

# City of Gilroy

## Annual Action Plan

For the Fourth Year of the Five-Year Consolidated Plan

Program Year 2023 - 2024

*(July 1, 2023 – June 30, 2024)*



Community Development Department

7351 Rosanna Street

Gilroy, CA 95020

Draft

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

The City of Gilroy receives Community Development Block Grant (CDBG) funds each year from the U.S. Department of Housing and Urban Development (HUD) for housing, economic development, and community development activities. These funds are intended to meet priority needs locally identified by the City that primarily benefit persons with extremely-low, very-low, and low incomes (incomes of 80 percent or less of median area income).

To receive federal funds, the City must submit a five-year strategic plan—the Consolidated Plan—every five years to HUD as well as an Annual Action Plan for each program year that identifies local needs and how these needs will be addressed. The Action Plan must also demonstrate how the City will meet national goals set by the U.S. Congress to develop viable communities by providing decent housing, a suitable living environment, and economic opportunities.

The Consolidated Plan and each Action Plan embody and reflect three overall goals, which relate to the major commitments and priorities of HUD, including:

- To provide decent housing by preserving the affordable housing stock, increasing the availability of affordable housing, reducing discriminatory barriers, increasing the supply of supportive housing for those with special needs, and transitioning homeless persons and families into housing.
- To provide a suitable living environment through safer, more livable neighborhoods, greater integration of lower-income residents, increased housing opportunities, and reinvestment in deteriorating neighborhoods.
- To expand economic opportunities through more jobs paying self-sufficiency wages, homeownership opportunities, development activities that promote long-term community viability, and the empowerment of lower-income persons to achieve self-sufficiency.

The Program Year (PY) 2023/2024 Annual Action Plan (AAP) marks the 4th year of the five-year Consolidated Plan period, which runs from 2020-2025. The City has been notified by HUD that they will receive an allocation of \$368,433 for this upcoming program year. The AAP describes to the public and HUD how the City will specifically utilize these monies in the coming program year (July 1, 2023 - June 30, 2024). A complete listing of specific projects/programs that will be receiving funds can be found in section AP-35 of this document.

Any minor changes (i.e. typos, minor edits, changes that do not affect the essence of the document) to this Plan will be completed through a minor amendment process that will not require further citizen participation or City Council approval. Substantial amendments (i.e. funding changes, re-allocation of

project monies, etc.) will follow the City's citizen participation plan, and require a public hearing and Council approval.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan.

HUD has established a set of outcomes and objectives entitlement jurisdictions need to address. The outcomes and objectives are noted within each of the Goals included in the Strategic Plan (SP-45) section of the Consolidated Plan. In summary, they are as follows:

- **Outcomes:** Availability/Accessibility; Affordability; Sustainability
- **Objectives:** Create Suitable Living Environments; Provide Decent Affordable Housing; Create Economic Opportunities

The goals identified in this Action Plan are taken from the Consolidated Plan's Strategic Plan which describes how federal funds and other resources will be deployed and what other actions will be taken to address community development and affordable housing needs over the next five years. The following goals were made available in the Notice of Funding Availability (NOFA) issued, however only the goals with asterisks are being carried out with funding this year based on applications received/funded:

- Preserve affordable housing for home ownership\*
- Install safety and enhanced public improvements\*
- Small Business Expansion
- Workforce Development
- Supportive services for the homeless
- Supportive services for special needs populations\*
- Fair housing support
- Neighborhood Revitalization

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

A meaningful evaluation of past performance is integral to determine what has been accomplished and what work is necessary to address the myriad of needs in the community. This evaluation included a review of past Consolidated Plans and AAPs. Through this evaluation, the City was able to compare the

needs identified through this Consolidated Plan and compare them to the activities that have taken place in the past to determine if those activities are still necessary. Priority needs, and goals were then formulated to meet these needs with an eye to what has been successful in the past and what is necessary in the future.

The City will report, in detail, on its performance in the Consolidated Annual Performance Evaluation Report (CAPER) due to HUD 90 days upon completion of the program year. As an integral function of preparing for the CAPER, City of Gilroy Community Development staff monitors financial and program performance of CDBG. Depending upon the results of that review, staff works with subrecipients to achieve spending and performance objectives.

