

## PY 2021-2022 STATUS AS OF Q2 (7/1/21-12/31/21)

**Project:** Community Outreach and Navigation: PrEP

**Location:** 40910 Fremont Blvd, Fremont, CA 94538

**Agency:** Bay Area Community Health

**Contact Person:** Zettie Page III, CEO

**Phone:** (510) 252-6806

Single audit low risk auditee

**Program funded by:** CDBG

FY 2019-20: **Yes**

Increase community awareness, increase access to health care, and lower the rates of HIV (human immunodeficiency virus) in Gilroy, thus addressing the HIV epidemic.

<b>Grant Amount:</b>	<b>\$10,250</b>				
<b>Unduplicated Clients</b>	Goal	Actual	Reimbursement Request	Amount Paid	Account Balance
<i>Quarter 1</i>	2		\$2,562.50		\$10,250.00
<i>Quarter 2</i>	2		\$0.00		\$10,250.00
<i>Quarter 3</i>					
<i>Quarter 4</i>					
<b>Total:</b>	<b>4</b>			\$0.00	

**Notes:** Through Q2, the goal was to service 40 unduplicated participants. **Did not report progress yet.** Annual goal 80 unduplicated participants.

**Activity 1:** Will provide outreach to 4 external service partners. **Did not report progress yet.**

**Activity 2:** Will provide outreach to 250 high risk community members and inreach to current patients **Did not report progress yet.**

**Activity 3:** Will provide education, and referrals for 50 clients

**Q1-Q2 outcome measures**

Outcome Measure Goal #1: 90% of clients will report an increase in their knowledge and awareness about HIV/AIDS, testing, and access to services, as measured by a post service survey. **Did not report progress yet.**  
 testing, prescription, or other needed services) will report that they were connected to care within 30 days, as measured by a survey. **Did not report progress yet.**

New program in FY 2021-2022. **Concerns:** Staff turnover has resulted in delayed submittal of their Q1-Q2 activity report and delayed submittal of additional supporting documentation for their Q1 reimbursement request. The Q2 reimbursement request has not been submitted yet.

Corrective actions pending: No

Corrective actions unresolved: No

**Miscellaneous:**

## PY 2021-2022 STATUS AS OF Q2 (7/1/21-12/31/21)

**Project: Adult Day Care: Gilroy Center**

**Location:** 651 W. 6th St., Suite 2, Gilroy, CA 95020    Main office: 1147 Minnesota Ave., San Jose, CA 95125

**Agency: Live Oak Adult Day Services**

**Contact Person:** Ann Peterson, Executive Director    COO: Toni Ensunsa, 408-971-9363

**Phone:** (408) 408-971-9363

**Program funded by:** CDBG    **Single audit low risk auditee:** is not applicable.    **N/A since a single audit**

Provide a specialized program of adult day care for frail, dependent low income seniors designed to maximize socialization and mental stimulation for the elderly clients in order to enhance their overall quality of life by removing them from social isolation and providing a variety of stimulating activities to improve their psychological and physical well-being.

<b>Grant Amount:</b>	<b>\$8,560.00</b>				
<b>Unduplicated Clients</b>	Goal	Actual	Reimbursement Request	Amount Paid	Account Balance
<b>Quarter 1</b>	8	10	\$2,140.00	\$2,140.00	\$6,420.00
<b>Quarter 2</b>	5	1	\$2,140.00	\$0.00	\$6,420.00
				pending	
<b>Quarter 3</b>					
<b>Quarter 4</b>					
<b>Total:</b>	<b>13</b>	<b>11</b>		\$2,140.00	\$6,420.00

**Notes:** Through Q2, the goal was to serve 13 unduplicated participants. (reported serving 11) **Short of goal by 2 individuals.** Annual goal is 25 unduplicated participants.

