

CITY OF GILROY

Fiscal Year 2022-2023 Annual Action Plan (AAP)
(For Period July 1, 2022 – June 30, 2023)
Community Development Block Grant



*Application for federal funds under the Department of Housing & Urban
Development formula grant programs*

City of Gilroy
Housing and Community Development
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DRAFT

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Gilroy receives Community Development Block Grant (CDBG) funds each year from the Housing and Urban Development (HUD) Department for housing, economic development, and community development activities. These funds are intended to meet priority needs locally identified by the City that primarily benefit persons with extremely-low, very-low, and low incomes (incomes of 80 percent or less of median area income).

To receive federal funds, the City must submit a strategic plan—the Consolidated Plan—every five years to HUD as well as an Annual Action Plan each year that identifies local needs and how these needs will be addressed. The Action Plan must also demonstrate how the City will meet national goals set by the U.S. Congress to develop viable communities by providing decent housing, a suitable living environment, and economic opportunities.

The Action Plan embodies and reflects three overall goals (as well as the Consolidated Plan), which relate to the major commitments and priorities of HUD, including:

- To provide decent housing by preserving the affordable housing stock, increasing the availability of affordable housing, reducing discriminatory barriers, increasing the supply of supportive housing for those with special needs, and transitioning homeless persons and families into housing.
- To provide a suitable living environment through safer, more livable neighborhoods, greater integration of lower-income residents, increased housing opportunities, and reinvestment in deteriorating neighborhoods.
- To expand economic opportunities through more jobs paying self-sufficiency wages, homeownership opportunities, development activities that promote long-term community viability, and the empowerment of lower-income persons to achieve self-sufficiency.

The Program Year (PY)2022/2023 Annual Action Plan (AAP) marks the 3rd year of the five-year Consolidated Plan period, which runs from 2020-2025. Since HUD has not yet announced allocations for entitlement jurisdictions throughout the country, the city is estimating they will receive a similar allocation from previous years of \$470,000. Once allocations are received, that total and subsequent projects for this year's plan will be updated accordingly. In addition to the annual CDBG allocation, the City also makes available \$168,000 from its local Housing Trust Fund (HTF). The HTF funds are for services that are primarily related to housing and homelessness. The AAP describes to the public and HUD how the City will specifically utilize these monies in the coming program year (July 1, 2022 - June 30, 2023). A complete listing of specific projects that will be receiving funds can be found in section AP-35 of this document.

Any minor changes (i.e. typos, minor edits, changes that do not affect the essence of the document) to this Plan will be completed through a minor amendment process that will not require further citizen participation or City Council approval. Substantial amendments (i.e. funding changes, re-allocation of project monies, etc.) will follow the City's citizen participation plan, and require a public hearing and Council approval. Again, the funding currently is an "estimate" and will be adjusted on pro-rated basis to each project once official allocations are made.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

HUD has established a set of outcomes and objectives entitlement jurisdictions need to address. The outcomes and objectives are noted within each of the Goals included in the Strategic Plan (SP-45) section of the Consolidated Plan. In summary, they are as follows:

- **Outcomes:** Availability/Accessibility; Affordability; Sustainability
- **Objectives:** Create suitable living environments; Provide Decent Affordable Housing; Create Economic Opportunities

The goals identified in this Action Plan are taken from the Consolidated Plan's Strategic Plan which describes how federal funds and other resources will be deployed and what other actions will be taken to address community development and affordable housing needs over the next five years. This year, the following goals were made available in the NOFA, however only the asterisks are being carried out with funding this year based on applications received:

- Preserve affordable housing for home ownership*
- Install safety and enhanced public improvements*
- Small Business Expansion
- Workforce Development
- Supportive services for the homeless
- Supportive services for special needs populations*
- Fair housing support
- Neighborhood Revitalization

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

A meaningful evaluation of past performance is integral to determine what has been accomplished and what work is necessary to address the myriad of needs in the community. This evaluation included a review of past Consolidated Plans and AAP's . Through this evaluation, the City was able to compare the needs identified through this Consolidated Plan and compare them to the activities that have taken place in the past to determine if those activities are still necessary. Priority needs, and goals were then formulated to meet these needs with an eye to what has been successful in the past and what is necessary in the future.

The City will report, in detail, on its performance in the Consolidated Annual Performance Evaluation Report (CAPER) due to HUD 90 days upon completion of the program year. As in integral function of preparing for the CAPER, City of Gilroy Housing and Community Development (HCD) staff monitors financial and program performance of CDBG and HTF funding subrecipients on a quarterly basis. Depending upon the results of that review, staff works with sub-recipients to achieve spending and performance objectives.

PY 2020 marked the first year of Gilroy's 2020-2025 Consolidated Plan. The City's Consolidated Plan established five-year goals to benefit its low and moderate-income residents by creating suitable living environments, providing decent affordable housing, and creating economic opportunities. In PY 2020, despite challenges posed by the COVID-19 pandemic, the city was able to achieve many of its five-year Consolidated Plan goals. Gilroy significantly exceeded its housing rehabilitation goals through the city's Rebuilding Home Repair, Rehabilitation, and Accessibility Modification Program, which addressed health, safety, and accessibility issues for 17 low- and moderate-income families in PY2020. CDBG funds also supported the Gilroy Compassion Center, which provided resources and referrals, as well as food, clothing, and personal care items, to 473 persons experiencing homelessness in the city. As it has in previous years, the city continued to address the needs of other vulnerable populations in the community by funding public services for low-income youth and seniors.

Additionally, the City is proud to report that 100 percent of CDBG funds expended in PY 2020 were directed to serving low- and moderate-income persons, which is substantially above the requirement that 70 percent of funds are used for that purpose. CDBG program requirements also limit the amount of funds obligated for public services to 15 percent or less and for administration and planning to 20 percent or less of the annual grant amount. The PY2020 CAPER shows that the city's public services obligation is below the 15 percent cap at 12.85 percent, and the administration and planning obligation meets the cap at 20 percent.