PY 2021 marked the second year of Gilroy's 2020-2025 Consolidated Plan. The City's Consolidated Plan established five-year goals to benefit its low and moderate-income residents by creating suitable living environments, providing decent affordable housing, creating economic opportunities, and supporting activities for special needs and unhoused populations. In PY 2021, despite challenges posed by the ongoing COVID-19 pandemic, the City was able to achieve many of its five-year Consolidated Plan goals. Gilroy significantly exceeded its housing rehabilitation goals through the City's Rebuilding Home Repair, Rehabilitation, and Accessibility Modification Program, which addressed health, safety, and accessibility issues for 19 low- and moderate-income families. The City's allocation of funds awarded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act for the CDBG program (CDBG-CV) supported 40 seniors impacted by the COVID-19 pandemic with healthy meal deliveries. As it has in previous years, the City continued to address the needs of other vulnerable populations in the community by funding public services for low-income youth and seniors.

Additionally, the City is proud to report that 100 percent of CDBG funds expended in PY 2021 were directed to serving low- and moderate-income persons, which is substantially above the requirement that 70 percent of funds are used for that purpose. CDBG program requirements also limit the amount of funds obligated for public services to 15 percent or less and for administration and planning to 20 percent or less of the annual grant amount. The PY 2021 CAPER shows that the City's public services obligation is below the 15 percent cap at 13.41 percent, and the administration and planning obligation is below the 20 percent cap at 17.58 percent.

Another regulatory limitation on the CDBG administration and planning costs is that no more than 20 percent of any origin year grant may be expended for planning and administrative costs. The City is currently in compliance with this requirement for the 2016, 2017, 2018, 2019, 2020, and 2021 origin year grants.

Finally, the critical program requirement of expending CDBG funds in a timely manner was met for PY 2021. A review of the City's expenditures on May 2, 2022 showed the City had a balance of 1.43 times its allocation, thus meeting the requirement that the amount of CDBG funds on hand 60 days prior to the end of the program year not exceed 1.5 times the annual allocation.

Based on HUD’s review of the most recent CAPER from PY 2021, the City of Gilroy has the continuing capacity to administer its CDBG program. The activities undertaken are consistent with the City’s HUD approved Consolidated Plan, and the City continues to make progress in meeting its housing and community development goals.

#### **4. Summary of Citizen Participation Process and consultation process**

The City followed the requirements for citizen participation outlined in the City of Gilroy Citizen’s Participation Plan in the 5-year Consolidated Plan. In the last program year, the City implemented a 2-year funding cycle for applicants, as to lessen administrative burdens on staff and increase the efficiency of the programs/projects that received funding. PY 2023/2024 will be the second year of funding for grant recipients, thus a new NOFA was not published this year. The PY 2023/2024 Annual Action Plan included the following processes to ensure the highest citizen participation was captured during the development of this plan:

- Public Notice published and website posting for comment period on draft Action Plan: March 24, 2023 in the Gilroy Dispatch
- Public Notice published on the City’s webpage and City’s website newsflash on March 30, 2023
- 30 Day public comment period on draft Action Plan which was made available on City's website: April 1 – April 30, 2023
- Public Hearing held at City Council to review Action Plan and accept any comments prior to Plan approval and adoption: May 1, 2023.

All public hearings are published in The Gilroy Dispatch, which is the local newspaper of general circulation. Notices are published in both English and Spanish and are also posted on the City's website and messaging board outside of City Hall. The public hearing at the City Council meeting was held in person and the public was encouraged to attend to voice their comments for the upcoming program year.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

To be updated after comment period and public hearing

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

To be updated after comment period and public hearing

#### **7. Summary**

See above.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	GILROY	Community Development Department

**Table 1 – Responsible Agencies**

**Narrative**

The City of Gilroy (City) is the lead and responsible agency for the United States Department of Housing and Urban Development’s (HUD) entitlement programs in Gilroy. The Community Development Department is responsible for administering the City’s CDBG program. Entitlement jurisdictions receive entitlement funding (i.e., non-competitive, formula funds) from HUD. By federal law, the City is required to submit a five-year Consolidated Plan and Annual Action Plan to HUD listing priorities and strategies for the use of its federal funds.

The PY 2023/2024 Annual Action Plan marks the 4th program year of the City's 5-year Consolidated Plan.

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The Consolidated Plan outreach effort is a regional collaborative effort between the County of Santa Clara and seven entitlement jurisdiction cities. The County hired Michael Baker International, in partnership with Circlepoint, to assist them in their community engagement efforts. Community engagement is key for helping the County and cities to identify needs, priorities, goals, strategies, and activities for future housing and community development activities over the period of the five-year regional plan. Engagement activities included a community survey, public outreach, stakeholder consultations (or meetings), focus groups, and pop-up events.

