read the first three minutes of each email into the public record. Public testimony is subject to reasonable regulations, including but not limited to time restrictions on particular issues and for each individual speaker.

All matters listed under Consent Calendar are considered by Board of Directors to be routine and will be enacted by a single motion. There will be no separate discussion of these items unless a request is made by a member of the public, a Board Member or Staff prior to the time the Board votes on the motion to adopt.

Persons who have made comments on matters set for PUBLIC HEARING will be heard when the presiding officer calls for comments from those persons who are in support of or in opposition thereto. After comments have been read, the hearing is closed and brought to Board level for discussion and action.

In compliance with the Americans with Disabilities Act, and Governors Order N-29-20, the SCRWA will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Deputy Secretary a minimum of 72 hours prior to the meeting for accommodations at (408) 848-0480.

If you challenge any planning or land use decision made at this meeting in court, you may be limited to raising only those issues you or someone else raised at the public hearing held at this meeting, or in written correspondence delivered to the Board at, or prior to, the public hearing.

A Closed Session may be called during this meeting pursuant to Government Code Section 54956.9(b)(1) if a point has been reached where, in the opinion of the legislative body of the Board on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the SCRWA.

Meeting Schedule: The Board meets regularly on the first Wednesday of each month, at 8:00 a.m. If a holiday should fall on the regular meeting date, the meeting will be rescheduled to the following Wednesday.
I. Call to Order
   A. Certification of Posting of the Agenda
   B. Roll Call

II. New Business
   A. Adoption by Roll Call Vote of Resolution 2022-04 in Consideration of Continuation of Resolution 2022-03 Authorizing Virtual Meetings for Thirty Days Pursuant to Section 54953 of the Brown Act for SCRWA Board (copies)

III. Consent Calendar (Roll Call Vote)
   A. Approval of Minutes of the May 4, 2022 meeting (copies)
   B. Notice of Acceptance of Completion for Construction of New Maintenance Facility, Project No. 21-SCRWA-266 (copies)

IV. Presentation by Members of the Public on Items not on the Agenda

V. Bids and Proposals

VI. Old Business

VII. Communications
   A. Cash and Investment Report as of June 30, 2022 (copies)

VIII. Reports
   A. Jacobs
      1. Wastewater Acronyms
      2. Plant Reports – April and May 2022 (copies)
      3. Recap of Expenses – April and May 2022 (copies)
      4. Septage Report – April and May 2022 (copies)
   B. Valley Water
   C. Stantec
      1. Engineering Projects Report – July 2022 (copies)
   D. SCRWA Manager
   E. SCRWA Attorney
   F. Board Members

IX. Adjourn
SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY

BOARD OF DIRECTORS
MEETING AGENDA

JULY 6, 2022
8:00 A.M.

ADMINISTRATION BUILDING
1500 SOUTHSIDE DRIVE
GILROY, CA 95020

THE JULY 6, 2022 MEETING WILL BE CONDUCTED PURSUANT TO GOVERNMENT CODE SECTION 54953
PUBLIC PARTICIPATION IN THIS MEETING WILL BE LIMITED IN ORDER TO MINIMIZE THE SPREAD OF THE COVID-19 VIRUS

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   B. Valley Water
   C. Stantec
      1. Engineering Projects Report – July 2022 (copies)
   D. SCRWA Manager
   E. SCRWA Attorney
   F. Board Members

IX. Adjourn
RESOLUTION NO. 2022-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY MAKING CERTAIN FINDINGS RELATING TO THE EXISTING STATE OF EMERGENCY CAUSED BY THE COVID-19 PANDEMIC AND DETERMINING AS A RESULT OF THE STATE OF EMERGENCY THAT BOARD OF DIRECTOR MEETINGS SHALL BE HELD BY TELECONFERENCING PURSUANT TO GOVERNMENT CODE SECTION 54953(E)

WHEREAS, on March 4, 2020, the Governor issued a proclamation of a state of emergency pursuant to Government Code Section 8625, relating to the respiratory illness known as COVID-19, which is caused by the novel coronavirus SARS-CoV-2; and

WHEREAS, the Governor’s proclamation remains in effect; and

WHEREAS, on March 11, 2020, the World Health Organization declared the existence of a pandemic due to the global spread of COVID-19; and

WHEREAS, on March 13, 2020, the Director of Emergency Services issued a proclamation declaring the existence of a local emergency within the City of Gilroy relating to COVID-19, and on March 16, 2020, the City Council adopted a resolution ratifying the declaration of local emergency; and

