

City of Gilroy – Public Records Request Quarterly Summary

Date Received	Request	Date Complete	Notes
10/1/2018	Award documents and proposal response by winning vendor for 18-RFP-AD-411 Modernize the Audio Visual System for the Council Chambers	10/25/2018	10/25/18 Final response sent via email
10/3/2018	Form 460s for Gilroy Growing Smarter and Carol Marques	10/3/2018	10/3/18 Initial and final response sent via email
10/4/2018	Single family dwelling building permit with inspection history report or certificate of occupancy for 6322 Emerald Ln, 145 Lusitano Way, 7731 Curry Dr	10/5/2018	10/4/18 Initial response sent via email 10/5/18 Final response sent via email
10/4/2018	6970 Camino Arroyo HazMat and UST Files	10/4/2018	10/3/18 Final response sent via phone
10/4/2018	Garlic City Casino's business license expires and if it's something that is renewed on an annual basis	10/12/2018	10/12/18 Final response sent via email
10/8/2018	9400 No Name Uno Hazmat/UST Files	10/11/2018	10/8/18 Initial response sent via email 10/11/18 Requester reviewed files
10/8/2018	Building permits, mechanical permits, and certificates of occupancy for the following APNs 84117099, 84117005, 84117098, 84117097, 84117072, 84117070, 84117074	10/10/2018	10/8/18 Initial response sent via email 10/10/18 Final response sent via email
10/8/2018	Various records related to Quality of Life Crimes and Gilroy's Homelessness Plan	11/1/2018	10/8/18 Initial response sent via email 10/18/18 Extension issued 11/1/18 Final response sent via email
10/9/2018	Bldg records for 8241 Hanna Street, 7741 Church, and 7440 Miller	10/10/2018	10/9/18 Request received over the counter 10/10/18 Final response sent via email
10/9/2018	(1) Was Marie Blankley on the planning commission when the Alexander Station Apartments was reviewed? Did she vote in favor of the project? (2) Was Dion Bracco on city council when the Alexander Station Apartments was reviewed? Did he vote in favor of the project?	10/9/2018	10/9/18 Initial and final response sent via email
10/10/2018	Urban Growth Boundary Initiative 9212 Report	10/10/2018	10/10/18 Initial and final reponse sent via email

City of Gilroy – Public Records Request Quarterly Summary

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10/10/2018	review any files that you may have in your possession for the following property in Gilroy: APN: 783-04-023 I am in search of any information you may have on storage tanks, wells, sewage disposal, solid waste, and hazardous materials that may be or had historically been present on site. This can be found through inspection reports, permits, maps etc	10/25/2018	10/10/18 Initial response sent via email 10/10/18 Partial response sent via email 10/25/18 Final response confirmed with department
10/10/2018	Building Permits for 8241 Hanna, 7741 Church and 7440 Miller	10/11/2018	10/10/18 Initial response sent via email 10/11/18 Final response sent via email
10/12/2018	St. Louise Regional Hospital 9400 No Name Uno Gilroy, CA 95020 1) Zoning Verification Letter including any outstanding zoning violations 2) Any Site Plan Approvals/Development Documents on file 3) Any outstanding building and fire code violations on file 4) All Variances or Special Permits/Approvals on file 5) Copies of Certificates of Occupancy on file	11/2/2018	10/12/18 Initial response sent via email 10/17/18 partial response sent via email 10/22/18 Requester contacted to review and/or email files
10/13/2018	Gilroy City CUPA facilities list	10/17/2018	10/17/18 Final response sent via email
10/15/2018	7821 Filice Drive Building Permits	10/17/2018	10/15/18 Initial response sent via email 10/17/18 Final response sent via email
10/16/2018	City of Gilroy Records Retention Schedule	10/22/2018	10/16/18 Initial response sent via email 10/22/18 Final response sent via email
10/17/2018	7761 Rosanna Street Bldg Files	10/17/2018	10/17/18 Final response sent via email
10/18/2018	1280, 1350 and 1500 Pacheco Pass Highway Hazmat/UST, Soil/Groundwater report	10/30/2018	10/18/18 Initial response sent via email 10/29/18 Requester contacted to schedule file review 10/30/18 Requester reviewed file

