1. **CALL TO ORDER**
   6:04 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
   Zachary Hilton - Chairperson
   Sean Reedy - Vice Chairperson
   Patrick Flautt
   Lionel Gonzalez
   Chad Reeder

**ALSO PRESENT**
Gary Heap, City Engineer/Transportation Engineer
Sheila Castillo, Management Assistant

4. **COMMISSION SECRETARY’S REPORT ON POSTING THE AGENDA**
The agenda for the Bicycle Pedestrian regular meeting was posted on Friday, June 21, 2019, at 11:45 a.m. in the City Hall announcement window near the Council Chambers and online in keeping with provisions of the California Brown Act.

5. **CEREMONIAL ITEMS**
   Bicycle Pedestrian Commissioner Monthly Award for the Month of June Acknowledging Ann Jasper of the Silicon Valley Bicycle Coalition

6. **PUBLIC PRESENTATIONS TO COMMISSION**
   A. **PUBLIC COMMENT BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BICYCLE PEDESTRIAN COMMISSION**
      - There were none.
   
   B. **Measure B – Funding, Projects, and Education & Encouragement:**
      - Lauren Ledbetter gave a report to the Commission on how grant applications are processed. She advised of the criteria that is sought and how it is scored. She also elaborated on how funds have been allocated over the past few years and how they may be distributed in the future. Emphasizing grant monies are available on a reimbursable basis. When asked how long the monies can be carried over if not used, she referred the Commission to Jane Shin regarding questions for time frames of available funding and how long the funds are available once allocated.
C. Draft Outline of the County Bike Accommodation Guidelines:
   • Ellen Talbo – County Transportation Planner, provided a power point presentation of the
draft County guidelines to the Commission showing what the County’s starting point is. Ellen
advised the planning documents have not been revised previously and are outdated. The
County is working on revising and updating the guidelines and is looking at several different
aspects that impact the roadways (i.e. expressway use, as well as conforming to the County
roadway use). The desire is to address focus areas, striking the balance between traditional
vs. less experienced bicyclists. There is a map, which depicts a road classification for each
type of road. The intended use behind the map is to maintain flexibility of how to use the
expressways and roadways, as each is different. There will be a draft outline for review and
feedback. Please send a letter with any comments to the roads commission. There will be a
draft outline available for the public as well, any comments can be sent through the
website.

D. Valley Transportation Authority Bicycle Pedestrian Advisory Committee (VTABPAC) Report:
   • No written or oral report was given.

7. CONSENT CALENDAR
   The following items on the Consent Calendar were approved unanimously.
   A. Minutes of the 05/28/2019 Meeting
   B. Professional Development Training Opportunities

8. OLD BUSINESS
   A. General Plan Advisory Committee (GPAC) Update:
      Commissioner Reeder reported:
      • General Plan Advisory Committee Meetings are scheduled for:
        o August 22nd at 6:30pm
        o September 26th at 6:30pm
      • Land Use Community workshops are scheduled for:
        o July 22nd 6:30pm to 8:30pm at Eliot Elementary School
        o July 23rd 6:30pm to 8:30pm at Luigi Aprea Elementary School

   B. Safe Routes to School (SRTS) Update:
      Vice Chairperson Sean Reedy reported:
      • Party in the Park event at San Ysidro Park was a success. It was greatly supported by the
        community in that area.
      • Turning Wheels event was successful and provided free bike repairs. Students who had
        bikes that could not be repaired were given new bikes. Leading traffic officers from GPD
        were present.
      • There were parents and community members continuing discussions of what the plans are
        to address some of the items of the SRTS in the future, and how to sustain the program. As
        demonstrated during the education and encouragement part of tonight’s Measure B
        funding presentation, we must stay on track to not lose funding.
      • Having a model program for specialized grants like the Solorsano Middle School program,
        where about 700 students are receiving bike education training is ideal.
      • There are about 4,500 elementary students in Gilroy. About 2,000 students per year have
        been able to attend bike rodeos. We need to establish a way to be able to continue this
        effort.
      • Suggestions are needed on how to create robust bike/ped education programs.
C. Bicycle Fix It Locations
   - Chairperson Hilton provided information regarding the Bicycle Fix It Location which is being donated by Public Health. Locations were narrowed down to Christmas Hill Park and Gilroy Sports Park. Christmas Hill Park if BMX track is complete would be highly recommended. Maybe a list for future locations should be established. Park and Rec Commission have been working on a grant to get a location also.
   - A motion to select Christmas Hill Park as the location was made and approved unanimously.

