



**GILROY OPEN GOVERNMENT COMMISSION
Meeting Minutes
August 22, 2019**

I. OPENING

A. Call to Order and Roll Call

Chairperson Esposito called the meeting to order at 7:02 p.m.

ROLL CALL:

Present: Commissioner Alison Beach, Chairperson Robert Esposito, Commissioner Diana Bentz, Commissioner Rebecca Scheel, Commissioner James Weaver

II. PRESENTATIONS TO THE OPEN GOVERNMENT COMMISSION

A. PUBLIC COMMENT BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA BUT WITHIN THE COMMISSION’S SUBJECT MATTER JURISDICTION

There were none.

III. CONSENT CALENDAR

A. Approval of the Minutes of May 9, 2019 Meeting.

There were no public comments.

Motion on Item III. A.

Motion was made by Commissioner Scheel, seconded by Commissioner Bentz and carried unanimously to approve the May 9, 2019 minutes.

IV. UNFINISHED BUSINESS

A. Discussion of Potential Training Options for Commissioners

The staff report was presented by City Clerk Freels. She explained that she had not found any particular training options in the area with a focus on transparency in government.

Commissioner Bentz spoke on a recent presentation she had attended regarding police officer records.

Assistant City Attorney Houston spoke on the research she had conducted on sunshine ordinances in other cities. She explained that she had recently conducted training on the Public Records Act for the League of California Cities.

There was a discussion about the \$1,000 given to each city commission to attend training to better their performance in the role, and Commissioners discussed ideas of conducting their own training to highlight what open government was all about. Discussion continued regarding the public records portal, and further continued on the new legislation on the release of Police Records under SB1421 and AB 748.

There were no public comments.

City Clerk Freels stated she and the Assistant City Attorney Houston could review the League of California Cities conferences for relevant content that the Commission might attend.

The Commission agreed to have them continue to look for training opportunities.

V. NEW BUSINESS

A. Quarterly Review of Public Records Requests Per Gilroy Code Section 17A.35 (c) (Second Quarter, 2019)

The staff report was presented by City Clerk Freels.

The Commissioner Scheel asked when the shooting incident records would be released and there was discussion about the ongoing FBI investigation and ongoing requests for the body worn camera and 911 records until the investigation was completed.

There were no public comments.

Motion on Item III. A.

Motion was made by Commissioner Scheel, seconded by Commissioner Bentz and carried unanimously to receive the report.

VI. CITY ADMINISTRATOR'S REPORT

There was none.

VII. CITY CLERK'S REPORT

City Clerk Freels spoke on update to the City's Records Retention Schedule and upcoming training for city staff, and Assistant City Attorney Houston spoke on the prior

update to the policy.

VIII. CITY ATTORNEY'S REPORT

Assistant City Attorney Houston spoke on the League response to the recommendation from the California Law Revision Committee on recodification of the Public Records Act.

IX. REPORTS OF COMMISSION MEMBERS

Commissioner Scheel spoke on the General Plan Advisory Committee meeting schedule which at times conflicted with the Open Government Commission meetings. She then announced that she would be on vacation during the week of the next Open Government Commission meeting.

There was then a discussion of Commissioners terms and the reappointment process.

X. FUTURE COMMISSION INITIATED AGENDA ITEMS

The Commission agreed to continue to agendize the discussion of potential training options for Commissioners, and the review of the annual presentation to Council PowerPoint.

XI. ADJOURNMENT

The meeting adjourned at 8:07 p.m.

FUTURE MEETING DATES:

Thursday, November 14, 2019

/s/ Shawna Freels, MMC

City Clerk