WHEREAS, since August 2, 2021, an order of the Santa Clara County Public Health Officer has been in effect requiring the use of face coverings indoors by all persons. Although that order was rescinded as of March 2, 2022, the County still strongly recommends wearing masks in indoor public spaces; and

WHEREAS, despite progress in addressing the pandemic, not all eligible individuals are fully vaccinated, and new variants of the SARS-CoV-2 virus are spreading in California and throughout the world; and

WHEREAS, as of June 27, 2022, the Santa Clara County Public Health Departed reported that the County has had 378,477 reported cases of COVID-19, and 2,329 residents of the County have died of the illness; and

WHEREAS, as of June 27, 2022, the Santa Clara County Public Health Department reported a seven-day rolling average of 961 new COVID-19 cases per day; and

WHEREAS, the City Council of Morgan Hill plans to continue to meet virtually at least through the month of June, 2022; and

WHEREAS, AB 361, which was signed into law on September 16, 2021, amended Government Code Section 54953 to authorize local legislative bodies to determine by resolution
to conduct meetings by teleconferencing during proclaimed public health emergencies, and any such resolution must be reaffirmed every thirty (30) days to continue in effect.

WHEREAS, the Board of Directors of SCRWA adopted resolutions similar to this one on Feb. 2, 2022, and May 4, 2022, authorizing virtual meetings of the SCRWA Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY (the “Board”) THAT

1. The Board finds that the foregoing recitals are true and correct.

2. Beginning on the date of the adoption of this Resolution, the Board shall meet by teleconferencing. Such meetings shall be conducted according to the requirements set forth in Government Code Section 54953(e)(2).

3. This resolution shall be of no further force and effect on the 31st day following the adoption of this resolution, unless prior to that date the Board reconsiders this resolution and finds that either of the following circumstances exists:
   a. The state of emergency relating to COVID-19 continues to directly impact the ability of the members of the Board and of the public to meet safely in person; or
   b. State or local officials have imposed or recommended measures to promote social distancing.

PASSED AND ADOPTED this 6th day of July, 2022, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

APPROVED:

___________________________
Chairperson

ATTEST:

___________________________
Gina Bonnell, Deputy Secretary
I. Call to Order

Chairman Spring called the meeting to order at 8:00 A.M. He announced that all Board Members are participating remotely pursuant to the Governor’s Executive Order Number N-29-20 in order to minimize the spread of the COVID 19 virus. This meeting is being conducted live via Webex. Public comments can be submitted throughout the meeting by emailing gina.bonnell@jacobs.com. Comments must be received before he closes the public comment portion for each item. The Deputy Secretary will read the first 3 minutes of each comment into the record.

A. Certification of Posting of the Agenda
   Gina Bonnell reported the agenda was posted on April 26, 2022 @ 1:34 PM.

B. Roll Call
   All Board Members were present

II. New Business

A. Adoption by Roll Call Vote of Resolution 2022-03 in Consideration of Continuation of Resolution 2022-01 Authorizing Virtual Meetings for Thirty Days Pursuant to Section 54953 of the Brown Act for SCRWA Board
   Motion to Adopt Resolution 2022-03 authorizing the continuation of virtual meetings for thirty days pursuant to Section 54953 of the Brown Act for SCRWA Board moved by Director Blankley, seconded by Vice Chairman Tovar.
   Ayes: Spring, Tovar, Blankley, Bracco, McKay
   Nays 0, Abstain: 0
   Vote: Motion Carried

B. Adoption by Roll Call Vote of Resolution 2022-02 approving the update to SCRWA’s Conflict of Interest Code Pursuant to the Political Reform Act
   Motion to Adopt Resolution 2022-02 approving the update to SCRWA’s Conflict of Interest Code Pursuant to the Political Reform Act moved by Director McKay, seconded by Director Blankley.
   Ayes: Spring, Tovar, Blankley, Bracco, McKay
   Nays 0, Abstain: 0
   Vote: Motion Carried

C. Saeid Vaziry informed the Board that a new reporter from a local media outlet contacted him about
doing a story on the plant expansion project.
Billy Wong, Stantec presented the Capital Projects Construction Update for Plant Expansion and New Maintenance Building. Board Members asked for a tour of the maintenance building during construction.

III. Consent Calendar
A. Approval of Minutes of the February 2, 2022, meeting

Motion to approve Consent Calendar moved by Director Blankley, seconded by Director McKay.
Ayes: Spring, Tovar, Blankley, Bracco, McKay
Nays 0, Abstain: 0
Vote: Motion Carried

IV. Presentation by Members of the Public on items not on the Agenda
None

V. Bids and Proposals
None

VI. Old Business
None

VII. Communications
A. Harjot Sangha, City of Gilroy, reviewed the Cash and Investment Report as of December 31, 2021. He answered a Board Member question.
B. Saied Vaziry announced that SCRWA had received top awards given by The Environmental Association.