D. Pedestrian Safety Subcommittee:
   - Commissioner Flautt provided the objective of the subcommittee and described the attachments for data collection practices.
   - Commissioner Flautt invited all interested in being a member of the subcommittee to contact the BPC via email or phone.

E. Website Update:
   - Commissioner Flautt provided an update on the website discussions.
   - Commissioner Flautt motioned to approve the Updated Bike Rack Decal Flyer and Downtown Bicycle Parking Plan. The motion was approved unanimously.

9. NEW BUSINESS
F. Cancelation of July Regular Meeting
   - Chairperson Hilton motioned to cancel the BPC meeting of July. The motion was approved unanimously. Note: City Council is on summer session and has canceled their July meeting also.

10. CORRESPONDENCE
   Gilroy Bike Rack Decal Flyer
   Thursday Night Live Flyer

11. COMMISSIONER’S REPORTS
A. Chairperson Zachary Hilton stated:
   - He attended a tour of the capital and assembly. He learned the Better Bikeways Bill (AB1266), which is applicable to what occurred on Santa Theresa and Third Street. It’s illegal for bicyclists to continue if there is no continuing bike lane. This bill will allow cyclists to proceed on when there is no designation to do so.
   - There is also a Complete Streets for Active Living Bill, which basically will mandate Caltrans to create a way for cyclists to travel the road. There is a lot of advocacy for cycling. It was good of the former City Traffic Engineer that had the study done as it formed a way to move forward.
   - On Hecker Pass, the shoulder of the road and bike lane is being reduced. Hecker Pass Highway is not being maintained. There is a service request ticket to pull-back the weeds to clear the lane. There is really nobody to talk to except Caltrans. There is also the need for arborcare of the historic Theodore Cedars on Hecker Pass.
   - Reminder of the annual presentation to City Council on November 4th.
   - Grant for BMX style pump track will be this fall where up to $10K can be awarded. We may need to provide a letter of support for the grant application.
   - Will provide updates on other subjects after returning from summer recess.
• Next Monday (July 1st), he will be at the City Council meeting requesting the white paper for the e-scooters that the City has completed.
• Also, to address the question asked to the City, what is available out of the Public Bike Funds to purchase toward bike/ped community out-reach. There are several items we would like to buy with the funds (i.e. stamp for the BPC, pop-up canopy, table cloths and clips, etc.).

B. Vice Chairperson Sean Reedy stated:
• He saw on social media a BMX rider who helps distribute bikes to children. He is promoting teaching kindergarteners how to ride scooters.
• There is also a fee based program with the YMCA, where children get instruction on how to ride to school. We can work with the City Rec Department on how to obtain more bike education for students.
• Mr. Heap is right in suggesting the need for a coordinator to assist with on-going efforts.

C. Commissioner Patrick Flutt:
• There was not report.

D. Commissioner Lionel Gonzalez:
• There was no report.

E. Commissioner Chad Reeder stated:
• The last time we met we were ready to do our first Inaugural Focus Ride. We had a great turn out. Dr. Flores, Ms. Hughes, and school board member Enrique Diaz participated. There were so many smiles and many people had a great time. We helped build bike racks storage in containers with Anthony Fuccella. There was even an easy trail/path for a trike riding. Christie Garrison would like to help lead the off trail ride in the future.

12. STAFF COMMENTS
• Mr. Heap suggested the appropriate time to ask the City Council for funding of the discussed items is during the budget process.
• Public Bike Fund, the question of whether the funds can be used for other things has been asked and we are awaiting the answer. Finance previously state the funds cannot be used for things other than what they are donated for.
• White Paper for e-scooters, Mr. Than will be completing the white paper when his schedule permits as the City did not receive funding for another intern.
• With regard to the Do Not Block the Bike Lane Flyer, the City will run the flyer in the next email express.

13. AGENDA ITEMS FOR NEXT MEETING
• Letter to Road Commission
• Eigleberry Back-In Parking Update
• San Ysidro Park – Parking Issues

ADJOURN: 7:58 p.m. to the August 27th, 2019 meeting at 6pm.