As a part of the stakeholder consultation process, the City consulted with a variety of stakeholders, including City departments, human service agencies, local and regional community-based organizations, housing providers and advocates, and the Santa Clara County Housing Authority (SCCHA). Social service providers were also consulted, including those that provide services to the elderly, persons with disabilities, homeless persons, and other lower-income individuals and at-risk populations.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The City worked in coordination with many agencies, boards, and governmental entities with the intent of enhancing access to services, learning best practices of activities that would aid the City in developing strategies to meet established goals of providing decent and affordable housing, providing a suitable living environment, and expanding economic opportunities. The City's citizen participation efforts included the following efforts during the preparation of the Consolidated Plan and Annual Action Plan:

- CDBG/Housing Regional Coordinators Meetings – City staff and staff from the other CDBG entitlement cities in Santa Clara County, the County of Santa Clara Office of Supportive Housing, and the SCCHA participate.
  - These meetings discuss data resources and strive to coordinate requests for information to both public and private countywide agencies.
  - HUD staff meets with this group to clarify issues and assist in providing ongoing programmatic technical information.
  - The email listserv for this group enables members to share information and provide technical assistance to one another, thus promoting and creating an environment of cooperation and understanding of differing needs, concerns, and issues among the group. This expansion of knowledge of regional issues and sharing of information benefits each individual jurisdiction represented in the group.



- South County Collaborative – City Community Development staff partners with the collaborative, which consists of providers of services to low-income and special needs residents of Gilroy, San Martin, and Morgan Hill.
  - The collaborative is a nonprofit organization and can apply for funding benefitting the communities it serves.
  - Collaborative members share information through an active listserv and receive notices of public comment periods on the Action Plan and Consolidated Annual Performance and Evaluation Reports.
  
- Unhoused Service Providers Network – Monthly meetings are hosted by City Community Development staff that include representatives from the Gilroy Police Department Quality of Life Officer Team, Gilroy’s Emergency Services Coordinator, staff from County of Santa Clara, staff from various nonprofit agencies and shelter providers, health workers, the Santa Clara Valley Water District, and faith-based organizations. The focus is to increase collaboration and partnership among the service providers and the City to connect the unhoused with services. The sharing of information also has as a goal of coordinating resources and services for unhoused clients.
  
- Continuum of Care (CoC) Participation – Meets monthly with a group comprising governmental agencies, homeless service and shelter providers, homeless persons, housing advocates, affordable housing developers, and various private parties, including businesses and foundations, to identify gaps in homeless services, establish funding priorities, and pursue a systematic approach to addressing homelessness.
  - A Community Plan Implementation Team, which includes members of the CoC and other community stakeholders, meets quarterly to evaluate progress toward the Community’s Plan to End Homelessness.
  
- During the development of its Consolidated and Annual Plans and as a general practice, the City coordinated with a variety of housing agencies, public and mental health agencies, and service providers to discuss community needs. These discussions provided an opportunity for these entities to network and learn more about one another’s services and programs.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Santa Clara County Office of Supportive Housing is the administrator of the regional CoC. The City continuously coordinates with the Santa Clara County CoC to end and prevent homelessness in the City and County. The Santa Clara County CoC is a group comprised of countywide stakeholders, including

governmental agencies, homeless service and shelter providers, homeless persons, housing advocates, affordable housing developers, and various private parties, including businesses and foundations.

The CoC is governed by the CoC Board, which takes a systems-change approach to preventing and ending homelessness. This CoC Board is composed of the same individuals who serve on the Home Leadership Board. The Home Leadership is a public-private partnership that is committed to collective impact strategies to end chronic homelessness and is the governing body for the CoC and is responsible for implementing bylaws and operational protocols of the CoC.

Regional efforts of the CoC include the development of The Community Plan to End Homelessness, which identifies strategies to address the needs of homeless persons in the County, including chronically homeless individuals and families, families with children, veterans, and unaccompanied youth. The plan also addresses the needs of persons at risk of homelessness. The CoC is now in the process of updating a new plan for the next five years and the City plans to participate in these efforts. The City's Unhoused Ad Hoc Committee made twelve (12) recommendation to City Council for formal support and approval of the Community Plan to End Homelessness. The Council added an additional two (2) priorities and approved the plan.