VIII. Reports
A. Jacobs
   1. Wastewater Acronyms
   2. Plant Reports – January, February, and March 2022
   Chris Vasquez talked about coordinating with the construction contractors to minimize impact to the facility and the treatment process. He reported on staff’s community involvement activities. Jacobs reports were reviewed with comments. A question was answered from Board Member McKay and noted that a report could be provided with more detail.
B. Valley Water – Director Santos was in attendance as well as two staff members, Tucker and Struve. Director Santos reported on the legislative conference directed toward water conservation.
C. Stantec
D. SCRWA Manager
   Jimmy Forbis reminded the Board that Mayor Blankley conducts monthly “Coffee with the Mayor” gatherings with this month featuring Saeid Vaziry.
E. SCRWA Attorney
   Andy Faber reminded the Board Members of all the years of litigation and noted the satisfaction of the awards that the plant receives.
F. Board Members
   Chairman Spring noted that he would not be available for a June meeting.
   Director Blankley noted “Coffee with the Mayor” would be highlighting SCRWA and to share the invitation to residents of Morgan Hill as well.
Adjourn

Chairman Spring adjourned the meeting at 8:40 A.M.

Gina Bonnell, Deputy Secretary of the Board
South County Regional Wastewater Authority
DATE: July 6, 2022

TO: JIMMY FORBIS, Authority Manager

FROM: SAEID VAZIRY, P.E., Senior Environmental Engineer

SUBJECT: NOTICE OF ACCEPTANCE OF COMPLETION FOR CONSTRUCTION OF MAINTENANCE FACILITY IMPROVEMENTS, PROJECT NO. 21-SCRAW-266

Recommendation
It is recommended that the SCRWA Board, by motion, approve this Notice of Acceptance of Completion for Construction of the Maintenance Facility Improvements, Project No. 21-SCRWA-266.

Summary
The construction of the new maintenance facility was awarded by the Board in February 2021 to Calstate Construction, Inc. (Calstate). The work consisted of refurbishment of the existing building and related site improvements. The project is consistent with the capital improvements outlined for the SCRWA and approved by the Board.

Discussion
The contract construction has been completed by Calstate. All improvements related to the above-referenced project are complete and the attached Notice of Acceptance of Completion for construction is ready for recording at Santa Clara County, in accordance with the provisions of Section 3093 of the Civil Code of the State of California.

Human Resources Impact
There are no human resources impacts with this action.

Financial Impact
There are no financial impacts with this action.

Attachment: Notice of Acceptance of Completion
RECORDING REQUESTED BY:
South County Regional Wastewater Authority (SCRWA)

WHEN RECORDED, MAIL TO:
City of Gilroy
7351 Rosanna Street
Gilroy, CA 95020
Attn: Saeid Vaziry

RECORD WITHOUT FEE UNDER SECTION 27383
GOVERNMENT CODE OF STATE OF CALIFORNIA

Notice of Acceptance of Completion

MAINTENANCE FACILITY IMPROVEMENTS
Project No. 21-SCRAW-266
Calstate Construction, Inc.
NOTICE OF ACCEPTANCE OF COMPLETION

NOTICE IS HEREBY GIVEN that, as of the 6th Day of July 2022, the South County Regional Wastewater Authority (SCRWA), (Authority) has accepted as completed the work required to be performed under the agreement between the SCRWA whose address is 1500 Southside Drive, Gilroy, CA 95020, and the Contractor mentioned below who developed said project.

Project No.: 21-SCRWA-266
Contractor Name: Calstate Construction, Inc.
Contractor Address: 4165 Business Center Drive, Fremont, CA 94538
Surety on Contract: Everest Reinsurance Company
Location of Project: 1500 Southside Drive, Gilroy, CA 95020

Description of Work: Capital Improvements
Interest of SCRWA: Owner of Utilities, Water, Sewer, Storm Systems

Owner's Name: South County Regional Wastewater Authority, 1500 Southside Dr. Gilroy, CA 95020
Work Done: Construct all work as required by Capital Improvement Plan

This notice is given in accordance with the provisions of Section 3093 of the Civil Code of the State of California.

The undersigned declares:

That he is an officer of the South County Regional Wastewater Authority, that he has read the foregoing Notice of Acceptance of Completion and knows the contents thereof; and that the same is true of his own knowledge, except as to those matters that he believes it to be true.