City of Gilroy – Public Records Request Quarterly Summary

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10/19/2018	Active (currently paying rent) leases between the city of Gilroy and wireless carriers or tower companies for the placement of cell towers on city property; Amendments to the leases between the city of Gilroy and wireless carriers or tower companies for the placement of cell towers on city property; Current rent being paid to the city (either annually or monthly) for each of the leases including any amendments; If the city maintains a database or spreadsheet with this information, please provide it as well.	10/25/2018	10/19/18 Initial response sent via email 10/25/18 Final response sent via email
10/22/2018	List of all multi-unit residences for the City of Gilroy	10/25/2018	10/22/18 Initial response sent via email 10/25/18 Final response sent via email
10/22/2018	2485 Hecker Pass Highway	10/22/2018	10/22/18 Request received over the counter 10/23/18 Final response sent via email
10/23/2018	Bldg records for 905 Susan Court	10/23/2018	10/23/18 Request received over the counter 10/23/18 Final response sent via email
10/23/2018	Bldg records for 8565 Monterey	10/23/2018	10/23/18 Request received over the counter 10/23/18 Final response sent via email
10/24/2018	Certified Payroll Record for Monterey Peninsula Engineering from start of work to October 24, 2018	11/5/2018	10/24/18 Initial response sent via email 11/5/18 Final response sent via email
10/24/2018	Bldg Records for 7811 Filice Dr & 6390 Berrybush	10/25/2018	10/24/18 Request received over the counter 10/25/18 Final response sent via email
10/25/2018	850 Pacheco Pass Hwy - Hazmat/CUPA/UST and Permits		10/25/18 Initial response sent via email 11/2/18 Provided partial response via email and contacted requestor to schedule review of remaining files 11/26/18 no response from requester

City of Gilroy – Public Records Request Quarterly Summary

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10/26/2018	Bldg records for 8955 Mimosa	10/26/2018	10/26/18 Final response sent via email
10/26/2018	Bldg Records for 8391 Hanna Street and 8745 Wild Iris Drive	10/26/2018	10/26/18 Final response sent via email
10/26/2018	Records relating to hazardous materials storage and or incident, soil and groundwater contamination at the following 7900 Arroyo Circle		10/26/18 Initial response sent via email 11/5/18 Requester contacted to schedule review of records 11/26/18 no response from requester
10/28/2018	1984 Sphere of Influence LAFCO Report	10/30/2018	10/28/18 Initial response sent via email 10/30/18 Final response
10/30/2018	Information on Conversion from Citizens Advisory Committee to CNRC	10/30/2018	10/30/18 Final response sent via email
10/30/2018	Site record(s) from the City of Gilroy Fire Department, Hazardous Materials Division and City of Gilroy Planning Department. • 10505 Center Avenue, Gilroy, CA 95020 (APN: 835-09-024)	10/30/2018	10/30/18 Initial response sent via email 10/30/18 No responsive records; not in city limits
11/1/2018	Number of sworn law enforcement officers since 2008 that have been fired by GPD; Names of each officer (if that's disclosable under CPRA); Number of such cases taken to arbitration during that same time frame; and Number of cases that were overturned through arbitration	11/7/2018	11/1/18 Initial response sent via email 11/7/18 Final response sent via email
11/1/2018	Copy of report presented at Study Session 1984 Sphere of Influence LAFCO Report	11/1/2018	11/1/18 Final response sent via email
11/5/2018	List of all properties that have had their water currently turned off for at least 2 months. In addition, I'd like a list of properties that have been reported to have had excessive water waste. I would like for the data to include the property address, owner or resident name, and contact info. I understand that in some cases the owner or resident may not be the same person. If possible I would also like the severity or length of time of the outage	11/15/2018	11/5/18 Initial response sent via email 11/15/18 Final response sent via email
11/5/2018	Subpoena for Records for Michael McDermott (due by 11/21)		11/5/18 Original routed to LeeAnn
11/6/2018	Records for 6001 Rossi Lane: Copy of the Certificate of Occupancy; Copies of any Open Building Code Violations; Copies of any Open Fire Code Violations; Copies of any planned capital improvements that may impact the area (i.e. Road Construction, Curb Repair, Road Expansion, etc.)	11/16/2018	11/6/18 Initial response sent via email 11/6/18 Partial response sent to requester 11/16/18 Final response sent via email

City of Gilroy – Public Records Request Quarterly Summary

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11/6/2018	A copy of the most current record, financial report and/or corresponding ledger available that accounts for uncashed municipal-issued checks and/or stale-dated warrants over \$499 that were issued three (3) or more months from the date of this letter and remain uncashed by the payee as of November 6, 2018 or your most recent bank statement. Most current statement or report available containing information on residential and commercial construction Escrow Accounts, Cash Performance/Maintenance Bonds and any other construction or development-related Cash Securities that would be refundable to the depositor upon project completion and acceptance by the Gilroy City Clerk's Office.	11/16/2018	11/6/18 Initial response sent via email 11/16/2018 Final response sent via email
11/6/2018	10 years of TOT revenue history	11/29/2018	11/6/18 Request received over the phone 11/16/18 Requester has not responded to request for clarification or to provide contact information 11/29/18 Final response sent via email
11/7/2018	Copy of single family dwelling building permit with inspection history or certificate of occupancy for 205 Nightingale Dr, 9561 Hummingbird Lane, 2531 Apple Tree Way, 2480 3rd Street, and 7831 Cinnamon Way	11/9/2018	11/9/18 Initial and final response sent via email
11/7/2018	Consultant outreach results report conducted during the 2008 library bond measure process. The outcome was presented to Council by the Lew Edwards group at the August 4, 2008 meeting	11/19/2018	11/7/18 Request received over the phone 11/19/18 Final response provided over the phone
11/8/2018	Quality of Life and Homelessness PRA Request for further documents	1/2/2019	11/8/18 Initial response sent via email 11/16/18 Extension sent via email 11/28/18 received agreement from requester for continued extension 1/2/19 Final response sent via email