Also, during the development of this Consolidated Plan, the City consulted with both the CoC and County Office of Supportive Housing for their expertise and experience in identifying community needs.

Service providers and organizations that provide services to homeless persons and persons at risk of homelessness were also contacted by the City to attend the Consolidated and Annual Action Plan engagement meetings. This included Destination Home, the policy group that works on homelessness prevention and strategies to end homelessness; Eden Housing, a homeless service provider that provides permanent supportive housing in the City; and City of Gilroy Recreation Department, which administers CDBG funded Gilroy Youth Activities.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City is not an ESG entitlement jurisdiction and therefore does not receive ESG funds. However, the City does administer federal grant programs that provide assistance to homeless and low-income families in Santa Clara County. The City also helps fund and conduct the Point-in-Time (PIT) count, the biennial regional collaborative effort to count and survey homeless persons. The latest count and survey were conducted in January of 2023. The survey typically occurs every two years on January, however due to the COVID-19 pandemic, the 2021 PIT count was pushed back until early 2022. Other jurisdictions pushed back the 2023 PIT count to 2024, with the exception of the County of Santa Clara.

The data from the PIT count is used to plan, fund, and implement actions for reducing chronic homelessness and circumstances that bring about homelessness.

The Santa Clara County Continuum of Care takes the role of Homeless Management Information System (HMIS) administration. The County, and its consultant Bitfocus, work jointly to operate and oversee HMIS. Both software and HMIS system administration are now provided by Bitfocus. Funding for HMIS in Santa Clara County comes from HUD, the County of Santa Clara, and the City of San Jose. The County's HMIS is used by many city service providers across the region to record information and report outcomes. The software meets and exceeds HUD's requirements for the implementation and compliance of HMIS Standards. The project has a rich array of service provider participation and is utilized to capture information and report on special programming, such as Housing 1000, the County VTA free bus pass program, and prevention service delivery.

The city partners and the entire county use the HMIS system to support housing availability alongside the coordinated entry system to support transitional, shelter as well as permanent housing needs. In Santa Clara County's coordinated entry system, all homeless people complete a standard assessment tool (the Vulnerability Index-Service Prioritization Decision Assistance Tool or VI-SPDAT) that considers the individual's situation and identifies the best type of housing intervention to address their situation. A community queue of eligible households is generated from the standard assessment. The community queue is used to fill spaces in the permanent housing programs, including permanent supportive housing and rapid rehousing, in the County. This coordinated process reduces the need for people to traverse the county seeking assistance from every service provider separately.

## **2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Boys and Girls Club of Silicon Valley
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended the Santa Clara focus group meeting on 11/7/19. The agency's top priority is improved coordination of youth and education programs.
2	<b>Agency/Group/Organization</b>	Healthier Kids Foundation Santa Clara County
	<b>Agency/Group/Organization Type</b>	Services-Children Foundation
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended the Santa Clara focus group meeting on 11/7/19. The agency identified that the lack of financial support efforts is the most pressing housing problem.
3	<b>Agency/Group/Organization</b>	Bill Wilson Center
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended the Santa Clara focus group meeting on 11/7/19 as well as community meetings on 11/4/19 in Morgan Hill and 11/20/19 in San Jose. The agency identified mental health services for low-income communities as a high priority.

4	<b>Agency/Group/Organization</b>	Community Services Agency of Mountain View and Los Altos
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended the stakeholder consultation conference call meeting on 11/15/19. The agency identified a need for diverse types of affordable housing and improved transportation.
5	<b>Agency/Group/Organization</b>	San Jose Conservation Corps Charter
	<b>Agency/Group/Organization Type</b>	Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended the Gilroy focus group meeting on 11/18/19. The agency provided insight into solutions for homelessness, such as transitional housing, zoning changes, and tiny homes.
6	<b>Agency/Group/Organization</b>	CommUniverCity San Jose
	<b>Agency/Group/Organization Type</b>	Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended a regional forum meeting in San Jose on 11/20/19. The agency identified children's education and care as a priority need.
7	<b>Agency/Group/Organization</b>	The Health Trust
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency

