1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Chair Bentz.

2. ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rebecca Scheel</td>
<td>Commissioner</td>
<td>Present</td>
</tr>
<tr>
<td>Diana Bentz</td>
<td>Chair</td>
<td>Present</td>
</tr>
<tr>
<td>Karen Enzensperger</td>
<td>Vice Chair</td>
<td>Present</td>
</tr>
<tr>
<td>Matthew Carvalho</td>
<td>Commissioner</td>
<td>Absent</td>
</tr>
<tr>
<td>Jessica Irwin</td>
<td>Commissioner</td>
<td>Present</td>
</tr>
</tbody>
</table>

3. REPORTS OF COMMISSION MEMBERS

Commissioner Scheel had nothing to report.

Commissioner Irwin had nothing to report.

Chair Bentz had nothing to report.

Vice Chair Enzensperger reported the Santa Clara County Superior Court is now accepting applications for services on the 2023 Santa Clara County Civil Grand Jury. Qualified applicants can apply at www.scscourt.org/CGJ and the deadline to apply is Friday, September 16, 2022.
4. PRESENTATIONS TO THE OPEN GOVERNMENT COMMISSION

1. Public Comments by Members of the Public on Items not on the Agenda but within the Commissions Subject Matter Jurisdiction

Chair Bentz opened public comment.

There were no public comments.

There being no other public comments, Chair Bentz closed public comment.

5. CONSENT CALENDAR

1. May 12, 2022

A motion was made by Commissioner Scheel, seconded by Vice Chair Enzensperger to approve the minutes as written. The motion carried by the following vote:

Ayes: 4 - Chair Diana Bentz
   Vice Chair Karen Enzensperger
   Commissioner Jessica Irwin
   Commissioner Rebecca Scheel

Absent: 1 - Commissioner Matthew Carvalho

6. UNFINISHED BUSINESS

There was none.

7. NEW BUSINESS

1. Quarterly Review of Public Records Requests Per Gilroy Code Section 17A.35 (c) (Second Quarter, 2022)

   1. Staff Report: Christina Ruiz, Deputy City Clerk
   2. Public Comment
   3. Possible Action:
      Staff recommends that the Commission receive the report.

   City Clerk Pham presented the report. City Clerk Pham and Assistant City Attorney Houston responded to the commissioner’s questions.

   Public Comment: There was none.

   Staff report was received.
2. **Propose Changing Meeting Time**
   1. Staff Report: Christina Ruiz, Deputy City Clerk
   2. Public Comment
   3. Possible Action:
      Staff recommends that the Commission amend the meeting time from 7:00 PM to 6:00 PM.

   City Clerk Pham presented the report.

   Public Comment: There was none.

   **A motion was made by Vice Chair Enzensperger, seconded by Commissioner Scheel to amend the meeting time from 7:00 PM to 6:00 PM. The motion carried by the following vote:**

   **Ayes: 4 -**
   - Chair Diana Bentz
   - Vice Chair Karen Enzensperger
   - Commissioner Jessica Irwin
   - Commissioner Rebecca Scheel

   **Absent: 1 -** Commissioner Matthew Carvalho

8. **CITY CLERK’S REPORT**
   1. **DEPUTY CITY CLERK**
      City Clerk Pham introduced Deputy City Clerk Christina Ruiz.

   2. **REVISED ATTENDANCE POLICY**
      City Clerk Pham briefly revised the Attendance Policy with the Commission. City Clerk Pham and Assistant City Attorney Houston responded to the commissioner’s questions.

      City Clerk Pham added to his report and briefed the Commission on hybrid meetings.

9. **CITY ATTORNEY’S REPORT**
   An update was provided to the Commission by Assistant City Attorney.

10. **FUTURE COMMISSION INITIATED AGENDA ITEMS**
    Chair Bentz initiated a future meeting item on training all Commissioner’s specifically to OGO/Brown Act, relevant sections of law, and appeal process.

    City Clerk Pham and Assistant City Attorney Houston responded to the commissioner’s questions and noted the items requested.
11. **ADJOURNMENT**

   Before adjourning the meeting, Chair Bentz announced that the next future meeting will be held at 6:00 PM instead of 7:00 PM as previously stated on the agenda.

   The meeting was adjourned at 7:55 PM by Chair Bentz.

**FUTURE MEETING DATES**

   November 10, 2022 – 7:00 p.m.

---

Thai Pham, City Clerk