

City of Gilroy Downtown Façade Improvement and Blight Removal Program Application and Agreement

Applicant Information			
Last	First	M.I.	Date
Street		Apartment/Unit	
City	State	ZIP	
Phone	E-mail Address		
Owner Information (if different from applicant)			
Last	First	M.I.	Date
Street		Apartment/Unit	
City	State	ZIP	
Phone	E-mail Address		
Subject Property Information			
Property			
City	State	ZIP	
Name of Business		Type of Business	
Is your business privately owned and operated? <input type="checkbox"/> Yes <input type="checkbox"/> No		Is your business a chain or franchise? <input type="checkbox"/> Yes <input type="checkbox"/> No	
How many people does the business employ?		Full-time employees:	Part-time employees:
Is this a new business, or a business expanding to a second location, that will fill an existing vacant storefront?			<input type="checkbox"/> Yes <input type="checkbox"/> No
If not, how long has the business been in operation in Gilroy?			
Is the property vacant and does it have blighted conditions as described in the program's Eligible Activities section?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Property Improvements			
What is the proposed project budget? \$	What amount are you requesting in grant funding? (A business may receive up to 50% of the project costs, to a maximum of \$5,000, or \$10,000 if approved for blight removal component.) \$		

<p>Do you currently have a licensed contractor engaged to complete this project? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Are you aware of prevailing wage laws related to receiving a grant under this program? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Will the proposed improvements include more than one commercial business or storefront? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>If yes, please explain:</p>	
<p>What is the proposed timeline for this project?</p>	
<p>Please provide a brief description of the proposed improvements.</p>	
<p>Supporting Documents</p>	
<p>Please enclose the following supporting documents to complete the application packet:</p>	
<p><input type="checkbox"/> Project Description. A full scope of work for each of the project components.</p> <p><input type="checkbox"/> Draft contract with project architect</p> <p><input type="checkbox"/> Project Budget. A preliminary budget is required at the time of the initial application.</p> <p><input type="checkbox"/> Financial capacity. Evidence of ability to make progress payments as required by the project budget and construction contract</p> <p><input type="checkbox"/> A copy of your up-to-date business plan</p>	

- Site control: Evidence of property ownership or leasehold interest of two years or greater
- A signed copy of the Property Owner Authorization form
- Photographs illustrating the existing façade/s (front and rear) and property conditions (please include adjoining properties)

Applicant/Owner Acknowledges and Agrees as Follows

I certify that I have received and reviewed the City of Gilroy’s Downtown Façade Improvement and Blight Removal Program Policies and Procedures. I agree to comply with all of the policies and regulations described therein in order to be eligible to receive grant funding through this program.

I understand that grant funding is offered on a competitive basis and that the submission of this application in no way guarantees that I will receive funding through this program.

If selected, the final inspection of the work shall be done prior to the Owner paying the contractor. The Property Owner is responsible for paying the contractor in full for all the work provided. The City will reimburse the owner for completed and accepted work for fifty percent of the approved scope of work, up to a \$5,000 award, or \$10,000 if approved for blight removal. This amount does not limit the applicant’s ability to apply for and receive up to an additional \$5,000 of reimbursement under the Downtown Building and Planning Fee Reduction Policy, for a total of \$15,000 maximum possible per application.

Three bids are required from appropriately licensed contractors with active Department of Industrial Relations registration and an active City of Gilroy business license. The qualified bidder with the lowest or best bid price, and whose business and financial capabilities, past performance, and reputation meet the required standards shall be used to provide the work.

I also certify that all information contained in this application is accurate and complete; the above noted scope of work shall be the complete scope of work included in the project and constructed per the most recent City standards and specifications. City standard details and specifications are available on the City’s website.

Signature

Date