Another regulatory limitation on the CDBG administration and planning costs is that no more than 20 percent of any origin year grant may be expended for planning and administrative costs. The city is currently in compliance with this requirement for the 2017, 2018, 2019 and 2020 origin year grants.

Finally, the critical program requirement of expending CDBG funds in a timely manner was met for PY 2020. A review of the city's expenditures on May 2, 2021 showed the city had a balance of 1.42 times its

allocation, thus meeting the requirement that the amount of CDBG funds on hand 60 days prior to the end of the program year not exceed 1.5 times the annual allocation.

Based on HUD's review of the most recent CAPER from PY 2020, the City of Gilroy has the continuing capacity to administer its CDBG program. The activities undertaken are consistent with the city's HUD approved Consolidated Plan, and the city continues to make progress in meeting its housing and community development goals.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City followed the requirements for citizen participation outlined in the City of Gilroy Citizen's Participation Plan in the 5-year Consolidated Plan. The PY 2022/2023 Annual Action Plan included the following processes to ensure the highest citizen participation was captured during the development of this plan:

- Public Notice published and website posting to announce upcoming Notice of Funding Availability Release and Public Hearing: December 17, 2021
- NOFA Released and email distribution to several community organizations, consortiums and individuals: December 17, 2021
- Public Hearing held to review CDBG program, annual NOFA and application process with interested individuals/organizations: January 11, 2022
- Public Meeting with Housing and Neighborhood Revitalization Committee (HNRC) to review proposals for funding and receive presentations: February 16, 2022
- Public Meeting with HNRC to recommend funding for Annual Action Plan for both CDBG and HTF programs: March 9, 2022
- Public Notice published and website posting for comment period on draft Action Plan: March 23, 2022
- 30 Day public comment period on draft Action Plan which was made available on City's website: April 1 - May 2, 2022
- Public Hearing held at City Council to review final Action Plan and accept any comments prior to Plan approval and adoption: May 2, 2022

All public hearings are published in The Dispatch, which is the local newspaper of general circulation. Notices are published in both English and Spanish and are also posted on the City's website and messaging board outside of City Hall. Due to COVID-19, some of the public meetings were held "virtually" to maintain social distancing and limit the spread of the coronavirus. The City utilized virtual platforms to host these meetings that allowed the public to view the meeting, listen and provide any comments/questions for each particular item. The final public hearing at city council was held in person again and the public was encouraged to attend to voice their comments for the upcoming program year.

5. Summary of public comments

See attached summary in AAP Citizen Participation attachment (to be updated after comment period).

6. Summary of comments or views not accepted and the reasons for not accepting them

See attached summary in AAP Citizen Participation attachment (to be updated after comment period).

7. Summary

See above.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	GILROY	Administration Department

Table 1 – Responsible Agencies

Narrative

The City of Gilroy (City) is the lead and responsible agency for the United States Department of Housing and Urban Development’s (HUD) entitlement programs in Gilroy. The Housing and Community Development Division (HCD), a division of the Administration Department, is responsible for administering the City’s CDBG program.

Entitlement jurisdictions receive entitlement funding (i.e., non-competitive, formula funds) from HUD. By federal law, the City is required to submit a five-year Consolidated Plan and Annual Action Plan to HUD listing priorities and strategies for the use of its federal funds.

The PY 2022/2023 Annual Action Plan marks the 3rd program year of the City's 5-year Consolidated Plan.

Consolidated Plan Public Contact Information

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The Consolidated Plan outreach effort is a regional collaborative effort between the County of Santa Clara and seven entitlement jurisdiction cities. The County hired Michael Baker International, in partnership with Circlepoint, to assist them in their community engagement efforts. Community engagement is key for helping the County and cities to identify needs, priorities, goals, strategies, and activities for future housing and community development activities over the period of the five-year regional plan. Engagement activities included a community survey, public outreach, stakeholder consultations (or meetings), focus groups, and pop-up events.

As a part of the stakeholder consultation process, the City consulted with a variety of stakeholders, including City departments, human service agencies, local and regional community-based organizations, housing providers and advocates, and the Santa Clara County Housing Authority (SCCHA). Social service providers were also consulted, including those that provide services to the elderly, persons with disabilities, homeless persons, and other lower-income individuals and at-risk populations.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City worked in coordination with many agencies, boards, and governmental entities with the intent of enhancing access to services, learning best practices of activities that would aid the City in developing strategies to meet established goals of providing decent and affordable housing, providing a suitable living environment, and expanding economic opportunities. The City's citizen participation efforts included the following efforts during the preparation of the Consolidated Plan and Annual Action Plan:

- CDBG/Housing Regional Coordinators Meetings – City staff and staff from the other CDBG entitlement cities in Santa Clara County, the County of Santa Clara Office of Supportive Housing, and the SCCHA participate.
- These meetings discuss data resources and strive to coordinate requests for information to both public and private countywide agencies.
- HUD staff meets with this group to clarify issues and assist in providing ongoing programmatic technical information.
- The email listserv for this group enables members to share information and provide technical assistance to one another, thus promoting and creating an environment of cooperation and understanding of differing needs, concerns, and issues among the group. This expansion of knowledge of regional issues and sharing of information benefits each individual jurisdiction represented in the group.