I certify under penalty of perjury that the foregoing is true and correct. Executed at the City of Gilroy, County of Santa Clará, State of California on July 6, 2022.

CITY OF GILROY

STATE OF CALIFORNIA
COUNTY OF SANTA CLARA

BY Saeid Vaziry
TITLE SCRWA Programs Manager

This document is for the benefit of the City of Gilroy. Request for Recordation without fee is made in accordance with Section 27383 of the Government Code of the State of California.
SOUTH COUNTY REGIONAL WASTEWATER AUTHORITY
CASH AND INVESTMENTS REPORT
AS OF 3/31/22

<table>
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<th>DESCRIPTION</th>
<th>Note</th>
<th>BALANCE AS OF 3/31/22</th>
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<tr>
<td>CASH IN BANK</td>
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<tr>
<td>Wells Fargo Operating Account - SCRWA's Portion</td>
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<td>(4,205,437.06)</td>
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<td>TOTAL BANK BALANCE</td>
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<td>(4,205,437.06)</td>
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<td>STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND</td>
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<tr>
<td>SCRWA LAIF</td>
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<td>10,157,215.57</td>
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<tr>
<td>TOTAL LAIF</td>
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<td>10,157,215.57</td>
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<tr>
<td>TOTAL LIQUID FUNDS</td>
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<td>5,951,778.51</td>
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<tr>
<td>TOTAL SCRWA FUNDS</td>
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<td>5,951,778.51</td>
</tr>
</tbody>
</table>

NOTE:

1. Day to day transactions are made through Gilroy's cash account. The balance held in Gilroy's account on behalf of SCRWA should be close to zero at month end, as the majority of funds will be held in the SCRWA LAIF account.

2. With the start of the SCRWA expansion the cash account will be showing a negative balance since all expenses are on a reimbursement basis.

This is to certify that this schedule of investments is in compliance with SCRWA'S investment policy and that there are adequate funds available to meet SCRWA'S budgeted and actual operating expenses for the next six months.

SIGNED BY: Harjot Sangha 
Finance Director 
DATE: 6/3/22
## SCRWA

### Portfolio Management

#### Portfolio Summary

**March 31, 2022**

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<tr>
<th>Investments</th>
<th>Par Value</th>
<th>Market Value</th>
<th>Book Value</th>
<th>% of Portfolio</th>
<th>Term</th>
<th>Days to Maturity</th>
<th>YTM 360 Equiv.</th>
<th>YTM 365 Equiv.</th>
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<tr>
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<td>10,157,215.57</td>
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<td>1</td>
<td>0.414</td>
<td>0.420</td>
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<tr>
<td><strong>Investments</strong></td>
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<td><strong>10,157,215.57</strong></td>
<td><strong>10,157,215.57</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>1</strong></td>
<td><strong>1</strong></td>
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<tr>
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<th>Market Value</th>
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<th>Days to Maturity</th>
<th>YTM 360 Equiv.</th>
<th>YTM 365 Equiv.</th>
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<tr>
<td>Passbook/Checking (not included in yield calculations)</td>
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<td>-4,205,437.06</td>
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</tr>
<tr>
<td><strong>Total Cash and Investments</strong></td>
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<td><strong>5,951,778.51</strong></td>
<td><strong>5,951,778.51</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>0.414</strong></td>
<td><strong>0.420</strong></td>
</tr>
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### Total Earnings

- **March 31**
  - Current Year: 2,757.22
  - Average Daily Balance: 6,637,283.65
  - Effective Rate of Return: 0.49%

- **Month Ending**
  - Current Year: 18,852.42
  - Average Daily Balance: 8,738,477.15
  - Effective Rate of Return: 0.29%

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Harjot Sangha, Finance Director

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*Reporting period 03/01/2022-03/31/2022*