**Activity 1:** Provide 119 days of recreation and socialization. (reported 119 days of service) **Met goal.**

**Activity 2:** Provide 1,400 meals. (reported 1,761 meals) **Exceeded goal by 361 meals.**

**Q1-Q2 outcome measures**

Outcome Measure #1: 80% of beneficiaries will sustain and/or improve their degree of overall healthy functioning as measured by health functioning assessment tool. (reported 85%) **Exceeded goal.**

Outcome Measure #2: 80% of beneficiaries will avoid institutionalization as measured by attendance in program. (reported 100%) **Exceeded goal.**

Monitoring visit not required due to grant being under \$15,000.

No major concerns.

Corrective actions pending: No

Corrective actions unresolved: No

**Miscellaneous:** Desk-top monitoring done annually.

## PY 2021-2022 STATUS AS OF Q2 (7/1/21-12/31/21)

**Project:** Landlord Tenant Counseling and Dispute Resolution

**Location:** 8339 Church St., Suite 104, Gilroy CA 95020    Main office: 1490 El Camino Real, Santa Clara, CA 95050

**Agency:** Project Sentinel

**Contact Person:** Carole Conn, Executive Director

**Phone:** (408) 842-7740

**Single audit low risk auditee**

**Program funded by:**    HTF

**FY 2019-20: Yes**

Help lower income Gilroy tenants and housing providers resolve housing problems. Project Sentinel helps resolve rental housing problems through 1) community outreach/education and 2) case management.

<b>Grant Amount:</b>	<b>\$15,960</b>				
<b>Unduplicated Clients</b>	Goal	Actual	Reimbursement Request	Amount Paid	Account Balance
<i>Quarter 1</i>	22	33	\$7,622.52	\$7,622.52	\$8,337.48
<i>Quarter 2</i>	22	33	\$8,337.48		\$8,337.48
<i>Quarter 3</i>				pending	
<i>Quarter 4</i>					
<b>Total:</b>	<b>44</b>	<b>66</b>		\$7,622.52	

**Notes:** Through Q2, the goal was to service 44 unduplicated participants. (reported serving 66) **Exceed goal by 22 participants.** Annual goal 89 unduplicated participants.

**Activity 1:** 133 Information & Referral calls handled (reported 250 calls/walk-ins). **Exceeded goal by 117 calls/walk-ins.**

**Activity 2:** 11 case management cases. (reported 18 case management cases). **Exceeded goal by 7 cases.**

**Q1-Q2 outcome measures**

Outcome Measure Goal #1: 85% of clients will report increased awareness about options available to resolve housing disputes through information and referral services or dispute resolution services as measured by client's response to oral survey. **(reported 99%) Exceeded goal.**

Outcome Measure Goal #2: 25% of opened cases will be resolved with conciliated or mediated agreements, as measured by recorded case notes and outcomes. **(reported 72%) Exceeded goal.**

Scheduled for a FY 2020-21 monitoring. No major concerns.

Corrective actions pending: No

Corrective actions unresolved: No

**Miscellaneous:**

## PY 2021-2022 STATUS AS OF Q2 (7/1/21-12/31/21)

**Project:** Project Sentinel Fair Housing

**Location:** 8339 Church St., Suite 104, Gilroy CA 95020    Main office: 1490 El Camino Real, Santa Clara, CA 95050

**Agency:** Project Sentinel

**Contact Person:** Carole Conn, Executive Director

**Phone:** (408) 842-7740

**Single audit low risk auditee**

**Program funded by:** HTF

**FY 2019-20: Yes**

Combat illegal housing discrimination, provide comprehensive fair housing services of civil rights enforcement, community outreach and education, investigation of complaints and audits for unreported violations, and to address the incidence of illegal housing and provide redress to victims of such discrimination. These services help create and maintain healthy communities and assist the City in meeting its HUD requirements for affirmatively furthering fair housing.

