



GILROY OPEN GOVERNMENT COMMISSION REGULAR MEETING AGENDA

MEMBERS:

Chairperson Diana Bentz
Vice Chair Karen Enzensperger
Commissioner Matthew Carvalho
Commissioner Jessica Irwin
Commissioner Rebecca Scheel

CITY COUNCIL CHAMBERS, CITY HALL

7351 ROSANNA STREET
GILROY, CA 95020

Thursday, November 10, 2022 | 6:00 PM

All Open Government Commission meeting materials are available online at www.cityofgilroy.org

COMMENTS BY THE PUBLIC WILL BE TAKEN ON AGENDA ITEMS BEFORE ACTION IS TAKEN BY THE OPEN GOVERNMENT COMMISSION. Public testimony is subject to reasonable regulations, including but not limited to time restrictions for each individual speaker.

In compliance with the Americans with Disabilities Act, the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (408) 846-0204. A sound enhancement system is also available for check out in the City Council Chambers.

Materials related to an item on this agenda submitted to the Open Government Commission after distribution of the agenda packet are available for public inspection with the agenda packet in the lobby of Administration at City Hall, 7351 Rosanna Street during normal business hours. These materials are also available with the agenda packet on the City website at www.cityofgilroy.org subject to Staff's ability to publish the documents before the meeting.

KNOW YOUR RIGHTS UNDER THE GILROY OPEN GOVERNMENT ORDINANCE. Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, task forces, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE, TO RECEIVE A FREE COPY OF THE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION STAFF AT (408) 846-0204 or by email at cityclerk@cityofgilroy.org

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. REPORTS OF COMMISSION MEMBERS**
- 4. PRESENTATIONS TO THE OPEN GOVERNMENT COMMISSION**
 - 1. Public Comments by Members of the Public on Items not on the Agenda but within the Commissions Subject Matter Jurisdiction**
- 5. CONSENT CALENDAR**
 - 1. Approval of the August 11, 2022 Regular Meeting Minutes**
- 6. UNFINISHED BUSINESS**
- 7. NEW BUSINESS**
 - 1. Quarterly Review of Public Records Requests Per Gilroy Code Section 17A.35 (c) (Third Quarter, 2022)**
 1. Staff Report: Thai Pham, City Clerk
 2. Public Comment
 3. Possible Action:
Staff recommends that the Commission receive the report.
 - 2. Approval of 2023 Annual Calendar of Open Government Commission Meetings**
 1. Staff Report: Thai Pham, City Clerk
 2. Public Comment
 3. Possible Action:
Motion to approve Calendar of 2023 Regular Meetings
 - 3. Open Government Ordinance and Ralph M. Brown Act Training**
 1. Staff Report: Jolie Houston, Assistant City Attorney
 2. Public Comment
 3. Possible Action:
Receive presentation.
- 8. CITY CLERK'S REPORT**
- 9. CITY ATTORNEY'S REPORT**
- 10. FUTURE COMMISSION INITIATED AGENDA ITEMS**
- 11. ADJOURNMENT**

FUTURE MEETING DATES

February 9, 2023 – 6:00 p.m.

May 11, 2023 – 6:00 p.m.

August 10, 2023 – 6:00 p.m.

November 9, 2023 – 6:00 p.m.



GILROY OPEN GOVERNMENT COMMISSION REGULAR MEETING MINUTES

MEMBERS:

Chairperson Diana Bentz
Vice Chair Karen Enzensperger
Commissioner Matthew Carvalho
Commissioner Jessica Irwin
Commissioner Rebecca Scheel

CITY COUNCIL CHAMBERS, CITY HALL

7351 ROSANNA STREET
GILROY, CA 95020

Thursday, August 11, 2022 | 7:00 PM

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Chair Bentz.

2. ROLL CALL

Attendee Name	Title	Status	Arrived
Rebecca Scheel	Commissioner	Present	6:18 PM
Diana Bentz	Chair	Present	6:15 PM
Karen Enzensperger	Vice Chair	Present	6:16 PM
Matthew Carvalho	Commssioner	Absent	
Jessica Irwin	Commissioner	Present	6:35 PM

3. REPORTS OF COMMISSION MEMBERS

Commissioner Scheel had nothing to report.

Commissioner Irwin had nothing to report.

Chair Bentz had nothing to report.

Vice Chair Enzensperger reported the Santa Clara County Superior Court is now accepting applications for services on the 2023 Santa Clara County Civil Grand Jury. Qualified applicants can apply at www.scscourt.org/CGJ and the deadline to apply is Friday, September 16, 2022.

4. PRESENTATIONS TO THE OPEN GOVERNMENT COMMISSION

1. Public Comments by Members of the Public on Items not on the Agenda but within the Commissions Subject Matter Jurisdiction

Chair Bentz opened public comment.

There were no public comments.

There being no other public comments, Chair Bentz closed public comment.

5. **CONSENT CALENDAR**

1. **May 12, 2022**

A motion was made by Commissioner Scheel, seconded by Vice Chair Enzensperger to approve the minutes as written. The motion carried by the following vote:

Ayes: 4 - Chair Diana Bentz
 Vice Chair Karen Enzensperger
 Commissioner Jessica Irwin
 Commissioner Rebecca Scheel

Absent: 1 - Commissioner Matthew Carvalho

6. **UNFINISHED BUSINESS**

There was none.

7. **NEW BUSINESS**

1. **Quarterly Review of Public Records Requests Per Gilroy Code Section 17A.35 (c) (Second Quarter, 2022)**

1. Staff Report: Christina Ruiz, Deputy City Clerk
2. Public Comment
3. Possible Action:

Staff recommends that the Commission receive the report.

City Clerk Pham presented the report. City Clerk Pham and Assistant City Attorney Houston responded to the commissioner's questions.

Public Comment: There was none.

Staff report was received.

2. **Propose Changing Meeting Time**

1. Staff Report: Christina Ruiz, Deputy City Clerk
2. Public Comment
3. Possible Action:

Staff recommends that the Commission amend the meeting time from 7:00 PM to 6:00 PM.

City Clerk Pham presented the report.

Public Comment: There was none.

A motion was made by Vice Chair Enzensperger, seconded by Commissioner Scheel to amend the meeting time from 7:00 PM to 6:00 PM. The motion carried by the following vote:

Ayes: 4 - Chair Diana Bentz
 Vice Chair Karen Enzensperger
 Commissioner Jessica Irwin
 Commissioner Rebecca Scheel

Absent: 1 - Commissioner Matthew Carvalho

8. CITY CLERK'S REPORT

1. DEPUTY CITY CLERK

An introduced Deputy City Clerk Christina Ruiz.

2. REVISED ATTENDANCE POLICY

City Clerk Pham briefly revised the Attendance Policy with the Commission. City Clerk Pham and Assistant City Attorney Houston responded to the commissioner's questions.

City Clerk Pham added to his report and briefed the Commission on hybrid meetings.