*Run Date: 05/04/2022 - 12:44*
# Wastewater Acronyms

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<tr>
<th>Acronym</th>
<th>Definition</th>
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<tr>
<td>BOD</td>
<td>Biochemical Oxygen Demand</td>
</tr>
<tr>
<td>COD</td>
<td>Chemical Oxygen Demand</td>
</tr>
<tr>
<td>DO</td>
<td>Dissolved Oxygen</td>
</tr>
<tr>
<td>CWA</td>
<td>Clean Water Act</td>
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<tr>
<td>CWEA</td>
<td>California Water Environment Association</td>
</tr>
<tr>
<td>Gal</td>
<td>Gallons</td>
</tr>
<tr>
<td>GPD</td>
<td>Gallons Per Day</td>
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<tr>
<td>Lbs</td>
<td>Pounds</td>
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<tr>
<td>MGD</td>
<td>Million Gallons Per Day</td>
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<td>Milligrams Per Liter</td>
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<td>MLSS</td>
<td>Mixed Liquor Suspended Solids</td>
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<td>MLVSS</td>
<td>Mixed Liquor Volatile Suspended Solids</td>
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<td>MPN</td>
<td>Most Probable Number</td>
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<tr>
<td>NPDES</td>
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<td>Total Kjeldhal Nitrogen</td>
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<td>TS</td>
<td>Total Solids</td>
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<td>TSS</td>
<td>Total Suspended Solids</td>
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<tr>
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<td>Volatile Solids</td>
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<tr>
<td>VSS</td>
<td>Volatile Suspended Solids</td>
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<tr>
<td>WDID</td>
<td>Waste Discharge Identification</td>
</tr>
<tr>
<td>WDR</td>
<td>Waste Discharge Requirements</td>
</tr>
</tbody>
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Date: 5/24/2022

California Regional Water Quality Control Board  
Central Coast Region  
Attn: Monitoring and Reporting Review Section  
Leah Lemoine  
895 Aerovista Place, Suite 101  
San Luis Obispo, CA 93401-7906

Dear Ms. Lemoine:

Facility Name: South County Regional Wastewater Authority  
WDID Number: 3430100001  
WDR Order Number: R3-2017-0028  
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez  
Job Title: Project Manager  
Phone Number: (408) 848-0480

Type of Report: Monthly  
Month: April  
Influent, Effluent, WET

Year: 2022  
Violation(s): ☒ No  ☐ Yes

In accordance with the Standard Provisions and Reporting Requirements, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision following a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my knowledge of the person(s) who manage the system, or those directly responsible for data gathering, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

If you have any questions or require additional information, please contact me at the number provided above.

Sincerely,

[Signature]

Name:  Chris Vasquez  
Title:  Project Manager

CC:  Jimmy Forbis, SCRWA General Manager  
Chris Ghione, Morgan Hill Director of Public Services  
Saeid Vaziry, Gilroy Environmental Program Manager
Date: 5/24/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Leah Lemoine
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. Lemoine:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez
Job Title: Project Manager
Address: 1500 Southside Drive
Phone Number: (408) 848-0480

Type of Report: Monthly
Month: April
Year: 2022

Violation(s): ☒ No ☐ Yes

In accordance with the Standard Provisions and Reporting Requirements, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision following a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my knowledge of the person(s) who manage the system, or those directly responsible for data gathering, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

If you have any questions or require additional information, please contact me at the number provided above.

Sincerely,

Chris Vasquez
Project Manager

CC: Jimmy Forbis, SCRWA General Manager
Chris Ghione, Morgan Hill Director of Public Services
Saeid Vaziry, Gilroy Environmental Program Manager
Date: 6/27/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Leah Lemoine
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. Lemoine:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3 430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez
Job Title: Project Manager
Phone Number: (408) 848-0480
Address: 1500 Southside Drive
Gilroy, CA
95020

Type of Report: Monthly
Influent, Effluent, WET
Month: May
Year: 2022

Violation(s): ☒ No ☐ Yes

In accordance with the Standard Provisions and Reporting Requirements, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision following a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my knowledge of the person(s) who manage the system, or those directly responsible for data gathering, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

If you have any questions or require additional information, please contact me at the number provided above.

Sincerely,

Name: Chris Vasquez
Title: Project Manager

CC: Jimmy Forbis, SCRWA General Manager
Chris Ghione, Morgan Hill Director of Public Services
Saeid Vaziry, Gilroy Environmental Program Manager
Date: 6/27/2022

California Regional Water Quality Control Board
Central Coast Region
Attn: Monitoring and Reporting Review Section
Leah Lemoine
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

Dear Ms. Lemoine:

Facility Name: South County Regional Wastewater Authority
WDID Number: 3430100001
WDR Order Number: R3-2017-0028
NPDES Permit Number: CA0049964

Contact Person: Chris Vasquez
Job Title: Project Manager
Phone Number: (408) 848-0480
Address: 1500 Southside Drive
Gilroy, CA
95020

Type of Report: Monthly Land Discharge
Month: May
Year: 2022
Violation(s): ☒ No ☐ Yes

In accordance with the Standard Provisions and Reporting Requirements, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision following a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my knowledge of the person(s) who manage the system, or those directly responsible for data gathering, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

If you have any questions or require additional information, please contact me at the number provided above.