Grant Amount:	\$14,590				
Unduplicated Clients	Goal	Actual	Reimbursement Request	Amount Paid	Account Balance
<b>Quarter 1</b>	7	35	\$1,660.08	\$1,660.08	\$12,929.92
<b>Quarter 2</b>	6	3	\$5,831.48	pending	\$12,929.92
<b>Quarter 3</b>					
<b>Quarter 4</b>					
<b>Total:</b>	<b>13</b>	<b>38</b>		\$1,660.08	

**Notes:** Through Q2, the goal was to serve 13 unduplicated participants. (reported serving 38). Annual goal 26.

**Activity 1:** Open 7 fair housing complaint investigations. ( 4 investigations reported) **Short of goal by 3 investigations.** Annual goal is 14 complaint investigations.

**Activity 2:** Provide 2 community outreach and Education Presentations. ( 6 presentations/workshops were reported) **Exceeded goal by 4 presentations/workshops.**

**Activity 3:** Provide 5 fair housing consultations. ( 7 consultations reported) **Exceeded goal by 2 presentations/workshops.**

**Q1-Q2 outcome measures**

Outcome Measure Goal #1: 25% of cases opened and complaints investigated will have successful outcomes as measured by closed case referrals. **(reported 100%) Exceeded goal.**

Outcome Measure Goal #2: 80% of clients provided outreach will have a better understanding of their rights and obligations under Fair Housing laws, as measured by a survey. **(reported 100%) Exceeded goal.**

FY 2018-19: Programmatic monitoring completed, however, financial monitoring postponed due to COVID-19 shelter in place order. Financial monitoring for FY 2018-19, programmatic and financial FY 2019-20, and FY 2020-21 monitoring is being scheduled. No major concerns.

Corrective actions pending: No  
Corrective actions unresolved: No

**Miscellaneous:**

**PY 2021-2022 STATUS AS OF Q2 (7/1/21-12/31/21)**

**Project:** Gilroy Street Team

**Location:** 7950 Church St., Suite A Gilroy, CA 95020

**Agency:** St. Joseph's Family Center

**Contact Person:** David Cox, Executive Director

**Phone:** (408) 408-846-6662

**Program:** HTF N/A since a single audit  
**Single audit low risk auditee: is not applicable.**

Provide a team environment where members can learn some of the basic skills of job readiness-punctuality, care for equipment, interaction with the business owners and various associations. As part of the project, they will receive optional counseling, job linkages, help accessing permanent housing and other support that will aid in greater self-sufficiency and increased health.

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<b>Grant Amount:</b>	<b>\$23,780</b>
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<b>Unduplicated Clients</b>	Goal	Actual	Reimbursement Request	Amount Paid	Account Balance
<b>Quarter 1</b>	3	4	\$8,565	\$8,565.00	\$15,215.00
<b>Quarter 2</b>	2	1	\$8,519		\$15,215.00
				pending	
<b>Quarter 3</b>					
<b>Quarter 4</b>					
<b>Total:</b>	<b>5</b>	<b>5</b>		\$8,565.00	\$15,215.00

**Notes:** Through Q2, the goal was to serve 5 unduplicated participants. (reported serving 7) **Exceeded goal.**  
 Annual goal is 7 unduplicated participants.

**Activity 1:** Street Team will provide 1,250 clean-up hours. ( reported 1,831.5 clean-up hours ) **Exceeded goal by 581.5 clean up hours.**

<b>Q1-Q2 outcome measures</b>	
Outcome #1- Goal 75% of participants will augment skills and increase overall job readiness as measured by a survey. (Agency does not report on this outcome until Quarter 4).	
Scheduled for a FY 2020-21 monitoring. major concerns.	No
Corrective actions pending: No	
Corrective actions unresolved: No	

**Miscellaneous:**

**PY 2021-2022 STATUS AS OF Q2 (7/1/21-12/31/22)**

**Project:** Homeless Prevention Services

**Location:** 7950 Church St., Suite A, Gilroy, CA 95020

**Agency:** St. Joseph's Family Center

**Contact Person:** David Cox, Executive Director

**Phone:** (408) 408-846-6662

**Program:** HTF N/A since a single audit  
**Single audit low risk auditee:** is not applicable.

Provide emergency rental assistance, utility assistance, food assistance, and other supportive programs that help diminish the overall risk of becoming homeless and increase family well-being.