9. CITY ATTORNEY'S REPORT

An update was provided to the Commission by Assistant City Attorney.

10. FUTURE COMMISSION INITIATED AGENDA ITEMS

Chair Bentz initiated a future meeting item on training all Commissioner's specifically to OGO/Brown Act, relevant sections of law, and appeal process.

City Clerk Pham and Assistant City Attorney Houston responded to the commissioner's questions and noted the items requested.

11. ADJOURNMENT

Before adjourning the meeting, Chair Bentz announced that the next future meeting will be held at 6:00 PM instead of 7:00 PM as previously stated on the agenda.

The meeting was adjourned at 7:55 PM.

FUTURE MEETING DATES

November 10, 2022 – 7:00 p.m.

Thai Pham, City Clerk

Minutes Acceptance: Minutes of Aug 11, 2022 7:00 PM (Consent Calendar)



City of Gilroy Open Government Commission

STAFF REPORT

Agenda Item Title: **Quarterly Review of Public Records Requests Per Gilroy Code Section 17A.35 (c) (Third Quarter, 2022)**

Meeting Date: November 10, 2022

Prepared By: Thai Pham, City Clerk

SUMMARY

Included with this staff report are the following logs of Public Records Requests for the third quarter of calendar year 2022:

- General City Public Records Request from new Public Records Request System (inclusive of Fire Department requests)
- Police Department Public Records Requests and Denial Log

RECOMMENDATION

Staff recommends that the Commission receive the report.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Thai Nam Pham".

Thai Nam Pham, City Clerk

Attachments:

1. General City Public Records Requests (inclusive of Fire Department requests)
2. Police Department Public Records Requests and Denial Log

Request ID#	Request Date	Requester	Description	Category	Status
PRA-2022-00124	9/28/2022	Sara Ann Gengler	My company has been engaged to perform an environmental site assessment of property located at 7601 Monterey St., Gilroy, CA 95020. As part of our due diligence and in accordance with ASTM production standards, we're requesting any documents that may exist regarding permits, dry-cleaning, printing, fuel dispensing, hazardous waste, tanks, spills, releases of hazardous materials, environmental compliance, or known contamination on the site. Thank you for your assistance.	Community Development - Fire: Files Regarding Environmental Conditions of a Property	Completed
PRA-2022-00123	9/28/2022	Sara Ann Gengler	Requesting all building permits and certificates of occupancy for a site at 7601 Monterey St., Gilroy, CA 95020. Thank you for your assistance.	Community Development - Building: Building Permits	Completed
PRA-2022-00122	9/28/2022	Jesus Suarez	My house sustained major smoke. Need it for insurance purpose.	Fire: Incident Reports (Fire)	Completed
PRA-2022-00121	9/26/2022	Erich List	The City of Laguna Niguel would like to request RFP documentation for the City's EnerGov LMS purchase as referenced in the City Council staff report 2572 dated 2/3/2020. "In April 2019, the City initiated a Request for Proposal (RFP) process and received seven responses. Following a review of the proposals, evaluation of vendor presentations, and a thorough background and reference check process, Tyler Technologies and their EnerGov system rose to the top." Request a copy of your building permit records since June 16, 2022, to present. Please include any fields that your permitting system tracks. This includes but is not limited to: -Permit Number -Applied/Issued Dates -Work Address -Permit Type -Permit Status -Description of the work being done -Contractor and Architect Details -Job Valuations	Finance: Request for Proposal (RFP) Information	Completed
PRA-2022-00120	9/26/2022	Janine Rugas	The preferred file type is .xls/.csv -We can also accept .txt, .pdf, .xlsx, etc.	Community Development - Building: Building Permits	Completed
PRA-2022-00119	9/22/2022	Five Brothers Management	Hello, Please be advised our records show that GILROY, CA does not require vacant or distressed property registration. Please respond to this email confirming that you do not require registration of vacant or distressed properties. If your city now requires registration, please let us know by replying to this email and including an attachment to the ordinance along with the registration form. Thank you, Five Brothers Management	Community Development - Code Enforcement: Boarded up, vacant or inhabitable properties with code enforcement violations	Completed
PRA-2022-00118	9/22/2022	Jeffrey Schaff	Any and all building permits, applications, inspections, Code violations related to 375 Leavesley Rd, Gilroy, CA 95020.	Community Development - Code Enforcement: Code Enforcement Violations	Completed
PRA-2022-00117	9/22/2022	Metropolitan Reporting Bureau	A fire started in the detached garage.	Fire: Incident Reports (Fire)	Completed
PRA-2022-00116	9/21/2022	stephen blakely	We are preparing an environmental site assessment (ESA) for the approximately 11.3-acre property located at Santa Teresa Boulevard and Club Drive in Gilroy, California identified by APN 808-43-010. We are looking for any records pertaining to past land use, water resources (septic tanks/wells), hazardous waste records, and previous structures that may have been present on the property.	Other	Completed
PRA-2022-00115	9/20/2022	Rye Jumud	Fire Department Modular Building- Bid Tabulation	Finance: Bid	Completed

7351 ROSANNA ST
GILROY, CA 95020-6141

Re: CALIFORNIA PUBLIC RECORDS REQUEST
Re: Ticket No. IN-11737 (City of Gilroy Finance and Utility Billing Department)
Account No. 110012220-02, Richard & Georgine Codiga
9231 North Egret Court, Gilroy California - gvscott57@yahoo.com

Dear City of Gilroy CITY CLERK Thai Pham:

Please provide the following documents pursuant to California Government Code 6250 et. Seq.:

1. All City of Gilroy policies, codes, regulations, ordinances, etc., that address, describe, or establish the placement or use of a water pipe connection from the City water main to an individual property.
2. All City of Gilroy policies, codes, regulations, ordinances, etc., including billing requirement policies that specifically address, describe, or establish the responsibility of a billing party to pay for damage, water leaks, etc. arising from damage to a water pipe that is not (nor has not) physically entered the billing party's physical location (i.e. property).
3. All City of Gilroy policies, codes, regulations, ordinances, etc., that address, describe, or establish the responsibility of a City of Gilroy representative when approving or authorizing the placement, connection, etc. of water pipe from the City water main onto the physical location of a billing party.
4. All City of Gilroy policies, codes, regulations, ordinances, etc., that specify a billing party is responsible to the City for costs arising from damage, leaks, etc. to water pipes located on their neighbor's property.

I look forward to your prompt response.

Georgine-Scott: Codiga TTEE
Gvscott57@yahoo.com

PRA-2022-00114 9/20/2022 Georgine Scott-Codiga

Other Completed

This is a request for government agency records made under the right of access granted by the Constitution of the State of California as amended by the passage of Prop 59 on Nov. 3, 2004, as well as the provisions of the California Public Records Act, California Government Code §6251, with emphasis on the requirements of 6253.1.

