Un-Housed Ad-Hoc Committee Meeting  
May 13, 2021  
AGENDA MEETING MINUTES

• **Welcome** – UAHC Chair Carol Marques

• **Members Present:** Councilmembers Marques, Bracco, Tovar, Gilroy Police Captain Jason Smith and Program Administrator Maria De Leon

• **City Team Visit** – Councilmembers Marques and Bracco felt the visit was very informative
  o Was impressed with the City Team agency operations
  o City Teams has a 70,000 sf. facility that includes residential units and offices
  o City Team accepts residents from Gilroy and other cities as program participants
  o Would like City Team to open a facility in South County to address mental health and addiction issues, and provide job training and job placement programs. Unfortunately, they just purchased a 50 unit apartment complex for women and children and do not have the finances available to open one in the South Bay.

• **Debrief of Monday, May 3 City Council Meeting**
  o City Council approved the 5 UAHC top 5 priorities
  o Committee members are working on next steps for the 5 priorities

• **Next Steps for UAHC Top 5 Priorities:**
  o **Establish a Safe Parking Pilot Project Program (1 year)**
    ▪ Identify funding to support this pilot program
    ▪ City staff can start working on the development of an RFP to include:
      • The agency’s identification of a Safe Parking site
      • Description of agency oversight to include case management, strict rules and regulations, agency partnerships with other local service providers for the Safe Parking Pilot Program, and other services
• Other Agency services can include: Job training, job placement, counseling, mental health, food support, and other similar services from partnering agencies
• Program participants need to be employed and participate in volunteer clean-up assignments
• There will be a limit of 8-10 families maximum to participate
• Jimmy to provide update on potential site and an RFP on May 27

  o Support a Mobile Garbage Removal Pilot Program (Pilot Program)
    ▪ Identify funding to support this program
    ▪ City staff can begin working on developing an RFP to identify a lead agency for Mobile Garbage Removal Pilot Program
    ▪ Develop a clean-up schedule that includes clean up locations
  
  o Explore the purchasing of a Garbage Compactor Truck
    ▪ Identify funding to support this purchase
    ▪ Public Works looking into the Garbage Compactor Truck purchase cost
    ▪ Need total Garbage Compactor Truck costs by May 27
    ▪ Committee members want to know the benefits of purchasing this truck. What can this truck do? Need this information by May 27.
    ▪ What can the City of Gilroy use this truck for while it’s not in use for the un-housed related efforts? Need this information by May 27.

  o Hire A Quality of Life Officer
    ▪ Identify funding to support this program
    ▪ Work with Gilroy Police Department to identify the cost to hire a Quality of Life Officer by May 27
    ▪ Hire potentially 2 positions rather than 1 Police Officer
      ▪ Gilroy Police Department prefers hiring 2 Police Officers, not 1 Police Officer to be effective
- Clarify if Code Enforcement can get involved in holding businesses and homeowners responsible for keeping their properties safe and clean by May 27
- What other City staff can support this effort? (Code Enforcement, Public Works, Parks)
  - **Explore the differences between a Police Officer and a Community Services Officer**
    - Details included in the recent City Council staff report
- **Next meeting date logistics** *(Thursday, May 27, 2021)*
  - Ask Code Enforcement to present at the May 27 meeting
    - What Code Enforcement process is currently in place when a business or homeowner is out of compliance?
    - Can this process be improved?
    - What help does the Code Enforcement Program need to address more community complaints?
  - Ask St. Joseph’s Family Center to present at the May 27 meeting
    - Elaborate on their current CDBG funding efforts, specifically Street Teams Program
  - Committee members want to revert to the committee name from the Un-Housed Ad Hoc Committee back to Homeless Ad Hoc Committee
- **Other**
  - Look into:
    - Connect with Job Corps for 16-24-year old for youth job placement and training for a potential Safe Parking Pilot Program partnership
    - Connect with CET/ConXion for adult job placement, recovery services, GED prep for a potential Safe Parking Pilot Program partnership
    - Ask Jimmy about the use of the City drone for homeless efforts