MINUTES OF BICYCLE PEDESTRIAN COMMISSION REGULAR MEETING
TUESDAY, JANUARY 22, 2019

1. CALL TO ORDER
   6:02 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL
   Zachary Hilton - Chairperson
   Chad Reeder - Vice Chairperson
   Patrick Flautt
   Lionel Gonzalez
   Sean Reedy

   ALSO PRESENT
   Gary Heap, City Engineer/Transportation Engineer
   Robert Carrera, City Administration Fellow

4. COMMISSION SECRETARY’S REPORT ON POSTING THE AGENDA
   The agenda for the Bicycle Pedestrian regular meeting was posted on Friday, January 18th, 2019, at 9:46 a.m. in the City Hall announcement window near the Council Chambers and online in keeping with provisions of the California Brown Act.

5. CEREMONIAL ITEMS
   None

6. PUBLIC PRESENTATIONS TO COMMISSION
   A. PUBLIC COMMENT BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BICYCLE PEDESTRIAN COMMISSION
      • There were none.

   B. Valley Transportation Authority Bicycle Pedestrian Advisory Committee (VTABPAC) Report:
      • There was no report.

7. CONSENT CALENDAR
   Item A and Item F were pulled from the Consent Calendar at the request of Chairperson Hilton. The following items on the Consent Calendar were then approved unanimously.
   A. Minutes of the 11/27/2018 Meeting (PULLED FROM CONSENT CALENDAR)
   B. Updated Training Options for Commissioners Report
C. Commission Budget Items Request for Fiscal Year (FY) 2020-2021
D. Commissions Audio/Video Budget Items Request for FY 2020-2021
E. Press Release Regarding Bike Friendly Community
F. Public Bike Fund Balance Sheet (PULLED FROM CONSENT CALENDAR)
G. Thank You Letter to Robert Carrera

Item A, Minutes of the 11/27/2018 Meeting, was address following Consent Calendar approval and was approved unanimously by the Commission, with Commissioner Flautt recusing himself from the vote due to him not being a Commissioner prior to tonight’s meeting.

Item F, Public Bike Fund Balance Sheet, was discussed following the approval of Item A. Mr. Heap provided a verbal update to the Commission regarding the status of the Public Bike Funds. There is a total of $590 in account, with $273 in one account and $317 in another account. Mr. Heap stated that in future reports, staff will incorporate both balances into a spreadsheet to report on a monthly basis to the Commission. The Commission received the report and commented.

8. OLD BUSINESS
A. General Plan Advisory Committee (GPAC) Update:
   • Vice Chairperson Reeder inquired to Mr. Heap regarding when the next GPAC meeting is anticipated. Mr. Heap suggested contacting Senior Planner Stan Ketchum to receive an update regarding the next meeting.

B. Bicycle Pedestrian Commission Monthly Award Nomination:
   • Christine Vasquez from Glen View Elementary School was nominated by Commissioner Reedy. The Commission concurred, approving her as the recipient of the award at next month’s meeting.

C. Safe Routes to School (SRTS) Update:
   • Commissioner Reedy provided the Commission with an update on SRTS related activities. These updates included attending the SRTS Task Force meeting, Santa Clara County Public Health Department applying for an ATP grant to help fund events in Gilroy, Sgt. Stanford participating in a 5th grade bicycle pedestrian in-class education session, Sgt. Stanford’s interest in a bike rodeo, and a upcoming SRTS workshop on March 7th. The Commission received these updates and commented.

9. NEW BUSINESS
A. Elect Bicycle Pedestrian Commission Chairperson and Vice-Chairperson for 2019:
   • Commissioners nominated Zachary Hilton as Chairperson and Sean Ready as the Vice-Chairperson for 2019. The nomination motions were approved unanimously.