I request the following records:

The resolutions determining industrial disability retirements made by the HR manager 2015 and 2016. These determinations are ordinarily made by the contracting agencies governing board per Cal Govt. Code § 21154 but per Cal Govt. Code§ 21173 the authority was delegated to the city manager through City Council Resolution 1993-71.

If you believe portions of the information I have requested are exempt from disclosure by express provisions of law, government code section 6253 (a) additionally requires segregation and deletion of that material in order that the remainder of the information be released. If you determine that an express provision of law exists to exempt from disclosure all or a portion of the material I have requested, Government Code Section 6253(c) requires notification to me of the reasons for that determination. In addition, be advised that the Constitution of the State of California, as amended by Prop. 59, requires that you take the broadest possible position to disclose these records when reviewing this request. It is also your constitutional duty to take the narrowest possible view of any exemptions to disclosure of these records. As you know, the act allows you 10 days to research this matter, collect responsive records, and issue determinations which, if any, of those records, are subject to narrow exemptions to disclosure.

I also draw your attention to Government Code section 6253.1, which requires a public agency to assist the public in making a focused and effective request by (1) identifying records and information responsive to the request, (2) describing the information technology and physical location in which the records exist, and (3) providing suggestions for overcoming any practical basis for denying access to the records or information sought. The purpose of this request is to obtain the above-referenced documents. Please provide your full compliance with 6253.1 should the need arise.

If any records requested above are available in electronic format, please provide them in an electronic format, as provided in Government Code § 6253.9. Please send any documents in electronic format to katey_rusch@berkeley.edu. Otherwise, please inquire for a mailing address.

PRA-2022-00113 9/19/2022 Katey Rusch
PRA-2022-00112 9/14/2022 Braeli Alexander

Aerial cable damaged by fire.

City Clerk: Resolutions Completed
Fire: Incident Reports (Fire) Completed

Request Code: 12052587
 Date: 09/14/22

On behalf of our customers who are contractors & suppliers, we request updated plan-holder, bid tabulation and contract award information AS IT IS AVAILABLE on the following solicitation. Please correct any errors/deficiencies and return by Email to bids@napc.me or Fax to 302-450-1925.

Solicitation Name: Custodial Services
 Solicitation Number: solicitation number 23-RFP-FAC-480,
 Bid Date: 09/28/22

This request is made in consideration of state and local procurement laws and in the interest of a fair and transparent bidding process.

North America Procurement Council, Inc. PBC
 TEL 302-450-1923
 FAX 302-450-1925
 www.NAPC.pro

PRA-2022-00111	9/14/2022	North America Procurement Council, Inc	bids@napc.me	Finance: Bid	Completed
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Hi,

We are conducting research on solar activity in the U.S. and would like access to the following data:

- Note that we do not need the original records nor need scanned copies – just the data that can be produced in excel or CSV format by the software used by your department to track permits and an email receipt is preferred.
- Issued Residential and Commercial solar (photovoltaic - PV) permits from 08/01/2022 to 08/31/2022. If a separate Solar Permit category is not used in the permitting system, please provide data on all Building and Electrical Permits within the time frame specified AND
- Issued Residential and Commercial Energy Storage Systems permits from 08/01/2022 to 08/31/2022. If a separate Energy Storage category is not used in the permitting system, please provide data on all Building and Electrical Permits within the time frame specified
- The following data points: permit number, permit status, permit address, contractor, issue date, final date, permit type, sub-type, valuation (if available), work description and if possible, please include Storage/Battery Manufacturer Name.
- If possible, please provide the reports in CSV or excel format.
- If available, we need a final / completion date for the solar permits.

It's okay if there is a delay in this request, given the current situation with COVID-19.

Regards, and stay safe,
 Chris

PRA-2022-00110	9/13/2022	Chris Collins		Community Development - Building: Building Permits	Completed
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PRA-2022-00109	9/12/2022	marko lopez	Can you please send me all the public records 7621 Dowdy st, Gilroy, CA	Community Development - Building: Building Permits	Completed
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Project Address: 6001 Rossi Lane Gilroy California
City of Gilroy Building Department

VERTEX is an environmental consulting firm acting pursuant to the request of the owners of the above-referenced property to conduct an investigation of current and historical conditions, which could potentially impact the environmental condition of the property. We request any available information on file, which is related to potential environmental issues concerning the above-referenced property. Specifically, we request your assistance by providing us with information concerning existing or historical conditions for the above-referenced property, including:

- Required Department environmental permits, registrations, or notifications, and if any, the compliance status and any reported violations (including violation status).
- Petroleum product/hazardous material storage tanks, both aboveground and underground
- Releases of petroleum products and/or hazardous materials
- Construction Date
- Permits
- How far back are records maintained?

Responses may be emailed directly to our office at john.mcrae@cegassessments.com. Our policy requires prior approval for fees or charges greater than \$50, and, if you expect to exceed this amount, please notify us before completing the request. If there are any questions or concerns, please do not hesitate to contact us. Please note the VERTEX Site Name on all correspondence.

Sincerely,
Alan Rodriguez
Project Manager

PRA-2022-00108 9/8/2022 Alan Rodriguez

Community Development - Fire: Underground Storage Tank (UST) Completed

PRA-2022-00107 9/8/2022 Jennifer Rodriguez

We are researching this property for a real estate closing. Can you please provide any open/expired permits and any active code enforcement violations, including fees and fines for this property, 7765 Ghirlanda Ct Gilroy, CA 95020.

Community Development - Code Enforcement: Code Enforcement Violations Completed

Hello City of Gilroy,

I would like to exercise the open records act to get all documented information for the Long Range Property Management Plan you have on file. Please send at your earliest convenience.

Best,
Michelle Ramos

PRA-2022-00106 9/7/2022 Michelle Ramos

Other Completed

Request Code: 12029134
Date: 09/07/22

On behalf of our customers who are contractors & suppliers, we request updated plan-holder, bid tabulation and contract award information AS IT IS AVAILABLE on the following solicitation. Please correct any errors/deficiencies and return by Email to bids@napc.me or Fax to 302-450-1925.

Solicitation Name: Modular Building
Solicitation Number: solicitation number 22-FD-275,
Bid Date: 09/15/22

This request is made in consideration of state and local procurement laws and in the interest of a fair and transparent bidding process.