Sincerely,

Name: Chris Vasquez
Title: Project Manager

CC: Jimmy Forbis, SCRWA General Manager
Chris Ghione, Morgan Hill Director of Public Services
Saeid Vaziry, Gilroy Environmental Program Manager
May 20, 2022

Jimmy Forbis  
South County Regional Wastewater Authority  
7351 Rosanna Street Gilroy, CA 95020

Subject: Monthly Recap of Expenses Project-to-Date April 2022

Dear Jimmy,

The project-to-date financial information for April is portrayed in the Operations, Electricity and Solids Disposal Categories for the Municipal Facility.

Through April, total operating expenses, amount to $936,856.

Repair costs in April amount to $54,277. Year to date, this represents 42% of the $642,990 repair budget.

Should there be any questions, please do not hesitate to contact me.

Regards,

Chris Vasquez  
Project Manager  
via email

cc: Evelyn Weidman, Jacobs (email)  
Joe Hall, City of Gilroy (email)  
File
## SOUTH COUNTY REGIONAL WATER AUTHORITY

Recap of Expenditures Through

**APR-FY2022**

<table>
<thead>
<tr>
<th></th>
<th>Actual</th>
<th>Budget</th>
<th>Project to Date</th>
<th>Total Annual Budget</th>
<th>Expended</th>
<th>%</th>
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<tbody>
<tr>
<td><strong>DIRECT COSTS</strong></td>
<td>$260,713</td>
<td>$290,721</td>
<td>$2,626,575</td>
<td>$3,120,721</td>
<td>$3,773,334</td>
<td>70%</td>
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<td>(Not including RP, PW, and Solids)</td>
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<tr>
<td><strong>INDIRECT COST</strong></td>
<td>$82,826</td>
<td>$76,455</td>
<td>$828,265</td>
<td>$821,893</td>
<td>$993,918</td>
<td>83%</td>
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<tr>
<td>(Overhead &amp; Management Fee)</td>
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<tr>
<td><strong>PREVAILING WAGE</strong></td>
<td>$20,810</td>
<td>$25,900</td>
<td>$206,881</td>
<td>$257,008</td>
<td>$310,800</td>
<td>67%</td>
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<tr>
<td><strong>REPAIRS</strong></td>
<td>$54,277</td>
<td>$49,461</td>
<td>$269,709</td>
<td>$531,704</td>
<td>$642,990</td>
<td>42%</td>
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<tr>
<td><strong>SOLIDS DISPOSAL</strong></td>
<td>$104,087</td>
<td>$77,923</td>
<td>$986,751</td>
<td>$779,231</td>
<td>$935,078</td>
<td>106%</td>
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<tr>
<td><strong>ELECTRICITY</strong></td>
<td>$414,143</td>
<td>$143,594</td>
<td>$1,106,122</td>
<td>$1,424,891</td>
<td>$1,723,124</td>
<td>64%</td>
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<tr>
<td><strong>GRAND TOTAL</strong></td>
<td>$936,856</td>
<td>$664,054</td>
<td>$6,024,302</td>
<td>$6,935,448</td>
<td>$8,379,243</td>
<td>72%</td>
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</table>
June 27, 2022

Jimmy Forbis  
South County Regional Wastewater Authority  
7351 Rosanna Street Gilroy, CA 95020

Subject: Monthly Recap of Expenses Project-to-Date May 2022

Dear Jimmy,

The project-to-date financial information for May is portrayed in the Operations, Electricity and Solids Disposal Categories for the Municipal Facility.

Through May, total operating expenses, amount to $600,793.

Repair costs in May amount to $20,555. Year to date, this represents 45% of the $642,990 repair budget.

Should there be any questions, please do not hesitate to contact me.

Regards,

[Signature]

Chris Vasquez  
Project Manager  
via email

cc: Evelyn Weidman, Jacobs (email)  
Joe Hall, City of Gilroy (email)  
File
## SOUTH COUNTY REGIONAL WATER AUTHORITY

Recap of Expenditures Through

**MAY-FY2022**

<table>
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<tr>
<th></th>
<th>Actual</th>
<th>Budget</th>
<th>Project to Date</th>
<th>Total Annual Budget</th>
<th>Expended</th>
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<td>INDIRECT COST</td>
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<td>(Overhead &amp; Management Fee)</td>
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<td>REPAIRS</td>
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<td>$581,164</td>
<td>$642,990</td>
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<tr>
<td>SOLIDS DISPOSAL</td>
<td>$96,780</td>
<td>$77,923</td>
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<td>GRAND TOTAL</td>
<td><strong>$600,793</strong></td>
<td><strong>$664,054</strong></td>
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<td><strong>$7,586,464</strong></td>
<td><strong>$8,379,243</strong></td>
</tr>
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</table>
May 2, 2022

Sally Lee
Santa Clara Dept. of Environmental Services
1555 Berger Drive, Bldg. 2, Suite 300
San Jose, CA  95112-2716

Re: Septage Disposal - April 2022

Dear Ms. Lee,

Attached is the Septage Disposal Report for the SCRWA facility which shows monthly volume and fees, and haulers daily volume summary.