<b>Grant Amount:</b>		<b>\$54,650</b>			
<b>Unduplicated Clients</b>	Goal	Actual	Reimbursement Request	Amount Paid	Account Balance
<b>Quarter 1</b>	38	16	\$8,168.00	\$8,168.00	\$46,482.00
<b>Quarter 2</b>	38	27	\$22,031.00		\$46,482.00
<b>Quarter 3</b>				pending	
<b>Quarter 4</b>					
<b>Total:</b>	<b>76</b>	<b>43</b>		\$8,168.00	\$46,482.00

**Notes:** Through Q2, the goal was to serve 76 unduplicated participants. (reported serving 43) **Short of goal by 33 unduplicated participants.** Annual goal is 94 unduplicated participants.

**Activity 1:** Provide 20 emergency rental assistance payments. (reported 15 rental assistance payments ) **Short of goal by 5 payments.**

**Activity 2:** Provide 18 VI-SPDAT assessment entries (reported 15 entries) **Short of goal by 3 assessments.**

**Q1-Q4 outcome measures**

Outcome #1- Goal 85% of beneficiaries will maintain their housing for three months or longer as measured by address verifications, case notes, follow up engagements and/or a data check in the HMIS database. (Agency reports on this outcome in Q4 for the entire fiscal year).

Scheduled for a FY 2020-21 monitoring. No major concerns.

Corrective actions pending: No  
 Corrective actions unresolved: No

Miscellaneous:

## PY 2021-2022 STATUS AS OF Q2 (7/1/21-12/31/21)

**Project:** Day Center and Outreach for the Homeless

**Location:** 370 Tomkins Ct.

Mailing address: PO Box 233, Gilroy CA 95021

**Agency:** South County Compassion Center

**Contact Person:** Tim Davis

**Phone:** (408) 408-763-7120

**Program funded by:** HTF

**Single audit low risk auditee:** is not applicable.

N/A since a single audit

Provide one stop shop for basic needs, plus connect with and participate in services that can help end homelessness. Reduce the impact of homelessness on an individual AND on the community by engaging the homeless population in services with the long-term goal of helping them attain permanent housing.

	\$45,660				
Unduplicated Clients	Goal	Actual	Reimbursement Request	Amount Paid	Account Balance
<b>Quarter 1</b>	131	271	\$5,227.70	\$5,227.70	\$40,432.30
<b>Quarter 2</b>	131	226	\$18,958.57	pending	\$40,432.30
<b>Quarter 3</b>					
<b>Quarter 4</b>					
<b>Total:</b>	<b>262</b>	<b>497</b>		\$5,227.70	\$40,432.30

**Notes:** Through Q2, the goal was to serve 262 unduplicated homeless individuals reported serving 497. **Exceeded goal by 235.** Annual goal is 524 unduplicated participants.

**Activity 1:** Proposed 7,866 instances of duplicated basic needs services **Exceeded goal by 1,113 instances.**

**Activity 2:** Proposed 350 instances of duplicated wrap-around support services. **Exceeded goal by 198 instances.**

**Q1-Q2 outcome measures**

Outcome Measure Goal #1: 70% of clients receiving basic needs services will report an improvement in their quality of life as measured by a survey of the program participants. **(reported 89%) Exceeded goal.**

Outcome Measure Goal #2: 60% of clients will have a completed or updated VISPDAT as measured by the Homeless Management Information System (HMIS) report. **(reported 87%) Exceeded goal.**

Scheduled for a FY 2020-21 monitoring. No major concerns.