North America Procurement Council, Inc. PBC
TEL 302-450-1923
FAX 302-450-1925
www.NAPC.pro
bids@napc.me

PRA-2022-00105 9/7/2022 North America Procurement Council

Finance: Bid Completed

Hello,

We are researching this property for a real estate closing. Can you please advise if there are any open/expired permits and any active code enforcement violations, including fees and fines for this property. 7765 Ghirlanda Ct Gilroy

Thank you,

Request ID	Date	Requester	Subject	Category	Status
PRA-2022-00104	8/31/2022	Jennifer Rodriguez	Jennifer Rodriguez Fatal accident on SR-25 SB on October 15, 2019 Description: 2002 FRHT MIXER RED/WHITE, License#: STAR38	Community Development - Code Enforcement: Code Enforcement Violations	Completed
PRA-2022-00103	8/30/2022	Jeanette Sanchez	Driver: Jorge Alan Abonce	Fire: Incident Reports (Other)	Completed
PRA-2022-00102	8/29/2022	William Joseph Weitz	Hi there! Looking to get a copy of my most recent building plans on file. Working on getting a permit request and drawings done for a garage conversion and require them to help expedite the process. Please call if any additional details are required. Sorry address 760 welburn ave Gilroy.	Community Development - Building: Building Permits	Completed
PRA-2022-00101	8/29/2022	Zac Zhu	Updated list of Gilroy City CUPA Facilities. include applicable facilities: facilities that currently are regulated and have permits in any of the CUPA program categories (i.e.. Hazardous waste generator, HMBP, CalARP, APSA, UST ect.)and non-applicable facilities: those are facilities which either closed, moved , or discontinued the process and are no longer regulated under the CUPA program. Please email me if you need to see the previous version for reference. Permit history summary, certificate of occupancy, violations within the last 3 years for:	Community Development - Fire: CUPA Records	Completed
PRA-2022-00100	8/29/2022	Cary Geare	890 Renz Lane Gilroy, CA 95020 Recent inspection and any violations within the last three years for:	Community Development - Building: Building Permits	Completed
PRA-2022-00099	8/29/2022	Cary Geare	890 Renz Lane Gilroy, CA	Community Development - Fire: Fire Inspection	Completed
PRA-2022-00098	8/29/2022	Raquel Doninique Butler	I'm not sure when the fire took place, I know it was prior to September 2021. The fire was on the balcony of the unit. (1) Risk Management Insurance Carrier in regards to Jesse Sanchez Jr. family law suit (sic) against the City.	Fire: Incident Reports (Fire)	Completed
PRA-2022-00097	8/25/2022	Kelly Ramirez	(2) Any lawsuits filed against the City in relation to the Halloween Party held at the home of City Councilmember Armendariz October 30, 2021. Request a copy of your building permit records since June 16, 2022 to present. Please include any fields that your permitting system tracks. This includes but is not limited to: -Permit Number -Applied/Issued Dates -Work Address -Permit Type -Permit Status -Description of the work being done -Contractor and Architect Details -Job Valuations The preferred file type is .xls/.csv -We can also accept .txt, .pdf, .xlsx, etc.	Other	Completed
PRA-2022-00096	8/24/2022	Rolex Roco Domengiano	Request a copy of your building permit records since August 16, 2022, to present. Please include any fields that your permitting system tracks. This includes but is not limited to: -Permit Number -Applied/Issued Dates -Work Address -Permit Type -Permit Status -Description of the work being done -Contractor and Architect Details -Job Valuations The preferred file type is .xls/.csv -We can also accept .txt, .pdf, .xlsx, etc.	Community Development - Building: Building Permits	Completed
PRA-2022-00095	8/24/2022	Janine Rugas		Community Development - Building: Building Permits	Completed

Attachment: General City Public Records Requests (inclusive of Fire Department requests) (4013 : Quarterly Review of Public Records

For the address of 890 Renz Lane, Gilroy, I am requesting copies of any planning permits that may be on file.

Thank you.

Adrian Angel
AEI Consultants
831.331.3547

Community Development -
Planning: Planned Projects

Completed

PRA-2022-00094 8/24/2022 Adrian Angel

This FOIA request pertains to the following addresses in Gilroy, CA:

890 Renz Lane

I am requesting review of copies of any documents relating to hazardous materials, including files regarding dry cleaners, gas stations, hazardous materials inventories, official site inspections, notice of violations, environmental investigations, cleanups, and wells/soil borings.

Thank you kindly.

Adrian Angel
AEI Consultants
Los Gatos, CA

Community Development - Fire:
Files Regarding Environmental
Conditions of a Property

Completed

PRA-2022-00093 8/24/2022 Adrian Angel

831.331.3547

For the address of 890 Renz Lane, I am looking for copies of all building permits. Job inspection cards are not necessary. I am trying to prepared a history of the site using building records as part of an environmental assessment.

Please ensure that your research includes any microfiche files you may have as well.

Thank you kindly.

Adrian Angel
AEI Consultants
831.331.3547

Community Development -
Building: Building Permits

Completed

PRA-2022-00092 8/24/2022 Adrian Angel

The operative entitlement/land use documents applicable to the "Regency/Newman Center PUD." Including, but not limited to files "A/S 02-22" and "A/S 02-35" referenced on the City's Zoning Map. Thank you for your attention to this request! Please feel free to reach out for any clarifying information.

Community Development -
Planning: Planned Projects

Completed

PRA-2022-00091 8/23/2022 Eric Cohn

Requesting Court Records/ Judgement for Involved Party: Celita Bani Herrera Villatoro. Incident was around 1/2000-1/2001 in the city of Gilroy for Theft/ Petty Theft. Santa Clara County Assessor appraisal staff is looking for data regarding all building permits and building plans issued to 7533 thru 7539 Monterey Road in Gilroy. Please

Other

Completed

PRA-2022-00090 8/22/2022 Claire C Fawcett

SANTA CLARA COUNTY ASSESSOR DEP/ contact me with any follow up questions.

Community Development -
Building: Building Permits

Completed

PRA-2022-00089 8/22/2022 SANTA CLARA COUNTY ASSESSOR DEP/

The Garlic Farm - CERS ID 10408675 - 5920 Travel Park Circle, Gilroy, CA 95020 - UST installation forms with tank information - approximate dates - 4/1/1998 and 4/22/1998.

Community Development - Fire:
Underground Storage Tank (UST)

Completed

PRA-2022-00088 8/22/2022 Diana Marie Shinn

We would like to review any building/demolitions permits and certificates of occupancy for the following property: 10025 Monterey Road, Gilroy APN #78319007

Community Development -
Building: Building Permits

Completed

PRA-2022-00087 8/22/2022 Kyle Alves

We would like to review any building/demolitions permits and certificates of occupancy for the following property: 850 Holloway Road, Gilroy, California 95020 (APN 841-70-026).

Community Development -
Building: Building Permits

Completed

PRA-2022-00086 8/18/2022 Kenny Patrick Mort

We would like to review any UST, HAZMAT, AST, drycleaning operations, septic tank systems, groundwater wells, chemical spills/cleanups, and soil/groundwater investigation records for the following property: 850 Holloway Road, Gilroy, California 95020 (APN 841-70-026).

Community Development - Fire:
Hazardous Material

Completed

PRA-2022-00085 8/18/2022 Kenny Patrick Mort

Good morning.

I would like to request for copy of building permit with inspection history report, Final Job Card or certificate of occupancy for property listed below. I am specifically looking for the approved final date and owner or developer information.

