



GILROY OPEN GOVERNMENT COMMISSION REGULAR MEETING MINUTES

MEMBERS:

Chairperson Diana Bentz
Vice Chair Karen Enzensperger
Commissioner Matthew Carvalho
Commissioner Jessica Irwin
Commissioner Rebecca Scheel

CITY COUNCIL CHAMBERS, CITY HALL

7351 ROSANNA STREET
GILROY, CA 95020

Thursday, August 11, 2022 | 7:00 PM

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Chair Bentz.

2. ROLL CALL

Attendee Name	Title	Status
Rebecca Scheel	Commissioner	Present
Diana Bentz	Chair	Present
Karen Enzensperger	Vice Chair	Present
Matthew Carvalho	Commssioner	Absent
Jessica Irwin	Commissioner	Present

3. REPORTS OF COMMISSION MEMBERS

Commissioner Scheel had nothing to report.

Commissioner Irwin had nothing to report.

Chair Bentz had nothing to report.

Vice Chair Enzensperger reported the Santa Clara County Superior Court is now accepting applications for services on the 2023 Santa Clara County Civil Grand Jury. Qualified applicants can apply at www.scscourt.org/CGJ and the deadline to apply is Friday, September 16, 2022.

4. PRESENTATIONS TO THE OPEN GOVERNMENT COMMISSION

1. Public Comments by Members of the Public on Items not on the Agenda but within the Commissions Subject Matter Jurisdiction

Chair Bentz opened public comment.

There were no public comments.

There being no other public comments, Chair Bentz closed public comment.

5. CONSENT CALENDAR

1. May 12, 2022

A motion was made by Commissioner Scheel, seconded by Vice Chair Enzensperger to approve the minutes as written. The motion carried by the following vote:

Ayes: 4 - Chair Diana Bentz
Vice Chair Karen Enzensperger
Commissioner Jessica Irwin
Commissioner Rebecca Scheel

Absent: 1 - Commissioner Matthew Carvalho

6. UNFINISHED BUSINESS

There was none.

7. NEW BUSINESS

1. Quarterly Review of Public Records Requests Per Gilroy Code Section 17A.35 (c) (Second Quarter, 2022)

1. Staff Report: Christina Ruiz, Deputy City Clerk
2. Public Comment
3. Possible Action:

Staff recommends that the Commission receive the report.

City Clerk Pham presented the report. City Clerk Pham and Assistant City Attorney Houston responded to the commissioner's questions.

Public Comment: There was none.

Staff report was received.

2. Propose Changing Meeting Time

1. Staff Report: Christina Ruiz, Deputy City Clerk
2. Public Comment
3. Possible Action:
Staff recommends that the Commission amend the meeting time from 7:00 PM to 6:00 PM.

City Clerk Pham presented the report.

Public Comment: There was none.

A motion was made by Vice Chair Enzensperger, seconded by Commissioner Scheel to amend the meeting time from 7:00 PM to 6:00 PM. The motion carried by the following vote:

Ayes: 4 - Chair Diana Bentz
Vice Chair Karen Enzensperger
Commissioner Jessica Irwin
Commissioner Rebecca Scheel

Absent: 1 - Commissioner Matthew Carvalho

8. CITY CLERK'S REPORT

1. DEPUTY CITY CLERK

City Clerk Pham introduced Deputy City Clerk Christina Ruiz.

2. REVISED ATTENDANCE POLICY

City Clerk Pham briefly revised the Attendance Policy with the Commission. City Clerk Pham and Assistant City Attorney Houston responded to the commissioner's questions.

City Clerk Pham added to his report and briefed the Commission on hybrid meetings.

9. CITY ATTORNEY'S REPORT

An update was provided to the Commission by Assistant City Attorney.

10. FUTURE COMMISSION INITIATED AGENDA ITEMS

Chair Bentz initiated a future meeting item on training all Commissioner's specifically to OGO/Brown Act, relevant sections of law, and appeal process.

City Clerk Pham and Assistant City Attorney Houston responded to the commissioner's questions and noted the items requested.

11. ADJOURNMENT

Before adjourning the meeting, Chair Bentz announced that the next future meeting will be held at 6:00 PM instead of 7:00 PM as previously stated on the agenda.

The meeting was adjourned at 7:55 PM by Chair Bentz.

I HEREBY CERTIFY that the foregoing minutes were duly and regular adopted at a regular meeting of the Gilroy Open Government Commission.

**/s/Christina Ruiz
Christina Ruiz, Deputy City Clerk**

DRAFT