Corrective actions pending: No

Corrective actions unresolved: No

**Miscellaneous:**

## PY 2021-2022 STATUS AS OF Q2 (7/1/21-12/31/21)

**Project:** Meals on Wheels

**Location:** 3180 Newberry Dr., Suite 200

**Agency:** The Health Trust

**Contact Person:** Teresa Johnson, Director Food & Nutrition Services

**Phone:** (408) 408-961-9804

Single audit low risk auditee      FY

**Program funded by:** CDBG and HTF **2020-21: Yes**

Provide seniors who are low income and homebound with valuable health and social services that will enable them to live independently as healthy, contributing members of their communities. The program will maximize City resources and complement existing City programs to address the needs of Gilroy residents living within the highest level of food insecurity and social isolation, by delivering hot meals on weekdays and chilled meals on Fridays for the weekend.

<b>Grant Amount:</b>	<b>20,000.00</b>				
<b>Unduplicated Clients</b>	Goal	Actual		Amount Paid	Account Balance
<b>Quarter 1</b>	12	8		\$5,689.25	\$14,310.75
<b>Quarter 2</b>	2	8		\$8,692.00	\$5,618.75
<b>Quarter 3</b>					
<b>Quarter 4</b>					
<b>Total:</b>	<b>14</b>	<b>16</b>		\$14,381.25	\$5,618.75

**Notes:** Through Q2, the goal was to serve 10 unduplicated participants. (reported serving 8) **Short of goal by 2 unduplicated persons.** Annual goal is 16 unduplicated persons.

**Activity 1:** Provide 740 home delivered meals. (reported 843 meals) **Exceeded goal by 103 meals.**

**Activity 2:** Provide 100 wellness checks. (reported 125 ) **Exceeded goal by 25 wellness checks.**

**Activity 3:** Provide 12 wellness and educational resources. (reported 10) **Short of goal by 2 resources.**

**Q1-Q2 outcome measures**

Outcome Measure #1: 95% of clients will report that Meals on Wheels is somewhat or extremely important in helping them remain independent in their homes, as measured by the client satisfaction survey. **(reported 97.6%) Exceeded goal.**

Outcome Measure #2: 95% of clients will report that Meals on Wheels is somewhat or extremely important to their daily well-being, as measured by the client satisfaction survey. **(reported 99.5%) Exceeded goal.**

**Conducted monitoring of FY 2020-2021. No major concerns.**

Corrective actions pending: No

Corrective actions unresolved: No

**Miscellaneous:** CDBG and HTF funds pay for meals and HTF fund pays for salary and benefits.

## PY 2021-2022 STATUS AS OF Q2 (7/1/21-12/31/22)

**Project:** Rebuilding Home Repair, Rehabilitation and Accessibility Modification Program

**Location:** 1701 S. 7th St., #10, San Jose, CA 95112

**Agency:** Rebuilding Together Silicon Valley

**Contact Person:** Deanne Everton, Executive Director

**Phone:** (408) 408-578-9519

Single audit low risk auditee      FY

**Program funded by:** CDBG 2020-2021 **Yes**

Provide income-eligible, owner occupied, homeowners living in the City of Gilroy city limits minor home repairs/accessibility modifications as well as larger rehabilitation repairs to improve the quality of life for low-income, aging and/or physically challenged adults/families by providing a suitable living environment through focused home safety repairs.