- South County Collaborative – Partners with the collaborative, which consists of providers of services to low-income and special needs residents of Gilroy, San Martin, and Morgan Hill.
- The collaborative is a nonprofit organization and is able to apply for funding benefitting the communities it serves.
- Collaborative members share information through an active listserv and receive notices of public comment periods on the Action Plan and Consolidated Annual Performance and Evaluation Reports.
- South County Homeless Task Force – Attends meetings hosted monthly that include representatives from the Gilroy Police Department, County of Santa Clara, staff from various nonprofit agencies, health workers, the Santa Clara Valley Water District, and faith-based organizations, as well as individual volunteers.
- The focus is on identifying resources and sharing specific information about homeless individuals who have been identified by the police and outreach workers as being ready to get off the streets or who are in particularly dire need.
- The sharing of information and resources also has as a goal of conserving resources such as police time spent in re-arresting the same homeless person multiple times.
- Continuum of Care (CoC) Participation – Meets monthly with a group comprising governmental agencies, homeless service and shelter providers, homeless persons, housing advocates, affordable housing developers, and various private parties, including businesses and foundations, to identify gaps in homeless services, establish funding priorities, and pursue a systematic approach to addressing homelessness.
- A Community Plan Implementation Team, which includes members of the CoC and other community stakeholders, meets quarterly to evaluate progress toward the Community’s Plan to End Homelessness.
- During the development of its Consolidated and Annual Plans and as a general practice, the City coordinated with a variety of housing agencies, public and mental health agencies, and service providers to discuss community needs. These discussions provided an opportunity for these entities to network and learn more about one another’s services and programs.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Santa Clara County Office of Supportive Housing is the administrator of the regional CoC. The City continuously coordinates with the Santa Clara County CoC to end and prevent homelessness in the City and County. The Santa Clara County CoC is a group comprised of countywide stakeholders, including governmental agencies, homeless service and shelter providers, homeless persons, housing advocates, affordable housing developers, and various private parties, including businesses and foundations.

The CoC is governed by the CoC Board, which takes a systems-change approach to preventing and ending homelessness. This CoC Board is composed of the same individuals who serve on the

Destination: Home Leadership Board. Destination: Home is a public-private partnership that is committed to collective impact strategies to end chronic homelessness. Destination: Home is the governing body for the CoC and is responsible for implementing bylaws and operational protocols of the CoC.

Regional efforts of the CoC include the development of The Community Plan to End Homelessness, which identifies strategies to address the needs of homeless persons in the County, including chronically homeless individuals and families, families with children, veterans, and unaccompanied youth. The plan also addresses the needs of persons at risk of homelessness. The CoC is now in the process of updating a new plan for the next five years and the City plans to participate in these efforts. The City's Unhoused Ad Hoc Committee made twelve (12) recommendation to City Council for formal support and approval of the Community Plan to End Homelessness. The council added an additional two (2) priorities and approved the plan.

Also, during the development of this Consolidated Plan, the City consulted with both the CoC and County Office of Supportive Housing for their expertise and experience in identifying community needs.

Service providers and organizations that provide services to homeless persons and persons at risk of homelessness were also contacted by the City to attend the Consolidated and Annual Action Plan engagement meetings. This included Destination Home, the policy group that works on homelessness prevention and strategies to end homelessness; Eden Housing, a homeless service provider that provides permanent supportive housing in the City; and City of Gilroy Recreation Department, which administers the Gilroy Youth Center.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City is not an ESG entitlement jurisdiction and therefore does not receive ESG funds. However, the City does administer federal grant programs that provide assistance to homeless and low-income families in Santa Clara County. The City also helps fund and conduct the Point-in-Time (PIT) count, the biennial regional collaborative effort to count and survey homeless persons. The latest count and survey were conducted in January 2019. The survey typically occurs every two years on January, however due to the COVID-19 pandemic, the 2021 PIT count was pushed back a few months due to the Omnicron Variant, thus pushing the completion of the report closer to September 2022. The CoC is already planning for the 2023 survey which will occur in January. The data from the PIT count is used to plan, fund, and implement actions for reducing chronic homelessness and circumstances that bring about homelessness.

The Santa Clara County Continuum of Care takes the role of Homeless Management Information System (HMIS) administration. The County, and its consultant Bitfocus, work jointly to operate and oversee HMIS. Both software and HMIS system administration are now provided by Bitfocus. Funding for HMIS in Santa Clara County comes from HUD, the County of Santa Clara, and the City of San Jose. The County's HMIS is used by many city service providers across the region to record information and report outcomes. The software meets and exceeds HUD's requirements for the implementation and compliance of HMIS Standards. The project has a rich array of service provider participation and is utilized to capture information and report on special programming, such as Housing 1000, the County VTA free bus pass program, and prevention service delivery.

The City and the whole county uses the HMIS system this to support housing availability alongside the coordinated entry system to support transitional, shelter as well as permanent housing needs. In Santa Clara County's coordinated entry system, all homeless people complete a standard assessment tool (the Vulnerability Index-Service Prioritization Decision Assessment Tool or VI-SPDAT) that considers the household's situation and identifies the best type of housing intervention to address their situation. A community queue of eligible households is generated from the standard assessment. The community queue is used to fill spaces in the permanent housing programs, including permanent supportive housing and rapid rehousing, in the County. This coordinated process reduces the need for people to traverse the county seeking assistance at every service provider separately.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Boys and Girls Club of Silicon Valley
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended the Santa Clara focus group meeting on 11/7/19. The agency's top priority is improved coordination of youth and education programs.
2	Agency/Group/Organization	Healthier Kids Foundation Santa Clara County
	Agency/Group/Organization Type	Services-Children Foundation
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended the Santa Clara focus group meeting on 11/7/19. The agency identified that the lack of financial support efforts is the most pressing housing problem.
3	Agency/Group/Organization	Bill Wilson Center
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended the Santa Clara focus group meeting on 11/7/19 as well as community meetings on 11/4/19 in Morgan Hill and 11/20/19 in San Jose. The agency identified mental health services for low-income communities as a high priority.