	<b>What section of the Plan was addressed by Consultation?</b>	Health Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended the stakeholder consultation meeting on 11/21/19. The agency identified flexibility in funding mechanisms as a need to make affordable housing more attractive to developers.
8	<b>Agency/Group/Organization</b>	Rebuilding Together Silicon Valley
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended the stakeholder consultation conference call meeting on 11/21/19. The agency identified funding for home rehabilitations as a high priority over the next five years.
9	<b>Agency/Group/Organization</b>	Servant Partners
	<b>Agency/Group/Organization Type</b>	Community Resources Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended the community meeting on 11/13/19 at the Hillview library. The City will continue to consider Servant Partners as a resource in addressing the City's needs.
10	<b>Agency/Group/Organization</b>	Senior Adults Legal Assistance (SALA)
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended the Palo Alto public engagement meeting on 11/17/19; the San Jose public engagement meeting on 11/19/19; and the regional forum meetings on 11/4/19 in Morgan Hill and 11/7/19 in Palo Alto. The City will continue to consider SALA as a resource in addressing seniors needs.
11	<b>Agency/Group/Organization</b>	HomeFirst (formerly EHC)
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended the regional forum meeting in Morgan Hill on 11/4/19. The City will continue to consider HomeFirst as a resource in addressing homeless needs.
12	<b>Agency/Group/Organization</b>	Heart of the Valley
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted through interview questions covering a range of issues such as community needs, areas in need of neighborhood revitalization, housing needs, low-moderate income vulnerabilities, and CDBG and HOME funding priorities. The agency provided emailed feedback.
13	<b>Agency/Group/Organization</b>	Santa Clara County Office of Supportive Housing
	<b>Agency/Group/Organization Type</b>	Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended the regional forum meeting in Morgan Hill on 11/4/19. The City will continue to consider the Office of Supportive Housing as a resource in addressing homeless needs.
14	<b>Agency/Group/Organization</b>	Santa Clara County Department of Planning and Development
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended the regional forum meeting in Morgan Hill on 11/4/19. The City will continue to consider the County Department of Planning and Development as a partner in addressing the needs of the City.
15	<b>Agency/Group/Organization</b>	City of Gilroy Recreation Department
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Recreational needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted and provided emailed feedback. The agency provided feedback into problems faced by the residents of the City of Gilroy.
16	<b>Agency/Group/Organization</b>	Vista Center for the Blind
	<b>Agency/Group/Organization Type</b>	Services for Disabled
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended the stakeholder consultation via audio meeting on 12/9/19. The agency identified accessibility to City services and clearer grant application measures as priority needs.



17	<b>Agency/Group/Organization</b>	Destination: Home
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended the stakeholder consultation via telephone meeting on 11/11/19. The agency identified that building more housing for the extremely low-income population and homelessness prevention are priority needs.
18	<b>Agency/Group/Organization</b>	Community Solutions
	<b>Agency/Group/Organization Type</b>	Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended the AFH and Consolidated Plan joint meeting on 12/11/19 at the Gilroy Council Chambers. The City will continue to consider Community Solutions as a resource in addressing the needs of the City.
19	<b>Agency/Group/Organization</b>	St. Mary's Center
	<b>Agency/Group/Organization Type</b>	Parish Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency attended the AFH and Consolidated Plan joint meeting on 12/11/19 at the Gilroy Council Chambers. The City will continue to consider St. Mary's Parish as a resource in addressing the needs of the City.

20	<b>Agency/Group/Organization</b>	Housing Advisory Committee Gilroy
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency cohosted the AFH and Consolidated Plan joint meeting on 12/11/19 at the Gilroy Council Chambers. This group has now been consolidated with the CNRC into the HNRC, which will continue to serve the community in an advisory role to the Housing Division. The Housing and Neighborhood Revitalization Committee (HNRC) was consolidated with the Planning Commission in 2022.
21	<b>Agency/Group/Organization</b>	Community and Neighborhood Revitalization Committee - Gilroy
	<b>Agency/Group/Organization Type</b>	Housing Local Committee
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency cohosted the AFH and Consolidated Plan joint meeting on 12/11/19 at the Gilroy Council Chambers. This group has now been consolidated with the HAC into the HNRC, which will continue to serve the community in an advisory role to the Housing Division. The Housing and Neighborhood Revitalization Committee was consolidated with the Planning Commission in 2022.
21	<b>Agency/Group/Organization</b>	Federal Communications Commission
	<b>Agency/Group/Organization Type</b>	Other Government
	<b>What section of the Plan was addressed by Consultation?</b>	Broadband Services

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Federal Communications Commission (FCC’s) National Broadband Map was utilized and reviewed to determine if any areas were lacking in the city and in not being addresses properly with broadband services. According to the Database, no areas of concerns existing within the city limits as 100% coverage is listed.</p>
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**Identify any Agency Types not consulted and provide rationale for not consulting**

Although not addressed in this Plan, the City intends to consult with other agencies in the future to gain more collaboration, including, but not limited to:

- Resilience specific organizations: This will include the South County Regional Water Authority and the County of Santa Clara’s Operational Area Hazard Mitigation Plan.

