



**MINUTES OF BICYCLE PEDESTRIAN COMMISSION REGULAR MEETING  
TUESDAY, MARCH 22, 2022**

**1. CALL TO ORDER**

6:03 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Patrick Flautt - Chairperson - present  
Sean Reedy – Vice Chairperson – present  
Kristen Robbins - present  
Nirza Starks – present

**ALSO PRESENT**

Bryce Atkins, Staff Liaison  
Gary Heap, City Engineer/Transportation Engineer  
Sheila Castillo, Recording Secretary

**4. COMMISSION SECRETARY'S REPORT ON POSTING THE AGENDA**

The agenda for the Bicycle Pedestrian regular meeting was posted on Friday, March 18, 2022 at 1:07 p.m. in the City Hall announcement window near the Council Chambers and online in keeping with provisions of the California Brown Act.

**5. PUBLIC PRESENTATIONS TO COMMISSION**

**A. PUBLIC COMMENT BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BICYCLE PEDESTRIAN COMMISSION**

- None

**B. Transportation Infrastructure Update:**

- Mr. Heap provided a detailed update on projects in progress and advised of upcoming projects.

**C. Valley Transportation Authority Bicycle Pedestrian Advisory Committee (VTABPAC) Report:**

- Carolyn Schimandle provided a brief verbal report and thanked commissioners for their service.
- Com. Reedy thanked Carolyn for providing all reports to date.

No public comments.

**6. CONSENT CALENDAR**

The following items on the Consent Calendar were approved unanimously.

- A. Minutes of the 1/25/2022 Regular Meeting
- B. Combined Fund Balance Sheet as of March 17, 2022
- C. BPAC Chairperson Letter regarding:
  - 1. None

No public comments.

Com. Reedy motioned to approve; seconded by Com. Starks.

The motion passes unanimously. (4/0)

## 7. NEW BUSINESS

### A. **BPAC Wind Down**

- Set this March 22, 2022 meeting as the final meeting of the Bicycle Pedestrian Commission.
- Remove, rebrand, or transfer to the Parks and Recreation Commission the current BPAC social media accounts to comply with the City's newly adopted Social Media Policy.
- Any equipment or materials of the Bicycle Pedestrian Commission, excluding already purchased masks/shirts/lights, to be returned to the staff liaison no later than April 26, 2022.

Motion to approve the March 22, 2022 meeting as the final meeting of the Bicycle Pedestrian Commission.

Motion was made by Com. Reedy; seconded by Com. Robbins.  
The motion passes unanimously. (4/0)

No public comments.

### B. **Update on Requests for Information About E-Bike and E-Scooter Services**

- Mr. Atkins provided detailed information on this item.

No public comments.

## 8. COMMISSIONER'S REPORTS

### A. Chair Flautt:

- Thanked commissioners of the BPC for their service.
- Thanked Mr. Heap for his past service as staff liaison.

### B. Com. Reedy:

- Thanked commissioners and staff members for their service and accomplishments.

### C. Com. Robbins:

- No report.

### D. Com. Starks:

- Appreciated the amazing experience of serving the public and she may be looking into other public servant opportunities in the future.

No public comments.

## **9. STAFF UPDATES**

Mr. Atkins advised:

- He is in the process of drawing down FY21 Measure B Education & Encouragement funds and coordinating with staff to ensure all items are transferred.
- Thanked the Commissioners for their passionate work and support.
- There are other commissions with vacancies and encouraged those interested to apply.

No public comments.

**ADJOURN:** 6:32 p.m.