4	Agency/Group/Organization	COMMUNITY SERVICES AGENCY OF MOUNTAIN VIEW AND LOS ALTOS
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended the stakeholder consultation conference call meeting on 11/15/19. The agency identified a need for diverse types of affordable housing and improved transportation.
5	Agency/Group/Organization	San Jose Conservation Corps Charter
	Agency/Group/Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended the Gilroy focus group meeting on 11/18/19. The agency provided insight into solutions for homelessness, such as transitional housing, zoning changes, and tiny homes.
6	Agency/Group/Organization	CommUniver City San Jose
	Agency/Group/Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended a regional forum meeting in San Jose on 11/20/19. The agency identified children's education and care as a priority need.
7	Agency/Group/Organization	THE HEALTH TRUST
	Agency/Group/Organization Type	Services-Health Health Agency

	What section of the Plan was addressed by Consultation?	Health Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended the stakeholder consultation meeting on 11/21/19. The agency identified flexibility in funding mechanisms as a need to make affordable housing more attractive to developers.
8	Agency/Group/Organization	REBUILDING TOGETHER , SILICON VALLEY
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended the stakeholder consultation conference call meeting on 11/21/19. The agency identified funding for home rehabilitations as a high priority over the next five years.
9	Agency/Group/Organization	Servant Partners
	Agency/Group/Organization Type	Community Resources Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended the community meeting on 11/13/19 at the Hillview library. The City will continue to consider Servant Partners as a resource in addressing the City's needs.
10	Agency/Group/Organization	SENIOR ADULTS LEGAL ASSISTANCE (SALA)
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended the Palo Alto public engagement meeting on 11/17/19; the San Jose public engagement meeting on 11/19/19; and the regional forum meetings on 11/4/19 in Morgan Hill and 11/7/19 in Palo Alto. The City will continue to consider SALA as a resource in addressing seniors needs.
11	Agency/Group/Organization	HomeFirst (formerly EHC)
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended the regional forum meeting in Morgan Hill on 11/4/19. The City will continue to consider HomeFirst as a resource in addressing homeless needs.
12	Agency/Group/Organization	HEART OF THE VALLEY
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted through interview questions covering a range of issues such as community needs, areas in need of neighborhood revitalization, housing needs, low-moderate income vulnerabilities, and CDBG and HOME funding priorities. The agency provided emailed feedback.
13	Agency/Group/Organization	Santa Clara County Office of Supportive Housing
	Agency/Group/Organization Type	Housing Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended the regional forum meeting in Morgan Hill on 11/4/19. The City will continue to consider the Office of Supportive Housing as a resource in addressing homeless needs.
14	Agency/Group/Organization	Santa Clara County Department of Planning and Development
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Public Housing Needs Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended the regional forum meeting in Morgan Hill on 11/4/19. The City will continue to consider the County Department of Planning and Development as a partner in addressing the needs of the City.
15	Agency/Group/Organization	City of Gilroy Recreation Department
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Recreational needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted and provided emailed feedback. The agency provided feedback into problems faced by the residents of the City of Gilroy.
16	Agency/Group/Organization	Vista Center for the Blind
	Agency/Group/Organization Type	Services for Disabled
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended the stakeholder consultation via audio meeting on 12/9/19. The agency identified accessibility to City services and clearer grant application measures as priority needs.

17	Agency/Group/Organization	Destination Home
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended the stakeholder consultation via telephone meeting on 11/11/19. The agency identified that building more housing for the extremely low-income population and homelessness prevention are priority needs.
18	Agency/Group/Organization	COMMUNITY SOLUTIONS
	Agency/Group/Organization Type	Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended the AFH and Consolidated Plan joint meeting on 12/11/19 at the Gilroy Council Chambers. The City will continue to consider Community Solutions as a resource in addressing the needs of the City.
19	Agency/Group/Organization	ST. MARY'S CENTER
	Agency/Group/Organization Type	Parish Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended the AFH and Consolidated Plan joint meeting on 12/11/19 at the Gilroy Council Chambers. The City will continue to consider St. Mary's Parish as a resource in addressing the needs of the City.

20	Agency/Group/Organization	Housing Advisory Committee Gilroy
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency cohosted the AFH and Consolidated Plan joint meeting on 12/11/19 at the Gilroy Council Chambers. This group has now been consolidated with the CNRC into the HNRC, which will continue to serve the community in an advisory role to the Housing Division.
21	Agency/Group/Organization	Community and Neighborhood Revitalization Committee - Gilroy
	Agency/Group/Organization Type	Housing Local Committee
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency cohosted the AFH and Consolidated Plan joint meeting on 12/11/19 at the Gilroy Council Chambers. This group has now been consolidated with the HAC into the HNRC, which will continue to serve the community in an advisory role to the Housing Division.

Identify any Agency Types not consulted and provide rationale for not consulting

Although not addressed in this Plan, the City intends to consult with other agencies in the future to gain more collaboration, including, but not limited to:

- Broadband Internet Service providers: According to the FCC, the majority of the City has at least 4 options for internet service, thus the City will reach out to those organizations to determine what areas are still lacking and steps they are taking to bridge the digital divide.

- Resilience specific organizations: This will include the South County Regional Water Authority and the County of Santa Clara’s Operational Area Hazard Mitigation Plan.

The city intended to reach out to these organizations and providers, however due to the on-going pandemic, this action did not occur. The city is aware of the importance of both broadband and resiliency efforts and intends to take address these items in the next action plan.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Continuum of Care Council	Identifies housing inventory count to facilitate the provision of housing services to those experiencing homelessness.
General Plan / Housing Element	City of Gilroy	Determines physical conditions of housing that affect habitability. Identifies the number of affordable units that need to be allocated to households with different income levels

Table 3 - Other local / regional / federal planning efforts

Narrative

The city, the other entitlement jurisdictions, and the County participated in a joint regional effort to conduct consultations and public outreach for the Consolidated Plan which drives the subsequent Action Plans. City and County staff, with assistance from consultants, worked to involve housing, social service, and other agencies in the community engagement process, including direct solicitation for these agencies to participate in the community survey, stakeholder meetings, and focus groups.

Stakeholder participants were asked questions and provided feedback on priorities, issues, and solutions in relation to CDBG-eligible activities such as housing, neighborhood revitalization, and low- to moderate-income household issues. They were asked about their top priorities, neighborhood revitalization, housing problems and their solutions, local organization support, families vulnerable to crisis, broadband internet issues, and how the jurisdiction should spend CDBG funding.