The City intended to reach out to these organizations and providers, however due to the pandemic, this action did not occur. The City is aware of the importance of both broadband and resiliency efforts and intends to address these items in the next Action Plan.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Continuum of Care Council	Identifies housing inventory count to facilitate the provision of housing services to those experiencing homelessness.
General Plan / Housing Element	City of Gilroy	Determines physical conditions of housing that affect habitability. Identifies the number of affordable units that need to be allocated to households with different income levels

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

The City, other entitlement jurisdictions, and the County participated in a joint regional effort to conduct consultations and public outreach for the Consolidated Plan which drives the subsequent Action Plans. City and County staff, with assistance from consultants, worked to involve housing, social service, and other agencies in the community engagement process, including direct solicitation for these agencies to participate in the community survey, stakeholder meetings, and focus groups.

Stakeholder participants were asked questions and provided feedback on priorities, issues, and solutions in relation to CDBG-eligible activities such as housing, neighborhood revitalization, and low- to moderate-income household issues. They were asked about their top priorities, neighborhood revitalization, housing problems and their solutions, local organization support, families vulnerable to crisis, broadband internet issues, and how the jurisdiction should spend CDBG funding.

The responses were very helpful for the Needs Assessment and Strategic Plan of the Consolidated Plan, to analyze alongside data from the census and HUD, especially for topics pertaining to housing needs, homeless needs, non-homeless special needs and services, and community development needs.

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Outreach is essential to the City's ability to create an accurate and effective plan, and to allocate resources appropriately. The City (in partnership with the County) made extensive efforts to solicit citizen participation during the Consolidated Plan process which in turn drives each years' Annual Action Plan. Below is a summary of the steps taken for the Consolidated Plan, along with the efforts made for the PY 2023/2024.

First, the City attempted to reach as many residents as possible within the CDBG target areas and within specific demographics, such as low-income families, disabled persons, elderly persons, and families with minor children. Receiving feedback directly from residents who may potentially receive assistance from grant funds is crucial for the CDBG program's effectiveness. Second, the City reached out to practitioners, agencies, leaders, organizations, and companies who may have the specialized knowledge, experience, resources, and capacity to discuss needs, opportunities, solutions, investments, and how community improvements can be made. Third, the City encouraged all residents to weigh in on community needs and opportunities for improvements through resident participation opportunities.

The City offered several opportunities and various methods for participation and public comment throughout the development of the Consolidated Plan and Annual Action Plan, including:

1. Regional Needs Survey
2. Pop-Up Events
3. Regional Forums
4. Focus Groups
5. Joint Community Meetings on Consolidated Plan Process and Assessment of Fair Housing
6. Stakeholder Consultations
7. Public Hearings and Comment Periods for Draft Documents for current AAP:
  - Public Notices published in Gilroy Dispatch on March 24, 2023

- Public Notice published on the City’s webpage and website newsflash on March 30, 2023
- Public Comment Period on Draft Action Plan: April 1, 2023 – April 30, 2023
- Public Hearing: May 1, 2023

#### Citizen Participation Process Impact on Goal Setting

Comments and feedback obtained from the resident participation process are very useful in goal setting and strategic planning as they relate to the Consolidated Plan. For example, the comments received from stakeholders provided feedback for the Needs Assessment in the Consolidated Plan especially in sections concerning special needs populations and non-housing community development. The results from the survey and comments provided by the public also helped identify high areas of concern among the community especially as related to local data, housing, public services, and community development needs. The feedback was especially helpful in assessing the priority needs and goal setting for the Strategic Plan section of the Consolidated Plan. The responses obtained from community engagement were also helpful in providing more insight into barriers to affordable housing, priority needs, and areas needing the most neighborhood revitalization.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Non-targeted/broad community	Public hearing was held virtually on January 11, 2022 to comply with COVID-19 restrictions. Meeting was held to provide CDBG overview and release annual NOFA. The City had over 10 participants in the meeting. This meeting is being included here as it provided the 2-year funding cycle that we are currently in.	Comments received were in support of the funding and general questions regarding the application process	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Non-targeted/broad community	30-Day draft comment period for the Annual Action Plan was published in the Gilroy Dispatch newspaper in English and Spanish and invited interested individuals to review Plan online and submit comments to Staff. The comment period was open from April 1, 2023 – April 30, 2023.	To be updated	To be updated	