Sincerely,

Kerry Edmonds
Project Assistant
Jacobs – Gilroy/Morgan Hill

via email:  sally.lee@cep.sccgov.org
            swpadmin@cep.sccgov.org
            jimmy.forbis@ci.gilroy.ca.us
            christopher.vasquez1@jacobs.com

cc: File 16.12
## Monthly Septage Summary

**April 2022**

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<th>Central Coast Services</th>
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<th>M. Servin Portable Toilets</th>
<th>Morton Septic</th>
<th>NextCrop</th>
<th>Nor Cal Septage</th>
<th>Pipe &amp; Plant Solutions</th>
<th>Reys</th>
<th>SOS Septic</th>
<th>Tarin Septic Services</th>
<th>Western Site Services</th>
<th>City of Gilroy</th>
<th>City of Morgan Hill</th>
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*Total Billable Gallons: 138,595.00
Total Billable Amount: $20,789.25*
June 3, 2022

Sally Lee  
Santa Clara Dept. of Environmental Services  
1555 Berger Drive, Bldg. 2, Suite 300  
San Jose, CA  95112-2716

Re:  Septage Disposal - May 2022

Dear Ms. Lee,

Attached is the Septage Disposal Report for the SCRWA facility which shows monthly volume and fees, and haulers daily volume summary.

Sincerely,

Kerry Edmonds

Kerry Edmonds  
Project Assistant  
Jacobs – Gilroy/Morgan Hill

via email:  
sally.lee@cep.sccgov.org  
swpadmin@cep.sccgov.org  
jimmy.forbis@ci.gilroy.ca.us  
christopher.vasquez1@jacobs.com

cc:  
File 16.12
## Monthly Septage Summary
### May 2022

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</table>

Total Billable Gallons: 147,460.00
Total Billable Amount: $22,119.00
TREATMENT CAPACITY EXPANSION PROJECT

Status: **PG&E service change process (Dec 2021)** – Application submitted to utility to study system needs
**BAAQMD permit to operate (Dec 2021)** – Application in process for submittal to local air district
**NPDES permit change (March 2022)** – Adoption of new permit by State Water Board (Submitted)
**New plant construction and commissioning (2021-2025)** – In compliance with permits
**Board presentation (2025)** – Board accepts completed project

NPDES Permit Renewal Application was submitted in first quarter 2022. Construction management and inspection services are ongoing. Current activities include civil yard piping, foundation and concrete construction for the headworks, biological process and solids dewatering building areas. Current work includes review of submittals, shop drawings, contract document clarifications, and contractor’s request for information along with addressing comments received from BAAQMD.

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<th>Status</th>
<th>2022</th>
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<td>PG&amp;E Application</td>
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<td>Air District Permit</td>
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<td>NPDES Permit</td>
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<table>
<thead>
<tr>
<th>Key Milestones</th>
<th>2022</th>
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<tbody>
<tr>
<td>CEQA, Bid Advertisement Process</td>
<td>Board Certified CEQA &amp; Authorizes Bidding</td>
</tr>
</tbody>
</table>

NEW MAINTENANCE FACILITY

Status: **Project construction ongoing (June 2021)**
Construction management and inspection services are ongoing. Current activities include mechanical, electrical and civil activities and final finishing for maintenance building. Project is recommended for acceptance of Substantial Completion. Updating of Record Drawings are currently underway.

<table>
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<tr>
<th>Status</th>
<th>2021</th>
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<th>Key Milestones</th>
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<td>Construction</td>
<td>Commissioning</td>
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NPDES/WDR PERMIT RENEWAL

Phase: In Permit Compliance
Project Status: Ongoing tasks

State permit was adopted in 2017. A groundwater study and report as required by the Permit was submitted in 2018. Groundwater contour mapping for the First Quarter Groundwater Monitoring report is complete. NPDES permit renewal application has been submitted to RWQCB for review.