The responses were very helpful for the Needs Assessment and Strategic Plan of the Consolidated Plan, to analyze alongside data from the census and HUD, especially for topics pertaining to housing needs, homeless needs, non-homeless special needs and services, and community development needs.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Outreach is essential to the City's ability to create an accurate and effective plan, and to allocate resources appropriately. The City (in partnership with the County) made extensive efforts to solicit citizen participation during the Consolidated Plan process which in turn drives each years' Annual Action Plan. Below is a summary of the steps taken for the Consolidated Plan, along with the efforts made for the PY 2022/2023.

First, the City attempted to reach as many residents as possible within the CDBG target areas and within specific demographics, such as low-income families, disabled persons, elderly persons, and families with minor children. Receiving feedback directly from residents who may potentially receive assistance from grant funds is crucial for the CDBG program's effectiveness. Second, the City reached out to practitioners, agencies, leaders, organizations, and companies who may have the specialized knowledge, experience, resources, and capacity to discuss needs, opportunities, solutions, investments, and how community improvements can be made. Third, the City encouraged all residents to weigh in on community needs and opportunities for improvements through resident participation opportunities.

The City offered several opportunities and various methods for participation and public comment throughout the development of the Consolidated Plan and Annual Action Plan, including:

1. Regional Needs Survey
2. Pop-Up Events
3. Regional Forums
4. Focus Groups
5. Joint Community Meetings on Consolidated Plan Process and Assessment of Fair Housing
6. Stakeholder Consultations
7. Public Hearings and Comment Periods for Draft Documents for current AAP:
 - Public Hearing: January 11, 2022

- Public Comment Period on Draft Action Plan: April 1, 2022 - May 2, 2022
- Public Hearing: May 2, 2022

Citizen Participation Process Impact on Goal Setting

Comments and feedback obtained from the resident participation process are very useful in goal setting and strategic planning as they relate to the Consolidated Plan. For example, the comments received from stakeholders provided feedback for the Needs Assessment in the Consolidated Plan especially in sections concerning special needs populations and non-housing community development. The results from the survey and comments provided by the public also helped identify high areas of concern among the community especially as related to local data, housing, public services, and community development needs. The feedback was especially helpful in assessing the priority needs and goal setting for the Strategic Plan section of the Consolidated Plan. The responses obtained from community engagement were also helpful in providing more insight into barriers to affordable housing, priority needs, and areas needing the most neighborhood revitalization.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	Public hearing was held virtually on January 11, 2022 to comply with COVID-19 restrictions. Meeting was held to provide CDBG overview and release annual NOFA. The City had over 10 participants in the meeting.	Comments received were in support of the funding and general questions regarding the application process	N/A	
2	Newspaper Ad	Non-targeted/broad community	30 Day draft comment period for the Annual Action Plan was published in the local Dispatch newspaper and invited interested individuals to review Plan online and submit comments to Staff.	See attached summary in AAP Citizen Participation attachment.	See attached summary in AAP Citizen Participation attachment.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community	A public hearing was held at the City Council meeting on May 2, 2022. The meeting was publicly noticed in the Dispatch 10-days prior to the hearing in both English and Spanish. Interested individuals were invited to provide comments/feedback prior to the final Action Plan being approved and submitted to HUD	See attached summary in AAP Citizen Participation attachment.	See attached summary in AAP Citizen Participation attachment.	
4	Newspaper Ad	Non-targeted/broad community	Public notice published in The Dispatch newspaper to advertise the NOFA public hearing. The notice was published on December 17, 2021	No comments were received	No comments were received	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City has not yet received its official CDBG allocation from HUD for PY 2022-2023. Based on previous years, the city is anticipating an allocation of \$470,000 in CDBG funds. As this figure is only an “estimate”, we will adjust our resources and projects on a pro-rated basis depending on whether the actual total is higher or lower.

In addition, the City is making available \$168,000 from its local HTF. Below is a summary of these expected resources which will be further identified in AP-35 for specific projects/programs.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	470,000	0	0	470,000	900,000	City is taking an average allocation of \$450,000 per year for the next two years remaining in the Consolidated Plan.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Housing Trust Fund	public - local	Public Services Other	168,000	0	0	168,000	504,000	These are local HTF dollars that are not included in AP-35.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will utilize local Housing Trust Fund dollars, as appropriate, to leverage and meet the goals determined in this Consolidated Plan and the Annual Action Plan.

The City of Gilroy does not have a match requirement.

There are additional federal grant programs the City can leverage to fund community development activities and increase the project efficiencies and benefits from economies of scale. These programs include:

- Housing Choice Voucher Program;
- Section 202;
- Section 811; and
- Affordable Housing Program through the Federal Home Loan Bank.

These programs would not be provided to the City but rather the SCCHA and affordable housing developers.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs

identified in the plan

The City's 2015-2023 Housing Element identified three specific plan areas that may be used for housing for different income categories. The Glen Loma Specific Plan is required to construct 15.1% of its units as affordable which could accommodate approximately 204 low-income housing units; the Hecker Pass Specific Plan does not accommodate low-income units; and the Downtown Gilroy Specific Plan can accommodate 455 lower-income units.

The 2015-2023 Housing Element also identified vacant and underutilized land outside of specific plans that can accommodate 423 lower-income units. Additional opportunities may appear due to changes in recent housing legislation to streamline multi-family housing and accessory dwelling unit (ADU) developments.

No CDBG dollars have been planned towards these units / properties.

