



City of Gilroy  
Housing Division  
7351 Rosanna Street  
Gilroy, CA 95020



## Housing & Neighborhood Revitalization Committee (HNRC) Special Meeting Minutes

Wednesday, January 12, 2022 – 6:00 p.m.

### I. Call to Order - Welcome

The meeting was called to order by Chair Vanessa Ashford via teleconference at 6:03 p.m. The Chair read aloud a statement announcing that the meeting was being conducted by teleconference pursuant to the extension of Brown Act waivers provided for under Assembly Bill 361, as would subsequent meetings so long as the City Council could make findings that it was necessary in order to protect public safety and the Governor's declared emergency remained in effect.

**Roll call:** Chair Vanessa Ashford, Greg Bozzo, Makhan (Mak) Gupta, Carissa Purnell, Michael Sanchez, Laraine Spencer

**Absent:** Vice-Chair Jasmine Ledesma (excused)

**City staff participating:** Crystal Zamora, Program Administrator, Bryce Atkins, Senior Management Analyst, Thai Pham, City Clerk, Sandra Nava, HCD Technician II

### II. Report on Posting of the Agenda

Secretary Nava announced that the agenda was posted on January 11, 2022 at 1:45 p.m.

### III. Public Comments on Items Not on the Agenda:

There were no public comments.

### IV. Selection of Leadership

The committee discussed waiting until discussion is held on the committee consolidation transition plan, before selecting new leadership. Motion to continue the selection of leadership to February 16, 2022 was made by Member Bozzo, seconded by Member Gupta and carried 5-1 (Member Sanchez voting no).

There were no public comments

### V. Approval of Meeting Minutes

Motion to approve the July 14, 2021 and September 8, 2021 meeting minutes was made by Member Purnell, seconded by Chair Ashford and unanimously carried 6-0.

There were no public comments.

### VI. Approval of 2022 Meeting Schedule

Discussion was held on the proposed 2022 meeting schedule, which was created prior to Council's decision to consolidate committees. Staff encouraged the adoption of the schedule and informed members they could consider amending the schedule at the next meeting. Motion to approve the 2022 meeting schedule was made by Member Gupta, seconded by Member Sanchez and carried 5-1 (Chair Ashford voting no).

There were no public comments.



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## **VII. Housing Element Update**

Cindy McCormick, Customer Service Manager, provided an update on three housing topics: Housing Element update, potential affordable housing policy, and adopted objective design standards for multi-family projects and for Senate Bill 9 projects.

There were no public comments.

## **VIII. FY 2022-2023 and 2023-2024 Community Development Block Grant (CDBG) and Housing Trust Fund (HTF) Grant Funding Cycle Orientation**

Sandra Nava, HCD Technician II, gave an overview of the CDBG and HTF 2-year grant funding cycle timeline, funding availability, and process HNRC members should follow to rate, rank, and provide grant funding recommendations.

There were no public comments.

## **IX. Informational Items**

Bryce Atkins, Management Analyst, informed members that there will be a recurring agenda item to discuss the Council approved committee consolidation transition plan.

There were no public comments.

## **X. Staff Updates**

Crystal Zamora, Program Administrator, provided an update on the CARES Act Small Business Relief and Rent Assistance Grants and rent relief progress.

There were no public comments.

## **XI. Future Agenda Items**

February 16, 2022

- Presentations from Applicants for FY 2022-23 and 2023-24 CDBG and HTF Grants
- Committee Consolidation Transition Plan
- Possible Amendment of the 2022 Meeting Schedule

March 9, 2022

- Approval of CDBG and HTF Grand Funding Recommendations
- Committee Consolidation Transition Plan

## **XII. Adjournment**

Chair Ashford adjourned the meeting at 7:55 p.m.  
The next Regular Meeting is February 16, 2022.