7051Kirigin Way

I will highly appreciate your assistance on this matter, thanks.

PRA-2022-00084	8/17/2022	LINUS VILLAJIN		Community Development - Building: Building Permits	Completed
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My company has been engaged to perform an environmental site assessment of commercial land located at 7865 Monterey Rd, Gilroy, CA 95020. As part of our due diligence and in accordance with ASTM production standards, we're requesting any documents that may exist regarding permits (tanks, dry-cleaning, printing, fuel dispensing, hazardous waste), tanks, spills, releases of hazardous materials, or known contaminated sites on our subject property.

PRA-2022-00083	8/11/2022	Caitlyn Seavey		Community Development - Fire: Underground Storage Tank (UST)	Completed
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If plans were not required or received please confirm.

Also, since the City is not accessible online, if permits have been finalized would appreciate building final dates.

- APNPermit NumberSitusAddress
- 783-21-058220200661491 BRIARBERRY LN, GILROY
- 783-22-010211200448660 DELTA DR, GILROY
- 783-34-035220200121123 PAMPAS LN, GILROY
- 783-35-030220201381453 BAY TREE DR, GILROY
- 783-38-018220300508865 RIDGEWAY DR, GILROY
- 783-44-046211001649123 RANCHO HILLS DR, GILROY
- 783-50-115211100891441 BRIARBERRY LN, GILROY
- 783-61-048220200589720 BUNTING CT, GILROY
- 783-61-059211002619760 RANCHO HILLS DR, GILROY
- 783-64-025220500292370 OLEA CT, GILROY
- 783-66-012220201682285 STONECRESS ST, GILROY
- 783-72-036220302078955 MIMOSA CT, GILROY
- 783-75-012211201081571 LONGMEADOW CT, GILROY

Appreciate your help.

Melody Dejesus | Real Property Division, Senior Office Specialist
 County of Santa Clara · Office of the Assessor
 70 West Hedding Street, East Wing, 3rd Floor San José, CA 95110
 Office: (408) 299-5317 | Facsimile: (408) 299-3015
 melody.dejesus@asr.sccgov.org

PRA-2022-00082	8/11/2022	Melody Dejesus		Community Development - Building: Building Permits	Canceled
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PRA-2022-00081	8/9/2022	Jeffrey Johnson	RFP for Legislative Management	City Clerk: Agreements	Canceled
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PRA-2022-00080	8/8/2022	Samuel M. Skow	I would like to review building permits for 7040 Church Street, Gilroy, CA, 95020, APN 799-11-068. Thank you!	Community Development - Building: Building Permits	Completed
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PRA-2022-00079	8/8/2022	Connor Olenberger	726 5th St. Gilroy, CA 95020- I am looking for any type of information on file, specifically, any floor plans, site plans, blueprints. Thank you	Community Development - Building: Building Permits	Completed
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Attachment: General City Public Records Requests (inclusive of Fire Department requests) (4013 : Quarterly Review of Public Records

SmartProcure is submitting a public records request to the City of Gilroy for any and all purchasing records from 5/16/2022 to current. The request is limited to readily available records without physically copying, scanning, or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record-keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

As an added security and privacy measure, there will be a unique upload link for any new requests moving forward, including this one. We appreciate your assistance towards this request. You may also attach the information to this email.

PRA-2022-00078	8/8/2022	Lisa Chatar	https://upload.smartprocure.com/?id=c2RqPWEyYjZRMdAwMDAxZVvRiZzdD1DQSZvcmc9Q2I0eU9mR2lscm95	Finance: Expense Reports	Completed
<p>on Nov. 3, 2004, as well as the provisions of the California Public Records Act, California Government Code §6251, with emphasis on the requirements of 6253.1.</p> <p>I request the following records: Documents that describe the process by which the city processes industrial disability retirement applications. Per Cal Govt. Code 21154, the governing body of a contracting agency makes this determination. I'm seeking documents that show who/how this determination has been made from 2010 to the present. If you believe portions of the information I have requested are exempt from disclosure by express provisions of law, government code section 6253 (a) additionally requires segregation and deletion of that material in order that the remainder of the information be released. If you determine that an express provision of law exists to exempt from disclosure all or a portion of the material I have requested, Government Code Section 6253(c) requires notification to me of the reasons for that determination. In addition, be advised that the Constitution of the State of California, as amended by Prop. 59, requires that you take the broadest possible position to disclose these records when reviewing this request. It is also your constitutional duty to take the narrowest possible view of any exemptions to disclosure of these records. As you know, the act allows you 10 days to research this matter, collect responsive records, and issue determinations which, if any, of those records, are subject to narrow exemptions to disclosure.</p> <p>I also draw your attention to Government Code section 6253.1, which requires a public agency to assist the public in making a focused and effective request by (1) identifying records and information responsive to the request, (2) describing the information technology and physical location in which the records exist, and (3) providing suggestions for overcoming any practical basis for denying access to the records or information sought. The purpose of this request is to obtain the above-referenced documents. Please provide your full compliance with 6253.1 should the need arise.</p> <p>If any records requested above are available in electronic format, please provide them in an electronic format, as provided in Government Code § 6253.9. Please send any documents in electronic format to katey_rusch@berkeley.edu. Otherwise, please inquire for a mailing address.</p> <p>To assist with the prompt release of responsive material, we ask that you make records available to us as you locate them, rather than waiting until all responsive records have been collected and copied.</p> <p>Because we are members of the media, we request that you waive any fees. However, should you be unable to do so, The Investigative Reporting Program will reimburse your agency for the "direct costs" of copying these records plus postage. If you anticipate these costs to exceed \$40, please notify me prior to making the copies.</p>					
PRA-2022-00077	8/8/2022	Katey Rusch	If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and address. The requested documents will be	Other	Completed

Hello.

I hope all is well with you.

I am looking to obtain electronic copies of records related to building permits (including permits for historical addresses) for the properties located at:

6500 Camino Arroyo Gilroy, CA 95020
 901 Venture Way Gilroy, CA 95020
 6503 Cameron Blvd Gilroy, CA 95020
 1001 Venture Way Gilroy, CA 95020

Your help will be greatly appreciated.

Thank you

Hello,

Deltek is submitting a public records request to City of Gilroy for commercial purposes.

Would a representative please provide the information relating to the solicitation below? If available, please include any awarded contract documents and bid tabulation/results.

Project Name: UTILITY RATE STUDY

Bid Number: 22-RFP-FIN-472

Due Date: 2/2/2022

Contract Number:

Awarded Vendor Name:

Awarded Vendor Address:

Awarded Vendor Phone:

Award Amount:

Award Date:

Start Date:

End Date:

Contract Terms:

Contract Document:

Please confirm receipt of this request and advise (in advance) if a fee will be required.

If this request was misrouted, please forward to the correct contact and/or reply to this email with the appropriate contact information.