Discussion

See above

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Preserve affordable housing	2020	2025	Affordable Housing	Citywide	Preserve Affordable Housing	CDBG: \$140,000 (RT)	Rental units rehabilitated: 4 Household Housing Unit Homeowner Housing Rehabilitated: 14 Household Housing Unit
2	Install safety and enhanced public improvements	2020	2025	Non-Housing Community Development	Citywide	Infrastructure Improvements in CDBG Target Areas	CDBG: \$165,500 (PW)	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1825 Persons Assisted
3	Supportive services for special needs populations	2020	2025	Non-Homeless Special Needs	Citywide	Special Needs Services - Elderly/Frail Elderly Special Needs Services - Youth Special Needs Services Persons with Disabilities	CDBG: \$70,500	Public service activities other than Low/Moderate Income Housing Benefit: 113 Persons Assisted (65 youth center, 30 adult care and 18 meals on wheels)

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Planning and Administration	2020	2025	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide		CDBG: \$94,000	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Preserve affordable housing
	Goal Description	
2	Goal Name	Install safety and enhanced public improvements
	Goal Description	
3	Goal Name	Supportive services for special needs populations
	Goal Description	
4	Goal Name	Planning and Administration
	Goal Description	

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City has not yet received its official CDBG allocation from HUD for PY 2022-2023. Based on previous years, the city is anticipating an allocation of \$470,000 in CDBG funds. As this figure is only an “estimate”, we will adjust our resources and projects on a pro-rated basis depending on whether the actual total is higher or lower. Below is a summary of those proposed projects to be funded.

#	Project Name
1	Live Oak Adult Day Care Services
2	Gilroy Youth Center
3	Meals on Wheels Program
4	Rebuilding Together – Rehabilitation and Accessibility Modification Program
5	Pedestrian Improvements: Sidewalk and Curb Ramp Project
6	Program Administration

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funding of most projects was based on a competitive process that involved a Request for Proposals from the City's annual NOFA that was released on December 17, 2021. Interested applicants submitted funding proposals to the City based on the targeted priorities developed by the City. The City's Housing and Neighborhood Revitalization Committee (HNRC), reviewed the proposals, interviewed the eligible applicants, and rated each competitive proposal. City staff ranked the proposals based on scores received and funds were distributed based on the applicants' ability to meet the stated priorities and funding availability. The main obstacle to this process was the limited availability of funding. The City also contributed HTF funds (\$168,000) to this NOFA process to assist additional organizations that could not be funded with CDBG dollars, due to funding constraints.

AP-38 Project Summary

Project Summary Information

1	Project Name	Live Oak Adult Day Care Program
	Target Area	Citywide
	Goals Supported	Supportive services for special needs populations
	Needs Addressed	Special Needs Services - Elderly/Frail Elderly Special Needs Services Persons with Disabilities
	Funding	CDBG: \$10,000
	Description	The program will provide disabled, at-risk Gilroy seniors with socialization, recreation, exercise, mental stimulation and nutritious meals, removing them from isolation into a life-enhancing and protected environment, and to provide family caregivers with respite and support services which will enhance their ability to care for their senior loved one in the home setting. HUD Matrix Code: 05A / National Objective: LMC (presumed benefit)
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	The program will provide services to 30 seniors
	Location Description	651 W Sixth Street, Suite 2, Gilroy, CA 95020
	Planned Activities	The program will provide disabled, at-risk Gilroy seniors with socialization, recreation, exercise, mental stimulation and nutritious meals, removing them from isolation into a life-enhancing and protected environment, and to provide family caregivers with respite and support services which will enhance their ability to care for their senior loved one in the home setting.

2	Project Name	Gilroy Youth Center
	Target Area	Citywide
	Goals Supported	Supportive services for special needs populations
	Needs Addressed	Special Needs Services - Youth
	Funding	CDBG: \$38,452
	Description	During the school year, the Youth Center is an after-school program providing homework assistance, arts & crafts, sports, and games. During the summer, the Youth Center operates as a summer day camp with sports, games, arts & crafts and fun themed based activities. Registration is required for each component to ensure eligibility. HUD Matrix Code: 05D / National Objective: LMC (Self-certification required)
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	The program will service approximately 65 youth aged individuals (ages 6-14).
	Location Description	Gilroy Youth Center - Cesar Chavez Gym, 227 I.O.O.F. Avenue, Gilroy, CA 95020
	Planned Activities	During the school year, the Youth Center is an after-school program providing homework assistance, arts & crafts, sports, and games. During the summer, the Youth Center operates as a summer day camp with sports, games, arts & crafts and fun themed based activities. Registration is required for each component to ensure eligibility.
3	Project Name	The Health Trust: Meals on Wheels Program
	Target Area	Citywide
	Goals Supported	Supportive services for special needs populations

Needs Addressed	Special Needs Services - Elderly/Frail Elderly Special Needs Services Persons with Disabilities
Funding	CDBG: \$22,048
Description	The Health Trust requests funding to deliver 2,540 meals to 18 Gilroy seniors. In the City of Gilroy, there are nearly 600 seniors who are living at or below the poverty level and at risk of food insecurity. The Health Trust Meals on Wheels provides seniors who are low-income and homebound with health & social services, and enables them to age in place, living independently as healthy, contributing members of their communities. Program components include Meals/Groceries: Drivers deliver hot meals each weekday, and chilled salads and sandwiches are delivered on Fridays for the weekend. Our most food-insecure clients may also receive monthly grocery deliveries. Wellness Checks: Our delivery drivers note changes in clients' cognitive awareness, potential safety hazards, and any changes in appetite. Approximately 50 investigative reports are made by drivers each month. Personal Connections and Resources: Daily interaction with a Meals on Wheels driver is important for socially isolated clients' mental health and wellbeing. Other resources include social work services and referrals, nutrition education, and in-home falls prevention services from Stanford Hospital occupational therapist. HUD Matrix Code: 05A Senior Services / National Objective: LMC (presumed benefit)
Target Date	6/30/2023
Estimate the number and type of families that will benefit from the proposed activities	18 homebound seniors
Location Description	Meal delivery program to private residences.