City of Gilroy – Public Records Request Quarterly Summary

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11/9/2018	Please provide copies of all FPPC required form that Perry Woodward filed in connection with 2016 campaign for the office of mayor. Also, please provide copies of all documents (except any that are exempt from disclosure by law) that Carol Marques filed with your office in 2018	11/9/2018	11/9/18 Response sent via email
11/12/2018	Copies of contracts for copiers, managed print services, and MFPs	11/16/2018	11/13/18 Initial response sent via email 11/16/18 Final response sent via email
11/14/2018	Fire Code Violations for 6001 Rossi Lane	11/14/2018	11/14/18 Response sent via email
11/20/2018	Fleet, fire apparatus equipment list (Fire Department)	11/21/2018	11/20/18 Initial response sent via email 11/21/18 Final response sent via email
11/20/2018	permit and case files for the Vasquez property located at 325 Denio Ave # B Gilroy, CA 95020	11/20/2018	11/20/18 Initial and final response sent via email
11/26/2018	Budgeted Job Titles by Department with the type of job it is and counts per position included. I'll need to identify the department that the job titles goes to and note if the position is a full-time or part-time position	12/6/2018	11/26/18 Initial response sent via email 12/6/18 Final response sent via email
11/27/2018	GIS Shapefiles of your Zoning and Parcels	12/6/2018	11/27/18 Initial response sent via email 12/6/18 Final response sent via email
11/27/2018	Franchise agreement with PG&E	11/27/2018	11/27/18 Final response sent via email
12/3/2018	copy of the proposals and rating sheets submitted in reference to 18-RFP-FIN-416	12/6/2018	12/3/18 Initial response sent via email 12/6/18 Final response sent via email
12/5/2018	HazMat records for 5860 Obata Way , including any current or former tanks, current and former HMBPs, any inspections, any sampling, any closure submittals, any releases, etc	12/18/2018	12/5/18 Initial response sent via email 12/18/18 Requester contacted to schedule review of files
12/6/2018	Refunds due, unclaimed bonds or deposits, outstanding/refundable balances; checks exempt from unclaimed property report; unclaimed payments/checks/warrants	12/12/2018	12/6/18 Initial response sent via email 12/12/18 Final response sent via email

City of Gilroy – Public Records Request Quarterly Summary

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12/7/2018	Single family dwelling building permit with inspection history report or certificate of occupancy for 238 Robin Place, 235 Nightingale Drive, and 7727 Curry Drive	12/11/2018	12/7/18 Initial response sent via email 12/11/18 Final response sent via email
12/11/2018	Owner information for 8200 Church Street	12/11/2018	12/11/18 Received as walk in 12/11/18 Final response sent via email
12/11/2018	1. All Agreements between YOU and the Santa Clara Stadium Authority.; 2. All COMMUNICATIONS between YOU and any agent of the Santa Clara Stadium Authority.; 3. The Agreement "between the City of Gilroy, the Santa Clara Stadium Authority and the City of Santa Clara, the City of Gilroy is held harmless for any act or omission of its law enforcement officers while they are serving as Reserve Police Officers of the City of Santa Clara." (See enclosed letter from YOUR insurance administrator, dated June 25, 2018.); 4. All WRITINGS RELATING TO an agreement "between the City of Gilroy, the Santa Clara Stadium Authority and the City of Santa Clara, the City of Gilroy is held harmless for any act or omission of its law enforcement officers while they are serving as Reserve Police Officers of the City of Santa Clara."; 5. All WRITINGS RELATING TO any negotiations of an agreement "between the City of Gilroy, the Santa Clara Stadium Authority and the City of Santa Clara, the City of Gilroy is held harmless for any act or omission of its law enforcement officers while they are serving as Reserve Police Officers of the City of Santa Clara."; 6. All COMMUNICATIONS RELATING TO negotiations of an agreement "between the City of Gilroy, the Santa Clara Stadium Authority and City of Santa Clara, the City of Gilroy is held harmless for any act or omission of its law enforcement officers while they are serving as Reserve Police Officers of the City of Santa Clara "		12/11/18 Initial response sent via email 12/20/18 Extension sent via email 12/31/18 Partial response sent via email 1/16/19 Final portion of response available for review in City Clerk's Office (Emails from Attorney's office on file in records room)
12/27/2018	Code Enforcement Inspection information from 520 Fairview Drive, Unit A	1/7/2019	12/27/18 Received over the counter 1/7/19 Requester reviewed at the counter
12/27/2018	GPD Retention Policies affected by SB	1/7/2019	12/27/18 Initial response sent via email 1/7/19 final response sent via email

City of Gilroy – Public Records Request Quarterly Summary

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12/28/2018	Records related to the Llagas Energy Storage Project including construction and operation of a 20-megawatt lithium-ion battery energy storage facility at 601 Renz Lane	1/3/2019	1/2/19 Initial response sent via email 1/3/19 Final response sent via email