Regards,

Rhea Mae Lumanog

Public Records Requests

Deltek, Inc.

2291 Wood Oak Drive, Herndon VA 20171

PRA-2022-00076	8/4/2022	Nanako Oba	<p>Your help will be greatly appreciated.</p> <p>Thank you</p> <p>Hello,</p> <p>Deltek is submitting a public records request to City of Gilroy for commercial purposes.</p> <p>Would a representative please provide the information relating to the solicitation below? If available, please include any awarded contract documents and bid tabulation/results.</p> <p>Project Name: UTILITY RATE STUDY</p> <p>Bid Number: 22-RFP-FIN-472</p> <p>Due Date: 2/2/2022</p> <p>Contract Number:</p> <p>Awarded Vendor Name:</p> <p>Awarded Vendor Address:</p> <p>Awarded Vendor Phone:</p> <p>Award Amount:</p> <p>Award Date:</p> <p>Start Date:</p> <p>End Date:</p> <p>Contract Terms:</p> <p>Contract Document:</p> <p>Please confirm receipt of this request and advise (in advance) if a fee will be required.</p> <p>If this request was misrouted, please forward to the correct contact and/or reply to this email with the appropriate contact information.</p> <p>Regards,</p> <p>Rhea Mae Lumanog</p> <p>Public Records Requests</p> <p>Deltek, Inc.</p> <p>2291 Wood Oak Drive, Herndon VA 20171</p>	Community Development - Building: Building Permits	Completed
PRA-2022-00075	8/3/2022	Rhea Mae Lumanog		Finance: Bid	Completed
PRA-2022-00074	8/3/2022	Jane Xiao	I'd like to request any records from the Fire Department pertaining to hazardous materials/waste, aboveground/underground storage tanks (AST/UST), spills/cleanups, and violations for the property at 5975 Rossi Lane, Gilroy, CA 95020. Thank you!	Community Development - Fire: CUPA Records	Completed
PRA-2022-00073	8/3/2022	Jane Xiao	I'd like to request building permit history, including original construction permits, certificates of occupancy, permits for major property developments, underground storage tanks, septic tanks, etc., for the property at 5975 Rossi Lane, Gilroy, CA 95020 (APN: 841-76-025, may also be under 841-76-036 or 841-76-037). Thank you!	Community Development - Building: Building Permits	Completed

Hi,
We are conducting research on solar activity in the U.S. and would like access to the following data:

- Note that we do not need the original records nor need scanned copies – just the data that can be produced in excel or CSV format by the software used by your department to track permits and an email receipt is preferred.
- Issued Residential and Commercial solar (photovoltaic - PV) permits from 07/01/2022 to 07/31/2022. If a separate Solar Permit category is not used in the permitting system, please provide data on all Building and Electrical Permits within the time frame specified AND
- Issued Residential and Commercial Energy Storage Systems permits from 07/01/2022 to 07/31/2022 . If a separate Energy Storage category is not used in the permitting system, please provide data on all Building and Electrical Permits within the time frame specified
- The following data points: permit number, permit status, permit address, contractor, issue date, final date, permit type, sub-type, valuation (if available), work description and if possible please include Storage/Battery Manufacturer Name.
- If possible, please provide the reports in CSV or excel format.
- If available, we need a final / completion date for the solar permits.

It's okay if there is a delay in this request, given the current situation with COVID-19.
Regards, and stay safe,

Chris

PRA-2022-00072	8/2/2022	Chris Collins		Community Development - Building: Building Permits	Completed
PRA-2022-00071	8/1/2022	Chris Solomon	Looking to review any current/historic hazmat, inspections, ust or ast files related to 210 Las Animas Ave, Gilroy, CA	Community Development - Fire: Fire Inspection	Completed
PRA-2022-00070	8/1/2022	Chris Solomon	Looking to review any current/historic building and occupancy permits related to 210 Las Animas Ave, Gilroy, CA 95020. Thank you!! Please provide the residential and commercial Gilroy Monthly Permit Report for July. As provided in the past, the report should include the following: APN Permit # Date Issued Date Finaled Value Description Address Appreciate your help. Melody Dejesus Real Property Division, Senior Office Specialist County of Santa Clara · Office of the Assessor 70 West Hedding Street, East Wing, 3rd Floor San José, CA 95110 Office: (408) 299-5317 Facsimile: (408) 299-3015 melody.dejesus@asr.sccgov.org	Community Development - Building: Building Permits	Completed
PRA-2022-00069	8/1/2022	Melody Dejesus		Community Development - Building: Building Permits	Completed

			Hello.		
			I hope all is well with you.		
			I am looking to obtain electronic copies of records related to building permits (including permits for historical addresses) for the properties located at:		
			6630, 6730, 6680 Monterey Road, Gilroy, CA 95020		
PRA-2022-00068	8/1/2022	Nanako Oba	Your help will be greatly appreciated. Thank you. Hello.	Community Development - Building: Building Permits	Completed
			I hope all is well with you.		
			I am looking to obtain electronic copies of records related to building permits (including permits for historical addresses) for the properties located at: 6500 Camino Arroyo Gilroy, CA 95020 901 Venture Way Gilroy, CA 95020 6503 Cameron Blvd Gilroy, CA 95020 1001 Venture Way Gilroy, CA 95020 Your help will be greatly appreciated. Thank you.		
PRA-2022-00067	8/1/2022	Nanako Oba	Kindest regards	Community Development - Building: Building Permits	Completed
PRA-2022-00066	7/27/2022	Abby Barcelona	Fire Incident Report located at 7922 Westwood Drive, unit # H338	Fire: Incident Reports (Fire)	Completed
			Hello.		
			I hope all is well with you.		
			I am looking to obtain electronic copies of records related to building permits (including permits for historical addresses) for the properties located at:		
			6630, 6730, 6680 Monterey Road, Gilroy, CA 95020		
			Your help will be greatly appreciated. Thank you.		
PRA-2022-00065	7/27/2022	Nanako Oba		Community Development - Building: Building Permits	Completed
PRA-2022-00064	7/26/2022	Matthew Vista	I'd like to request the building permit file for the property located at 400 Automall Drive in Gilroy.	Community Development - Building: Building Permits	Completed
			Greetings! I am contacting you in hopes of making a new request. My last request I could not locate the information I was hoping to find. I am looking for the PG&E actual utility bill that reads "Energy Statement" at the top of each page of the bill for the street lighting of the City of Gilroy for the month of April 2022. I think there are 649 pages to the bill.		
PRA-2022-00063	7/25/2022	Greg Bressani	Please send the information electronically to my email address (greg@tankolighting.com) Thank you!	Other	Completed
			I am looking to obtain electronic copies of records related to fire inspections, hazardous materials, aboveground storage tanks, and underground storage tanks for the properties located at		
			6630 Monterey Road, Gilroy, CA 95020 6730 Monterey Road, Gilroy, CA 95020 6680 Monterey Road, Gilroy, CA 95020		
PRA-2022-00062	7/25/2022	Nanako Oba		Community Development - Fire: Above Ground Storage (AST)	Completed
PRA-2022-00061	7/25/2022	Pete Mastrioni	RV Fire	Fire: Incident Reports (Fire)	Completed
			Hi, Good afternoon,		
			Please let us know if there are any open/active building permits and currently active code enforcement violations/open citations and also, please provide information if there are any pending fees on the building permits as well as on the building code enforcement cases for the below property.		
			Address: 7555 Santa Theresa Dr Gilroy, CA 95020		
PRA-2022-00060	7/25/2022	Mark Nelson		Community Development - Building: Building Permits	Completed