	Planned Activities	<p>The Health Trust requests funding to deliver 2,540 meals to 18 Gilroy seniors. In the City of Gilroy, there are nearly 600 seniors who are living at or below the poverty level and at risk of food insecurity. The Health Trust Meals on Wheels provides seniors who are low-income and homebound with health & social services, and enables them to age in place, living independently as healthy, contributing members of their communities. Program components include:</p> <p>Meals/Groceries: Drivers deliver hot meals each weekday, and chilled salads and sandwiches are delivered on Fridays for the weekend. Our most food-insecure clients may also receive monthly grocery deliveries.</p> <p>Wellness Checks: Our delivery drivers note changes in clients' cognitive awareness, potential safety hazards, and any changes in appetite. Approximately 50 investigative reports are made by drivers each month.</p> <p>Personal Connections and Resources: Daily interaction with a Meals on Wheels driver is important for socially isolated clients' mental health and wellbeing. Other resources include social work services and referrals, nutrition education, and in-home falls prevention services from Stanford Hospital occupational therapist.</p>
4	Project Name	Rebuilding Together – Repair and Accessibility Modification program for low-income homeowners and renters
	Target Area	Citywide
	Goals Supported	Preserve affordable housing for home ownership
	Needs Addressed	Affordable Housing - Rehabilitate Existing Units
	Funding	CDBG: \$140,000

Description	<p>Rebuilding Together Silicon Valley (RTSV) believes everyone deserves to live in a safe and healthy home. The RTSV Home Repair, Rehabilitation and Accessibility Modification Program will repair housing units to attend to the immediate health and safety needs for low-income Gilroy homeowners and renters. Priority and emphasis of work to include residents living in the Expanded Neighborhood Revitalization Strategy Area (NRSA). The focus of repairs will address urgent and critical needs, as well as minor repairs, accessibility and mobility needs and limited rehabilitation. With this program RTSV will effectively preserve decent, affordable homeownership and restore suitable living environments in a cost-effective manner. We will also preserve affordable housing stock for low-income renters and ensure they have a safe, suitable, and healthy place to call home. Residents who live on a fixed income may be less able to afford little beyond the most basic needs. Necessary items such as food and prescription medications can be difficult to afford while other important expenses, such as repairs to a leaking roof, failed water heater, or broken water or sewer line may be near impossible to afford. Repair work is completed at no charge to the homeowner and can be on any type of owner-occupied housing unit: mobile home, condo, or single-family home. HUD Matrix Code: 14A Single Family Rehabilitation / National Objective: LMH</p>
Target Date	6/30/2023
Estimate the number and type of families that will benefit from the proposed activities	18 low-income homeowners and renters
Location Description	Program is offered throughout the City to eligible homeowners and renters

	Planned Activities	<p>Rebuilding Together Silicon Valley (RTSV) believes everyone deserves to live in a safe and healthy home. The RTSV Home Repair, Rehabilitation and Accessibility Modification Program will repair housing units to attend to the immediate health and safety needs for low-income Gilroy homeowners and renters. Priority and emphasis of work to include residents living in the Expanded Neighborhood Revitalization Strategy Area (NRSA). The focus of repairs will address urgent and critical needs, as well as minor repairs, accessibility and mobility needs and limited rehabilitation. With this program RTSV will effectively preserve decent, affordable homeownership and restore suitable living environments in a cost-effective manner. We will also preserve affordable housing stock for low-income renters and ensure they have a safe, suitable, and healthy place to call home. Residents who live on a fixed income may be less able to afford little beyond the most basic needs. Necessary items such as food and prescription medications can be difficult to afford while other important expenses, such as repairs to a leaking roof, failed water heater, or broken water or sewer line may be near impossible to afford. Repair work is completed at no charge to the homeowner and can be on any type of owner-occupied housing unit: mobile home, condo, or single-family home.</p>
5	Project Name	Pedestrian Improvements – Sidewalk and curb ramp project
	Target Area	Citywide
	Goals Supported	Install safety and enhanced public improvements
	Needs Addressed	Infrastructure Improvements in CDBG Target Areas
	Funding	CDBG: \$165,500
	Description	<p>The City of Gilroy's public works department will design and install new sidewalk (gap closures) and curb ramps, both new and replacement on non-compliant existing ramps. The improvements will take place on Monterey Road near Monterey Gateway Senior Apartments. Monterey Gateway is a newly constructed, low-income apartment complex for seniors. The City received a letter from HUD expressing concerns with the ability of residents of the apartment complex to safely walk from the apartments to stores and other services further down Monterey Road. To address these safety concerns, CDBG funds will pay for the work necessary to create safe pedestrian pathways. HUD Matrix Code: 03K Street Improvements / National Objective: LMA (Census Tract 5125.09 Block Group 1, LOW/MOD 63.81%)</p>

	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	1,825 low mod households located with the census tract and block group identified above. This improvement will also have a significant impact on the senior population that resides in the senior complex apartments adjacent to the improvements.
	Location Description	Monterey Road, Adjacent to Monterey Gateway Senior Apartments, in Gilroy, CA
	Planned Activities	The City of Gilroy's public works department will design and install new sidewalk (gap closures) and curb ramps, both new and replacement on non-compliant existing ramps. The improvements will take place on Monterey Road near Monterey Gateway Senior Apartments. Monterey Gateway is a newly constructed, low-income apartment complex for seniors. The City received a letter from HUD expressing concerns with the ability of residents of the apartment complex to safely walk from the apartments to stores and other services further down Monterey Road near the intersection of Monterey and 10th Street. To address these safety concerns, CDBG funds will pay for the work necessary to create a safe pedestrian pathways. HUD Matrix Code: 03K Street Improvements / National Objective: LMA (Census Tract 5125.09 Block Group 1, LOW/MOD 63.81%)
6	Project Name	Program Administration
	Target Area	Citywide
	Goals Supported	Planning and Administration
	Needs Addressed	
	Funding	CDBG: \$94,000
	Description	CDBG funds (20% of grant allocation) will be used to pay for staff time and consultant time related to the overall management and oversight of the CDBG Program. HUD Matrix Code: 21A General Program Administration
	Target Date	6/30/2023

Estimate the number and type of families that will benefit from the proposed activities	Program Administration for the CDBG Program
Location Description	N/A
Planned Activities	CDBG funds (20% of grant allocation) will be used to pay for staff time and consultant time related to the overall management and oversight of the CDBG Program. HUD Matrix Code: 21A General Program Administration

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City will continue to utilize CDBG funding to support citywide efforts that meet the needs of the community. This year the City will be focus on activities and programs that benefit “city-wide” as the City did not review their NRSA with HUD. This area still remains a target area for the City, however, the City recognizes that it does not meet the HUD “definition” of an NRSA.

