



# GILROY OPEN GOVERNMENT COMMISSION

THURSDAY, JANUARY 20, 2022

SPECIAL MEETING MINUTES

**MEMBERS:**

- Chairperson (Vacant)
- Vice Chair Diana Bentz
- Commissioner Matthew Carvalho
- Commissioner Karen Enzensperger
- Commissioner Rebecca Scheel

**VIRTUAL MEETING**

## 1. CALL TO ORDER

The meeting was called to order at 5:06 PM by Vice Chair Bentz. The Vice Chair read aloud a statement announcing that the meeting was being conducted by teleconference pursuant to the extension of the Brown Act waivers provided for under Assembly Bill 361, as would subsequent meetings so long as the City Council could make findings that it was necessary in order to protect public safety and the Governor’s declared emergency in effect.

## 2. ROLL CALL

- Present: 4 -** Vice Chair Diana Bentz
- Commissioner Matthew Carvalho
- Commissioner Karen Enzensperger
- Commissioner Rebecca Scheel

## 3. SELECTION OF 2022 CHAIRPERSON AND VICE CHAIR

**A motion was made by Commissioner Scheel, seconded by Commissioner Enzensperger, to nominate Vice Chair Bentz as Chair to the commission. The motion carried by the following vote:**

- Ayes: 4 -** Vice Chair Bentz
- Commissioner Matthew Carvalho
- Commissioner Karen Enzensperger
- Commissioner Rebecca Scheel

**A motion was made by Chair Bentz, seconded by Commissioner Carvalho, to nominate Commissioner Enzensperger as Vice Chair to the commission. The motion carried by the following vote:**

**Ayes: 4 -** Chair Bentz  
Commissioner Matthew Carvalho  
Commissioner Karen Enzensperger  
Commissioner Rebecca Scheel

#### **4. PRESENTATIONS TO THE OPEN GOVERNMENT COMMISSION**

4.1. Public Comments by Members of the Public on Items not on the Agenda but within the Commission's Subject Matter Jurisdiction  
Chair Bentz open public comments.

Teresa Perez spoke on the following items: conduct of council members and mayor, reports from council members on their assigned commissions, and installation and implementation on the online-in-person hybrid meetings.

There being no other public comments, Chair Bentz closed public comments.

#### **5. CONSENT CALENDAR (Reports attached)**

5.1. Approval of the August 12, 2021 Regular Meeting Minutes

**A motion was made by Commissioner Carvalho, seconded by Chair Bentz, to approve the minutes. The motion carried by the following vote:**

**Ayes: 4 -** Chair Bentz  
Vice Chair Karen Enzensperger  
Commissioner Matthew Carvalho  
Commissioner Rebecca Scheel

#### **6. UNFINISHED BUSINESS (Reports attached)**

6.1. Commission Input on Training Budget for Fiscal Year 2021-22 (Continued  
Discussion from August 12, 2021 Meeting)

Special Assistant to the City Clerk Anne Bybee provided the staff report. City Clerk Pham, Assistant City Attorney Jolie Houston, and Special Assistant Bybee responded to the commissioner's questions.

Public Comment: There was none.

**A motion was made by Commissioner Scheel, seconded by Vice Chair Enzensperger, to receive the report. The motion carried by the following vote:**

**Ayes: 4 -** Chair Bentz  
Vice Chair Karen Enzensperger  
Commissioner Matthew Carvalho  
Commissioner Rebecca Scheel

## **7. NEW BUSINESS**

### **7.1. Quarterly Review of Public Records Requests Per Gilroy Code Section**

#### **17A.35 (c) (Third Quarter, 2021)**

Special Assistant to the City Clerk Bybee provided the staff report. City Clerk Pham, Assistant City Attorney Jolie Houston, and Special Assistant Bybee responded to the commissioner's questions.

Public Comment: There was none.

**A motion was made by Commissioner Scheel, seconded by Commissioner Carvalho, to receive the report. The motion carried by the following vote:**

**Ayes: 4 -** Chair Bentz  
Vice Chair Karen Enzensperger  
Commissioner Matthew Carvalho  
Commissioner Rebecca Scheel

### **7.2. Approval of 2022 Annual Calendar of Open Government Commission**

#### **Meetings**

City Clerk Pham provided the staff report and responded to the commissioner's questions.

Public Comment: There was none.

**A motion was made by Commissioner Carvalho, seconded by Vice Chair Enzensperger, to approve the Regular Meetings Calendar of 2022. The motion carried by the following vote:**

**Ayes: 4 -** Chair Bentz  
Vice Chair Karen Enzensperger  
Commissioner Matthew Carvalho  
Commissioner Rebecca Scheel

## **8. CITY CLERK'S REPORT**

City Clerk Pham provided the City Clerk's report and responded to the commissioner's questions.

## **9. CITY ATTORNEY'S REPORT**

Assistant City Attorney Houston provided the City Attorney's report and responded to the commissioner's questions.

## **10. REPORTS OF COMMISSION MEMBERS**

Commissioner Carvalho had nothing to report.

Vice Chair Enzensperger had nothing to report.

Commissioner Scheel welcomed City Clerk Pham and thanked him for his service to the City.

Chair Scheel encouraged the public to participate in the Civil Grand Jury process.

## **11. FUTURE COMMISSION INITIATED AGENDA ITEMS**

Commissioner Scheel requested and received unanimous support to add two items to an upcoming agenda. The first is the status of hybrid meetings. The second is the status of having Spanish translations and accessibility to Spanish speakers to those meetings.

## **12. ADJOURNMENT**

The meeting was adjourned at 6:02 PM.

**I HEREBY CERTIFY that the foregoing minutes were duly and regular adopted at a regular meeting of the Gilroy Open Government Commission.**

**/s/Thai Nam Pham  
Thai Nam Pam, City Clerk**