			I am looking to obtain electronic copies of records related to fire inspections, hazardous materials, aboveground storage tanks, and underground storage tanks for the property located at		
			6500 Camino Arroyo Gilroy, CA 95020 901 Venture Way Gilroy, CA 95020 6503 Cameron Blvd Gilroy, CA 95020 1001 Venture Way Gilroy, CA 95020		
PRA-2022-00059	7/25/2022	Nanako Oba		Community Development - Fire: Fire Inspection	Completed
PRA-2022-00058	7/21/2022	Raquel D Butler	Small fire on balcony of apartment in The Vineyards.	Fire: Incident Reports (Fire)	Completed
PRA-2022-00057	7/21/2022	Kimberly Macias	I am the listing agent for 7601 Church Street, and I was hoping to get a city report on this property showing the history of permits, things like that for this property so that I may include it in the material we give buyers with all the other disclosures if it is available.	Community Development - Building: Building Permits	Completed
PRA-2022-00056	7/21/2022	Sharon Rosenberg	New Business License listings April 27, 2022 - July 20, 2022	Finance: Business Licenses	Completed
PRA-2022-00055	7/20/2022	Nelja Holmquist	We are interested in a full report (Or list), sent via email if possible, containing the information of all the Building Permits issued in Gilroy, CA. All permits, both residential and commercial. Specifically, the following information (or as much of it that can be provided): Date, Number, Permit Type, Description, Project Cost, Address, Contractor's information. From January through June 2022, in electronic format, preferably excel, csv or pdf. This data will be used to build predictive analytics.	Community Development - Building: Building Permits	Completed
			Dear Records Representative:		
			Our office has been retained by Steven Pattie, son of Mary Jane Pattie, to secure all records pertaining to Ms. Pattie in an elder abuse matter concerning her care and treatment at Merrill Gardens at Gilroy. Attached please find a signed authorization by Steven Pattie, as next of kin and personal representative for Ms. Pattie.		
			We request any and all records and documents of Mary Jane Pattie including but not limited to all paper and electronically stored documents and encounters, including transportation/EMT documentation; ambulance patient care report; run report; pre-hospital care report; physician certification statement; and/or all correspondence including but not limited to other written or graphic material.		
			Also, enclosed is a Custodian of Records form that we ask to be completed and signed by your representative in connection with the records produced. Please email records to mona@dudensinglaw.com.		
			Lastly, if there is a fee associated with this request, please contact me for payment. Should you have any questions, please feel free to contact me.		
PRA-2022-00054	7/19/2022	Mona Brooks		Fire: Incident Reports (Medical)	Completed
PRA-2022-00053	7/19/2022	Gabriela Pocius	Hi! I am writing a Phase I ESA for the St. Louise Regional Hospital at 9400 No Name Uno in Gilroy. I found evidence of an underground storage tank at the site but couldn't find any additional information. Any documentation stating the location of the tank and/or spills/cleanups would be greatly appreciated. Thank you!	Community Development - Fire: Underground Storage Tank (UST)	Completed
			Dear sirs, I am searching for the most recent contract, purchase order, subscription, or any other documentation that includes the amount paid for services by the Gilroy Fire Department to any or all of the following vendors over the last three years:		
			Learning Management Systems (LMS) for online training: o Target Solutions (sometimes called Vector Solutions) o FireRescue1 Academy (sometimes paired with Lexipol) Records Management Software (RMS) for fire departments, including for use in filing NFIRS reports: o Emergency Reporting (or Emergency Reporting Systems or ERS) o Firehouse or Firehouse Software (sometimes called ESO) o First Due o ImageTrend		
			I appreciate your time and help. If you have any questions, please contact me (Ticia Stolt) at 832-928-4133 or at the email address below.		
PRA-2022-00052	7/18/2022	Ticia Stolt	Thank you!	Other	Completed

PRA-2022-00051	7/14/2022	Elissa Lee	<p>We would like to review all records (current and historical) relating to hazardous materials, underground storage tanks (USTs), violations, and soil/groundwater investigation reports associated with the following address, if available:</p> <p>Northeast Corner of Highway 152 and Camino Arroyo in Gilroy, Santa Clara County, California APN 841-18-082</p>	Community Development - Fire: Files Regarding Environmental Conditions of a Property	Completed
PRA-2022-00050	7/14/2022	Elissa Lee	<p>We would like to review all records (current and historical) containing building permits, mechanical permits, and certificates of occupancy associated with the following address, if available:</p> <p>Northeast Corner of Highway 152 and Camino Arroyo in Gilroy, Santa Clara County, California APN 841-18-082</p>	Community Development - Building: Building Permits	Completed
PRA-2022-00049	7/13/2022	Douglas Drakeley	<p>Good afternoon, My company has been engaged to perform a property condition assessment of a commercial property at 7865 Monterey Rd, Gilroy, CA 95020. To complete this project, we're requesting all</p> <ul style="list-style-type: none"> · Building code violation correspondence (past five years) · Building permits (past five years) · Building plans/architectural drawings (all available) · Fire code violation correspondence (past five years) · Annual fire inspection reports (past five years) · Health code permits (past five years) · Health code violation correspondence (past five years) · Certificate(s) of occupancy (past five years) · Zoning correspondence/report(s) (all available) <p>We prefer digital copies of documents when they are available. Should a cost be involved, please contact us in advance. Thank you in advance for your help with this project,</p>	Community Development - Code Enforcement: Code Enforcement Violations	Completed
PRA-2022-00048	7/13/2022	Lexis Nexis	<p>Vehicle Fire</p> <p>Good morning.</p> <p>I would like to request for copy of single family dwelling building permit with inspection history report or certificate of occupancy for properties listed below. I am specifically looking for the approved final date and owner or developer information.</p> <p>7001Kirigin Way 7200Spumante Ct</p> <p>I will highly appreciate your assistance on this matter, thanks.</p>	Fire: Incident Reports (Fire)	Completed
PRA-2022-00047	7/12/2022	LINUS VILLAJIN		Community Development - Building: Building Permits	Completed
PRA-2022-00046	7/11/2022	Francisco Aquino	<p>Garbage Truck Caught on Fire. Manually entered after a walk up request came to the station. Did not provide email or address.</p>	Fire: Incident Reports (Fire)	Completed

I'm writing to request records under the California Public Records Act, Gov't Code §§6250 et seq., California Penal Code §§832.7-832.8, and Art. I, § 3(b) of the California Constitution ("the Act"). I am making this request in my capacity as a full-time journalist with The Associated Press.

