

**CITY OF GILROY
PREPARATION AND ADOPTION SCHEDULE FOR
2022/2023 & 2023/2024 CDBG & HTF FUNDING CYCLE**

	DESCRIPTION	DEC. 2021	JAN. 2022	FEB. 2022	MAR. 2022	APR. 2022	MAY 2022
1	Publish Legal Notices in Dispatch / Website Posting, etc. (Sandra) <i>**Send to Sandra by 12/6/21**</i>	Dec 17, 2021					
2	Release Notice of Funding Availability (NOFA) / Request for Proposals (RFP) for FY 2022-23 and FY 2023-24 CDBG & HTF Funds	Dec 17, 2021					
3	Public Hearing – Review NOFA and grant application with interested parties/individuals (Virtual)		Jan 11, 2022 11:00 AM				
4	HNRC orientation regarding funding CDBG/HTF programs and application process		Jan 12, 2022				
5	Grant Proposals / Due to City of Gilroy			Jan 31, 2022 4:00 PM			
6	Staff review proposals to ensure project is eligible, applications completed correctly and provide eligible applications to HNRC			Feb 1 – Feb 10, 2022			
7	HNRC meeting where applicants present on grant proposal			Feb 16, 2022			
8	HNRC evaluations and funding recommendations submitted to City Staff (email) and staff develops summary based on results			Feb 25, 2022	March 4, 2022		
9	HNRC considers grant allocations that will be recommended to Council				March 9, 2022		
10	Preparation of Draft FY 2022-2023 Annual Action Plan				March 10 – 31, 2022		
11	Public Notices to Dispatch (City Clerk) <i>**Sandra needs it 10 days earlier**</i>				March 23, 2022		
12	30-day public comment period on Draft FY 2022-23 Annual Action Plan					April 1 – May 2, 2022	
13	Public Hearing before the City Council on the Draft 2022-23 Annual Action Plan						May 2, 2022
14	Deadline to submit FY 2022-23 Annual Action Plan to HUD						May 15, 2022

- Two public hearings required throughout the program year
- 3 HNRC Meetings: January 12, February 16, and March 9, 2022