B. Bicycle Friendly Community Sign Catalog:
   • Commissioners discussed the possibility of purchasing Bicycle Friendly Community signs and placing them along entryways across the City. Mr. Heap recommended to the Commission that they identify locations that are major entryways into the city. Locations that the Commission brainstormed include the following:
     o Day Rd. and Santa Teresa Road,
     o Downtown Gilroy,
     o On Welcome Sign located along Leavesley Road,
     o Wayfinding sign on Egleberry St. and 6th Street, and
City of Gilroy sign located at the intersection of 1st Street and Santa Teresa Road.

- Mr. Heap will look at it from staff perspective and come back with recommendations to the Commission.

C. Grants Opportunities Discussion:
- Commissioners discussed potential grant opportunities related to bicycle and pedestrian projects and the logistics of how to select grants to apply for. Mr. Heap emphasized to the Commission to consider the costs and staff time it takes to apply for these grants and to weigh them with the benefits, particularly with the grant amount awarded to the City. With that point stated, Mr. Heap encouraged the commission to consider each grant on a case-by-case basis.

10. CORRESPONDENCE
   NICA South County Mountain Bike Team
   Tierra Bella Cycling Tour
   Bicycle Friendly Community Report Card

11. COMMISSIONER’S REPORTS
    A. Chairperson Zachary Hilton:
      - Gilroy Early College Academy will participate in “Bike to Future” event.
      - February 22nd and 23rd is the city council strategic plan.
      - Bike parking included in the design for the Center for the Arts Building in downtown.
      - Thank you to Articulate Solutions for updating our city bike map and downtown bike parking map for Visit Gilroy's website.
      - Thank you to Visit Gilroy for including me as a local expert in their trip itinerary feature for visitors.
      - BMX Dirt Pump Track will be presented to City Council 1st quarter 2019 per Mayor Velasco.

    B. Vice Chairperson Chad Reeder:
      - Vice Chairperson Reeder asked Mr. Heap for an update on the Miller Ave Crossing. Mr. Heap provided the Commission with an update on potential improvements on that crossing.
      - Vice Chairperson Reeder also inquired to Mr. Heap how to request for trees to get trimmed.
      - Recommended having staff from Tierra Bella come to a City Council meeting to talk about what they do.
      - Provided an updated regarding specialized grant funding.

    C. Commissioner Patrick Flautt:
      - Commissioner Flautt discussed what inspired him to join the Commission and stated that he looked forward to learning more and contributing to the Commission.

    D. Commissioner Lionel Gonzalez:
      - Busy recruiting members to join the Commission.

    E. Commissioner Sean Reedy:
      - Talked about potentially working with the Gilroy Downtown Business Association to bring an “Open Streets” event in 2020.

12. STAFF COMMENTS
Update on projects
  o First Street Projects – Sewer line replacement phase is complete. Water line replacement phase ongoing and on schedule. A more formal update is expected as soon as next month. Caltrans intends to repave First Street with class 2 bike lanes along the whole corridor. Working with neighbors and businesses to receive input and work around issues regarding off street parking. Working on Council resolution in support of bike lanes along First Street corridor.
  o Water Access Policy – Step back and make it an administrative guidance policy rather than a formal policy to bring back to council.
  o Electric Scooters – City Administrator has directed staff to put together a white paper that looks into scooter transportation and what the best practices are for regulating scooter use.

Update on requests to evaluate City crosswalks. Consultants collected data of pedestrian traffic at the following intersections and staff made the following determinations:
  o Miller Ave. and 2nd St. – Did not have adequate crossing to warrant changes.
  o 4th St. and Church St. – Did not have adequate crossing to warrant changes.
  o 5th and Church St. – Did not have adequate crossing to warrant changes.

13. AGENDA ITEMS FOR NEXT MEETING
  • Update on First Street/State Hwy 152 Bicycle Pedestrian Improvements
  • Addressing Trash Bins Placed in Bike Lanes along Church Street
  • Back Angle Parking Pilot Program along Eigleberry Street
  • Citywide SRTS Report for Proposal at Study Session on 1st Street/Kern Ave. Apt. Project
  • Thank You Letter to Pacific Oaks Properties
  • Strategic Plan and Work Plan for 2019

ADJOURN: 7:44 p.m. to the February 26th, 2019 meeting at 6 pm.