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community	A public hearing was held at the City Council meeting on May 1, 2023. The meeting was publicly noticed in the Gilroy Dispatch at least 10 days prior to the hearing in both English and Spanish. Interested individuals were invited to provide comments/feedback prior to the final Action Plan being approved and submitted to HUD.	To be updated	To be updated	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The City received \$368,433 in CDBG funds from HUD for PY 2023-2024.

Below is a summary of these expected resources which will be further identified in AP-35 for specific projects/programs.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Administration and Planning Economic Development Housing Public Improvements Public Services	368,433	0	280,466	648,899	400,000	City is taking an average allocation of \$400,000 per year for the last year remaining in the Consolidated Plan.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City of Gilroy does not have a match requirement.

There are additional federal grant programs the City can leverage to fund community development activities and increase the project efficiencies and benefits from economies of scale. These programs include:

- Housing Choice Voucher Program;
- Section 202;
- Section 811; and
- Affordable Housing Program through the Federal Home Loan Bank.

These programs would not be provided to the City but rather the SCCHA and affordable housing developers.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City's draft 2023 - 2031 Housing Element identifies vacant and underutilized land in the City of Gilroy that can accommodate a minimum of 669 extremely-low/very-low income units, 385 low-income units, and 200 moderate income units during the 2023 – 2031 Regional Housing Needs Allocation planning period. The draft 2023 - 2031 Housing Element includes additional programs to incentivize missing-middle-income housing and accessory dwelling unit (ADU) that are generally more affordable by design.

No CDBG dollars have been planned towards these units.

**Discussion**

See above.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Preserve affordable housing	2020	2025	Affordable Housing	Citywide	Preserve Affordable Housing	CDBG: \$258,000	Homeowner Housing Rehabilitated: 22 Household Housing Unit
2	Install safety and enhanced public improvements	2020	2025	Non-Housing Community Development	Citywide	Infrastructure Improvements in CDBG Target Areas	CDBG: \$261,947.45	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2,885 Persons Assisted
3	Supportive services for special needs populations	2020	2025	Non-Homeless Special Needs	Citywide	Special Needs Services - Elderly/Frail Elderly Special Needs Services - Youth Special Needs Services Persons with Disabilities	CDBG: \$55,264.95	Public service activities other than Low/Moderate Income Housing Benefit: 99 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Planning and Administration	2020	2025	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide		CDBG: \$73,686.60	Other: 1 Other

Table 6 – Goals Summary

### Goal Descriptions

1	Goal Name	Preserve affordable housing
	Goal Description	
2	Goal Name	Install safety and enhanced public improvements
	Goal Description	
3	Goal Name	Supportive services for special needs populations
	Goal Description	
4	Goal Name	Planning and Administration
	Goal Description	

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The City received its HUD allocation of \$368,433 in CDBG funds for PY 2023/2024. Below is a summary of those proposed projects to be funded.

#	Project Name
1	Adult Day Care Program
2	Gilroy Summer Day Camp Program
3	Reaching our Young people to Succeed and Empower with Unlimited Potential (RYSE UP) Program
4	Repair and Accessibility Modification Program for Low-Income Homeowners
5	Pedestrian Improvements - Sidewalk and Curb Ramp Project
6	Program Administration

Table 7 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funding of most projects was based on a competitive process that involved a Request for Proposals from the City's annual NOFA that was released on December 17, 2021. Interested applicants submitted funding proposals to the City based on the targeted priorities developed by the City. The City's Housing and Neighborhood Revitalization Committee (HNRC), reviewed the proposals, interviewed the eligible applicants, and rated each competitive proposal. City staff ranked the proposals based on scores received and funds were distributed based on the applicants' ability to meet the stated priorities and funding availability. The main obstacle to this process was the limited availability of funding. Again, the applications were funded on a two-year cycle. These projects/programs listed above represent the second year of funding.