Grant Amount:	140,000.00				
Unduplicated Clients	Goal	Actual	Reimbursement Request	Amount Paid	Account Balance
<b>Quarter 1</b>	3	7	\$37,124.84	\$37,124.94	\$102,875.06
<b>Quarter 2</b>	5	3	\$56,893.38		\$102,875.06
				pending	
<b>Quarter 3</b>					
<b>Quarter 4</b>					
<b>Total:</b>	<b>8</b>	<b>10</b>		\$37,124.94	\$102,875.06

**Notes:** Through Q2, the goal was to serve 8 unduplicated participants. (reported serving 10) **Exceeded goal by 2 unduplicated participants.**

**Activity 1:** Provide 32 minor repair maintenance individual repairs. (reported 77 minor individual repairs) **Exceeded goal by 45 minor repairs.**

**Activity 2:** Provide 3 larger rehabilitation individual repairs. (Reported 6 larger rehabilitation repairs) **Exceeded goal by 3 larger repairs.**

**Q1-Q2 outcome measures**

Outcome Measure #1: 80% of households shall have improved safety conditions in their home, as measured by satisfaction surveys. **(90% of beneficiaries surveyed reported improved safety conditions) Exceeded goal.**

Outcome Measure #2: 80% of households shall have improved accessibility and mobility modifications in their home as measured by a questionnaire. **(100% of beneficiaries surveyed reported improved safety conditions) Exceeded goal.**

Scheduled for FY 2020-2021 monitoring.  
major concerns.

No

Corrective actions pending: No

Corrective actions unresolved: No

**Miscellaneous:**

## FY 2022-2023 and FY 2023-2024 Proposal Submittal Feedback

Agency	Project	Issue	After Submittal Action
<b>Bay Area Community Health</b>	Community Outreach and Navigation PReP	Did not submit: current authorization to request funds, current designation of authorized official. They indicated the ones from one year ago were on file with the city. They submitted incorrect form, from last year, to apply for 1 yr. of grant funding.	Requested IRS affirmation letter and will provide current authorizations as soon as their board meets. Transferred information to correct form, to match original request for 1-year of funding as requested by City.
<b>Boys &amp; Girls Club of Silicon Valley</b>	Ochoa Clubhouse CORE Enrichment	Did not submit: bylaws, FTB tax exempt status letter, policies and procedures manual, including procurement and grievance procedures, and conflict of interest requirements.	Provided bylaws, FTB entity status letter, policies and procedures manual including procurement, and employee handbook including grievance and conflict of interest
<b>Community Agency for Resources Advocacy and Services (C.A.R.A.S.)</b>	Homeward Bound Homeless Prevention Services	Did not submit: articles of incorporation, and letter from IRS confirming tax exempt status with current address on it.	Provided articles of incorporation and requested IRS affirmation letter.
<b>Community Agency for Resources Advocacy and Services (C.A.R.A.S.)</b>	RYSE UP (Reaching our Young people to Succeed and Empower with Unlimited Potential)	Did not submit: articles of incorporation, and letter from IRS confirming tax exempt status with current address on it.	Provided articles of incorporation and requested IRS affirmation letter.
<b>Live Oak Adult Day Services</b>	Adult Day Care	N/A	N/A
<b>Project Sentinel, Inc.</b>	Landlord-Tenant Counseling and Dispute Resolution	N/A	N/A
<b>Project Sentinel Inc.</b>	Project Sentinel Fair Housing	N/A	N/A
<b>St. Joseph's Family Center</b>	Gilroy Street Team	N/A	N/A
<b>St. Joseph's Family Center</b>	Homeless Prevention Services	N/A	N/A
<b>Silicon Valley Independent Living Center</b>	Housing Services Program for Gilroy Residents with Disabilities	Did not submit: current authorization to request funds, current designation of authorized official. They submitted the ones from one year ago.	Provided updated authorizations.
<b>South County Compassion Center</b>	Outreach for the Unhoused	Did not submit IIRS and FTB tax exempt status letters reflecting the current name, board resolution designating authorization to request funds and designation of authorized official documents reflecting the current agency name. The authorizations were dated one year	Requested an affirmation letter from the IRS and provided entity status letter from the FTB. Will provide current authorizations as soon as their board meets.
<b>The Health Trust</b>	Meals on Wheels	N/A	N/A
<b>Rebuilding Together Silicon Valley</b>	Repair and Accessibility Modification Program for Low-Income Homeowners and Renters	N/A	N/A