Pursuant to the Act, I am requesting the police report and internal affairs report detailing the encounter and death of:

Jerry Magana case (died 9/18/2011)
John Ruiz (died, 8/9/2013)

Please note that as of 2019, SB 1421 gives the public the right to access investigatory records related to any incident where a law enforcement officer used force that resulted in serious injury or death. This access applies even if officers were justified in their actions.

Please exclude any property sheets, dispatch logs, victim confidentiality advisals, rap sheets or DMV records that may be included with the requested records.

I am making the request as an AP reporter and this request is made as part of newsgathering, not for commercial use. Release of the information will primarily benefit the public, as it will contribute significantly to the public understanding of law enforcement and public safety.

I would like to receive the information in electronic format. I also ask that you waive any fees associated with this request. If you deny this request for a fee waiver, please advise me in advance of the estimated charges if they are to exceed \$25.

If this request is denied in whole or part, I ask that you justify all deletions by reference to specific exemptions of the Act. I expect you to release all segregable portions of otherwise exempt material, and I look forward to hearing a response within 10 days, as required by the Act.

Please don't hesitate to contact me with any questions or clarifications.

As I am making this request as a journalist and the information is of timely value, I would appreciate your communicating with me by telephone at 202-412-7017 or e-mail at hwieffering@ap.org.

Thank you for your assistance.

Sincerely,

Helen Wieffering

The Associated Press

PRA-2022-00045	7/6/2022	Helen Wieffering	The Associated Press	Other	Completed
PRA-2022-00044	7/5/2022	Elissa Lee	We would like to review all records (current and historical) relating to hazardous materials, underground storage tanks (USTs), violations, and soil/groundwater investigation reports associated We would like to review all records (current and historical) containing building permits, mechanical permits, and certificates of occupancy associated with the following address, if available: Northeast corner of Highway 152 and Camino Arroyo APN 841-18-082	Community Development - Fire: Underground Storage Tank (UST)	Completed
PRA-2022-00043	7/5/2022	Elissa Lee		Community Development - Building: Building Permits	Completed
PRA-2022-00042	7/5/2022	Valerie Armas	Vehicle Fire	Fire: Incident Reports (Fire)	Completed
PRA-2022-00041	7/5/2022	Veronica Bardhan	We have a project for location 850 Holloway Road, Gilroy, CA 95020, APN 841-70-026. We are requesting as-builts/record drawings of our neighboring parcels and the drainage/sewer maps.	Community Development - Building: Building Permits	Completed

Hi,

We are conducting research on solar activity in the U.S. and would like access to the following data:

- Note that we do not need the original records nor need scanned copies – just the data that can be produced in excel or CSV format by the software used by your department to track permits and an email receipt is preferred
- Issued Residential and Commercial solar (photovoltaic – PV) permits from 06/01/2022 to 06/30/2022
- The following data points: permit number, permit status, permit address, contractor, issue date, final date, permit type, sub-type, valuation (if available), work description
And if possible please include Storage/Battery Manufacturer Name.
- If possible, please provide the reports in CSV or excel format.
- If available, we need a final / completion date for the solar permits.

It's okay if there is a delay in this request, given the current situation with COVID-19.

Regards, and stay safe,
Chris

PRA-2022-00040 7/5/2022 Chris Collins

Community Development - Building: Building Permits Completed

Public Records Requests Filled 2022
 Gilroy Police Department

Report Request	January	February	March	April	May	June	July	August	September
Agency Requests (Not CPRA)	76	66	85	57	73	99	103	58	50
Citizen Requests	26	102	81	65	63	53	61	44	27
Insurance Requests	39	62	70	61	29	62	48	21	28
Background Checks	60	47	81	41	46	55	46	24	36
Clearance Letters	6	3	9	4	4	4	5	2	1
Victim Witness Requests (Not CPRA)	26	23	21	47	19	19	33	15	9
Arrest Log	20	20	23	21	21	22	23	28	23
Press Log	24	24	27	4	5	4			
Subpoena Duces Tecum	3	1	4	1	2		2	3	
Other CPRA Requests	2	7	5		1	2	2		
Total Requests	282	355	406	301	263	320			
Total CPRA Requests	223	234	287	197	171	202	323	151	174

Agency Requests - These are requests made by a criminal justice agency for a police report that is precluded from public release under one of many statutes, but authorized by statute to be released to assist the agency in the administration of justice.

Victim Witness Requests - These are requests made by a Victim Witness organization for a police report that is precluded from public release under one of many statutes, but allowed by statute to be released for the assistance to a victim for various services.



City of Gilroy Open Government Commission

STAFF REPORT

Agenda Item Title: **Approval of 2023 Annual Calendar of Open Government
Commission Meetings**

Meeting Date: November 10, 2022

Prepared By: Thai Pham, City Clerk

EXECUTIVE SUMMARY

Staff has prepared the attached proposed 2023 Open Government Commission Regular Meeting Schedule for the 2023 Calendar Year following the scheduling pattern approved by Council in prior years.

Staff is requesting review and approval of the 2023 Open Government Commission Meeting Schedule as attached.

RECOMMENDATION

Motion to approve Calendar of 2023 Regular Meetings

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Thai Nam Pham", is written over a horizontal line.

Thai Nam Pham, City Clerk

Attachments:

1. Proposed 2023 Regular Meeting Calendar



CITY OF GILROY 2023 Open Government Commission Regular Meetings

2nd Thursday, Quarterly | 6:00 PM
Gilroy City Council Chambers | 7351 Rosanna Street, Gilroy, CA

February	Thursday, February 9, 2023
May	Thursday, May 11, 2023
August	Thursday, August 10, 2023
November	Thursday, November 9, 2023



CITY OF GILROY 2023 Open Government Commission Regular Meetings

2nd Thursday, Quarterly | 6:00 PM
Gilroy City Council Chambers | 7351 Rosanna Street, Gilroy, CA

■ = Observed Holiday

■ = Regular Meeting

JANUARY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH

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26	27	28	29	30	31	

APRIL

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23	24	25	26	27	28	29
30						

MAY

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE

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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Attachment: Proposed 2023 Regular Meeting Calendar (3959 : 2023 Annual Calendar for Open Government Commission Meetings)



City of Gilroy Open Government Commission

STAFF REPORT

Agenda Item Title: **Open Government Ordinance and Ralph M. Brown Act Training**

Meeting Date: November 10, 2022

Prepared By: Thai Pham, City Clerk

RECOMMENDATION

Receive presentation.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Thai Nam Pham", with a long horizontal flourish extending to the right.

Thai Nam Pham, City Clerk