<table>
<thead>
<tr>
<th>Key Milestones</th>
<th>Adopted Permit</th>
<th>Groundwater Contour Study</th>
<th>Permit Compliance</th>
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<tr>
<td>Forecast</td>
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<td>April 2018</td>
<td>Ongoing</td>
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</table>

SOLAR ENERGY PROJECT

Phase: In Operations
Project Status: Ongoing monitoring and maintenance tasks

Solar facilities for Influent Pump Station (190-kW capacity) and the wastewater treatment systems (1.1-MW capacity) are currently in operations. Solar power monitoring is ongoing.

RECYCLED WATER SYSTEM SUPPORT

Phase: Ongoing operations, maintenance and customer permit support
Project Status: On Schedule

Ongoing review of customer permits, site inspections, and update of records for new and existing users are in progress. Annual self-inspection and Recycled Water Users Training will be scheduled for summer 2022. Permit application review for new recycled water users was conducted during the reporting period.
Call to Order

Chairman Spring called the meeting to order at 8:00 A.M. He announced that all Board Members are participating remotely pursuant to the Governor’s Executive Order Number N-29-20 in order to minimize the spread of the COVID 19 virus. This meeting is being conducted live via Zoom. Public comments can be heard on agenda items before action is taken by the Board by using the “Raise Hand” feature and the host will unmute you. Comments can also be submitted throughout the meeting by emailing gina.bonnell@jacobs.com. Comments must be received before he closes the public comment portion for each item. The Deputy Secretary will read the first 3 minutes of each comment into the record. For verification Chris Vasquez is filling in for Gina Bonnell and the emails will be monitored by Chris Vasquez.

A. Certification of Posting of the Agenda
   Chris Vasquez reported the agenda was posted on June 28, 2022, at 2:00 P.M.

B. Roll Call
   All Board Members were present

II. New Business

A. Adoption by Roll Call Vote of Resolution 2022-04 in Consideration of Continuation of Resolution 2022-03 Authorizing Virtual Meetings for Thirty Days Pursuant to Section 54953 of the Brown Act for SCRWA Board
   Motion to Adopt Resolution 2022-04 authorizing the continuation of virtual meetings for thirty days pursuant to Section 54953 of the Brown Act for SCRWA Board moved by Director McKay, seconded by Director Blankley
   Ayes: Spring, Tovar, Blankley, Bracco, McKay
   Nays 0, Abstain: 0
   Vote: Motion Carried

III. Consent Calendar

A. Approval of Minutes of the May 4, 2022, meeting
   Motion to approve Consent Calendar moved by Director Blankley, seconded by Director McKay.
   Ayes: Spring, Blankley, Bracco, McKay
   Nays 0, Abstain: 0
   Vote: Motion Carried
B. Notice of Acceptance of Completion for Construction of New Maintenance Facility, Project No. 21-SCRWA-266

Motion to approve Notice of Acceptance of Completion of Construction of New Maintenance Facility moved by Director Blankley, seconded by Director McKay.
Ayes: Spring, Tovar, Blankley, Bracco, McKay
Nays 0, Abstain: 0
Vote: Motion Carried

IV. Presentation by Members of the Public on items not on the Agenda
None

V. Bids and Proposals
None

VI. Old Business
None

VII. Communications
A. Saeid Vaziry, City of Gilroy, reviewed the Cash and Investment Report as of March 31, 2022.

VIII. Reports
A. Jacobs
   1. Wastewater Acronyms
   2. Plant Reports – April and May 2022
   3. Recap of Expenses – April and May 2022
   4. Septage Report – April and May 2022

Chris Vasquez reviewed the Jacobs reports, has nothing to report compliance wise. He mentioned Jacobs Community Involvement in Morgan Hill and Gilroy by donating several cases of art and craft supplies to the Boys and Girls Club for their summer program and donating first aid kits to the Gilroy Police Foundation Canine Unit and Mounted Police Unit.

Saeid Vaziry noted that SCRWA had received the Plant of the Year award given by CWEA, and customary to provide a plant tour and BBQ. A plant tour and BBQ will be held on July 21, 2022. Chris Vasquez mentioned if Board would like to attend to let him know so he can add them to the list of guests.

B. Valley Water – Director Santos and Director Varela were in attendance as well as staff member, Tucker. Director Varela reported on the extreme water crises we are in. Water recycling and water purification is our sustainable water supply for our future. Encouraged those interested to come take a tour of the water purification facility.

C. Stantec

D. SCRWA Manager
   No report

E. SCRWA Attorney
   No report

F. Board Members
   No report

Adjourn

Chairman Spring adjourned the meeting at 8:26 A.M

Gina Bonnell, Deputy Secretary of the Board
South County Regional Wastewater Authority