



**GILROY OPEN GOVERNMENT COMMISSION
Special Meeting Minutes
March 28, 2019**

I. OPENING

A. Call to Order and Roll Call

Chairperson Esposito called the meeting to order at 7:01 p.m.

B. Welcome Newly Appointed Commissioners Rebecca Scheel and Diana Bentz

Commissioners Scheel and Bentz were welcomed by the Chair and they introduced themselves.

ROLL CALL:

Present: Commissioner, Chairperson Robert Esposito, Commissioner Diana Bentz, Commissioner Rebecca Scheel

Absent: Commissioners Alison Beach and James Weaver

II. PRESENTATIONS TO THE OPEN GOVERNMENT COMMISSION

A. PUBLIC COMMENT BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA BUT WITHIN THE COMMISSION'S SUBJECT MATTER JURISDICTION

There were none.

B. Presentation of the City of Gilroy Board, Commission & Committee Member Handbook

City Clerk Freels presented the handbook and Assistant City Attorney Houston further provided further clarification on a variety of sections.

The Commissioners asked a variety of questions about the guide.

There were no public comments.

III. CONSENT CALENDAR

A. Approval of the Minutes of November 8, 2018.

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There were no public comments.

Motion on Item III. A.

Motion was made by Chairperson Esposito, seconded by Commissioner Scheel and carried 3-0-2 (Commissioners Weaver and Beach absent) to approve the November 8, 2018 minutes.

IV. UNFINISHED BUSINESS

There was none.

V. NEW BUSINESS

A. Quarterly Review of Public Records Requests Per Gilroy Code Section 17A.35 (c) (Fourth Quarter, 2018)

City Clerk Freels presented the item.

The Commissioners had a variety of questions regarding the process of filling requests electronically, and what was included in response to certain categories of records.

There were no public comments.

Motion on Item V.A.

Motion was made by Chairperson Esposito, seconded by Commissioner Bentz and carried 3-0-2 (Commissioners Weaver and Beach absent) to receive the report

B. Review of Recently Adopted Emergency Ordinance Repealing Sections 17A.24 (6) and (8) of the Gilroy City Code

The staff report was presented by Assistant City Attorney Houston.

There were no public comments.

C. Appointment of Vice Chair

The item was presented by City Clerk Freels

There were no public comments.

Motion on Item V. C.

Motion was made by Chairperson Esposito, seconded by Commissioner Scheel and carried 3-0-2 (Commissioners Weaver and Beach absent) to appoint Commission Bentz as Vice Chair.

VI. CITY ADMINISTRATOR'S REPORT

There was none.

VII. CITY CLERK'S REPORT

A. Presentation of New Public Records Portal

City Clerk Freels showed the Commission the Public Records Portal on the City website.

Commissioners had positive comments on the new portal and spoke to connectivity and use on a mobile device.

VIII. CITY ATTORNEY'S REPORT

A. Update on the California Law Revision Commission Proposed Recodification of the California Public Records Act

The staff report was presented by Assistant City Attorney Houston.

There were no public comments.

IX. REPORTS OF COMMISSION MEMBERS

There were none.

X. FUTURE COMMISSION INITIATED AGENDA ITEMS

The Commission agreed to agendaize potential training options on the next agenda.

XI. ADJOURNMENT

The meeting adjourned at 8:52 p.m.

/s/ Shawna Freels, MMC

City Clerk