Geographic Distribution

Target Area	Percentage of Funds
CDBG Target Area	
Citywide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City as a whole meets the city wide LMA definition as it exceeds 51%. The City has also maintained an NRSA, at the local level, where the greatest need has been identified. All public services and housing activities will service LMI households citywide.

Discussion

See above

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The City is subject to the same barriers to affordable housing that exist across the Bay Area. These issues include the high cost of development, constraining the development of affordable housing units in favor of higher-end units, and the lack of developable land, which prevents housing development and increases the price of land.

Additionally, the County's Assessment of Fair Housing identified the following contributing factors to fair housing issues, including affordable housing, through analysis of data and community engagement feedback:

- Displacement of residents due to economic pressures
- Land use and zoning laws
- Source of income discrimination
- Community opposition
- Availability, type, frequency, and reliability of public transportation
- Lack of access to opportunity due to high housing costs
- Lack of affordable, accessible housing in a range of unit sizes
- Lack of affordable housing for individuals who need supportive services
- Lack of assistance for housing accessibility modifications
- Lack of resources for fair housing agencies and organizations
- Location and type of affordable housing
- Loss of affordable housing
- Private discrimination

The most relevant contributing factor to the City of Gilroy's barrier to affordable housing is the high cost of land and lack of funding for affordable housing. Survey results also identified discrimination as a barrier to acquiring affordable housing. Respondents expressed that they

were discriminated against on the basis of sex, familial status, or other reasons.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In its 2015-2023 Housing Element update, the City of Gilroy identified opportunities and potential solutions for providing housing:

- Develop a task force for development plans for housing.
- Day laborers can call the Compassion Center and Maria Day Worker Center in Mountain View to get more information.
- More money for affordable housing; partner with the County and City for housing money.
- San Francisco is seeing micro units (small units with a bedroom and the rooftop garden is the “family room”). This type of housing could work in Gilroy’s climate. The City could do a study of micro units and revise the zoning code to allow them.
- High-density housing in the downtown area has been well received by the community because it supports businesses downtown.
- At the County level, CDBG money is used for grants for housing rehabilitations (about 10 homes/year); the Planning Department reaches out to owners with code issues.
- Homeowner Rehabilitation Program funded with CDBG funds.

Discussion

See above

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

This section discusses the City's efforts in addressing underserved needs, developing the institutional structure for delivering housing and community development activities, and expanding and preserving affordable housing opportunities.

Actions planned to address obstacles to meeting underserved needs

The Needs Assessment and Market Analysis of the 2020-2025 Consolidated Plan helped develop the City's priority needs for low- and moderate-income (LMI) persons, persons experiencing homelessness, special needs populations, and community development needs.

Actions planned to foster and maintain affordable housing

Rebuilding Together Silicon Valley will receive CDBG funds which will be used to provide minor rehabilitation projects for LMI homeowners and renters. These rehabilitation projects are for homeowners and renters who otherwise could not afford to make critical repairs in their homes, thus potentially resulting in health and safety issues that could cause a home to become uninhabitable and may lead to homelessness. Additionally, a home that lacks proper accessibility for its owner may lead to a serious accident that could cause an even larger physical and financial burden.

Actions planned to reduce lead-based paint hazards

The City provides information about lead-based paint hazards at the Community Development counter and inspects properties being rehabilitated or acquired for affordable housing.

Additionally, any homeowner/rental units that participate in Rebuilding Together Silicon Valley's affordable housing project will be assessed for possible lead-based paint prior to rehabilitation.

Actions planned to reduce the number of poverty-level families

The City works to reduce the number of poverty-level families through all projects by making the projects available to LMI households citywide. Some projects were created to address the need of expanding economic opportunities for lower-income people and others may offer additional benefits in reducing poverty, simply by way of design.

- The Live Oak Adult Day Services program provides recreation and socialization for persons who are unable to live independently. This program allows their caretakers to go to work during the hours that the program is open. Were it not for this program, the caretaker may not be able to earn an income for the household because the person using the day program does not have

anywhere else to go during that time.

- The Rebuilding Together Silicon Valley Rebuilding Home Repair, Housing Rehabilitation and Accessibility Modification program will aid extremely/ low-income homeowners and renters in making necessary health and safety and accessibility repairs to their homes that they otherwise would not be able to afford and which may otherwise may lead to uninhabitability and then homelessness.
- The City of Gilroy Recreation Division's Gilroy Youth Center program provides an after-school program and summer day camp programs to keep youth in the area engaged while their parents are at work for the day.

Actions planned to develop institutional structure

The City is financially constrained and cannot meet all the needs identified in the Needs Assessment; however, the City continues to enter into partnerships with nonprofits to strategically meet some needs of the community. An especially pressing issue is meeting the needs of the City's growing homeless population. The City will continue to work with nonprofits to meet the needs of its homeless individuals, as well as focus grants and other funding sources towards aiding homeless families in the City

Actions planned to enhance coordination between public and private housing and social service agencies

Local nonprofits are partnering with sister city Morgan Hill to operate a Safe Parking Program for South County. Morgan Hill has developed and fine-tuned an operational model that could be replicated in Gilroy. These nonprofits are also developing camping programs that are run out of county campgrounds outside of the city limits.

Discussion

See discussion above

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The City will continue to collect additional revenue to support the actions noted in the AAP. Program Income is collected from various sources to include repayment of past rehabilitation loans, rents from city-owned properties that were improved with CDBG and local Housing Trust Fund funds and bank interest.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

The City will attempt to meet an overall benefit of 100% for this Annual Action Plan which will be for one year. The overall benefit will be measured for PY 2022.