There was one change to note for agencies funded on the multi-year cycle. The Boys and Girls Club program unfortunately is not being continued for the upcoming program year due to a lack of "other" funds that operate the bulk of the program. Due to the program ending, the City is not renewing their funding contract for the second year and will recommend distributing those funds proportionately amongst the remaining public service providers.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	Adult Day Care Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Supportive services for special needs populations
	<b>Needs Addressed</b>	Special Needs Services - Elderly/Frail Elderly
	<b>Funding</b>	CDBG: \$9,704.19
	<b>Description</b>	Live Oak Adult Day Services' Adult Day Care Program will provide disabled, at-risk Gilroy seniors with socialization, recreation, exercise, mental stimulation and nutritious meals, removing them from isolation into a life-enhancing and protected environment, and will provide family caregivers with respite and support services which will enhance their ability to care for their senior loved one in the home setting. HUD Matrix Code: 05A / National Objective: LMC (presumed benefit)
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The program will provide services to 20 seniors
	<b>Location Description</b>	651 W Sixth Street, Suite 2, Gilroy, CA 95020
	<b>Planned Activities</b>	The program will provide disabled, at-risk Gilroy seniors with socialization, recreation, exercise, mental stimulation and nutritious meals, removing them from isolation into a life-enhancing and protected environment.,
<b>2</b>	<b>Project Name</b>	Gilroy Summer Day Camp Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Supportive services for special needs populations
	<b>Needs Addressed</b>	Special Needs Services - Youth
	<b>Funding</b>	CDBG: \$37,312.61



	<b>Description</b>	The City of Gilroy’s Recreation Division’s Gilroy Summer Day Camp Program will provide enrichment activities, sports, games, arts & crafts, and fun theme-based activities. Eight weeks of summer camp are broken down to four 2-week sessions to be offered to the community. Participants will submit one registration form, where they will select the weekly sessions of day camp they wish to enroll in, ranking prioritization. The Gilroy Summer Day Camp will provide a daily snack to all participants. Participant must attend at least one day of camp in order to be reported as an unduplicated beneficiary. Parents are required to sign-out their child from the program daily. A participant will be removed from the program if they receive three (3) disciplinary notices/referrals from the Gilroy Summer Day Camp staff, or if they have five (3) unexcused absences. A waitlist will be maintained. HUD Matrix Code: 05D / National Objective: LMC (income verification required)
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The program will service approximately 75 youth aged individuals (ages 6-14).
	<b>Location Description</b>	Gilroy Youth Center - Cesar Chavez Gym, 227 I.O.O.F. Avenue, Gilroy, CA 95020
	<b>Planned Activities</b>	The Gilroy Summer Day Camp will provide sports, games, arts & crafts and fun themed based activities. The funding this year will be focused on the summer programming (rather than after-school programming) as it aims to “fill the gap” for local youth to have a more robust program during the times they are not in school. HUD Matrix Code: 05D / National Objective: LMC (income verification required)
3	<b>Project Name</b>	RYSE UP Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Supportive services for special needs populations
	<b>Needs Addressed</b>	Special Needs Services - Youth
	<b>Funding</b>	CDBG: \$8,248.15

	<b>Description</b>	Community Agency for Resources, Advocacy and Services (C.A.R.A.S) is a local non-profit organization that will utilize CDBG funds to implement their RYSE UP Program (Reaching our Young people to Succeed and Empower with Unlimited Potential). The RYSE UP Program is aimed at providing low-income, young girls of Gilroy with an empowerment program that will focus on key at risk youth categories, including: crime prevention, gang intervention, youth empowerment, and recreational activities. The service will support at-risk youth who are displaying offending behaviors, truancy, trauma and on the verge or in the juvenile system. HUD Matrix Code - 05D Youth Services / LMC National Objective
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 youth
	<b>Location Description</b>	381-B First Street, Gilroy, CA 95020
	<b>Planned Activities</b>	The RYSE up program is aimed at providing low-income, youth girls of Gilroy with an empowerment program that will focus on key at-risk youth categories, including: crime prevention, gang intervention, youth empowerment, and recreational activities.
4	<b>Project Name</b>	Repair and Accessibility Modification Program for Low-Income Homeowners
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Preserve affordable housing
	<b>Needs Addressed</b>	Preserve Affordable Housing
	<b>Funding</b>	CDBG: \$258,000

	<b>Description</b>	The Rebuilding Together Silicon Valley (RTSV) Repair and Accessibility Modification Program for Low-Income Homeowners will repair housing units to attend to the immediate health and safety needs for low-income Gilroy homeowners and renters. Priority and emphasis of work to include residents living in the former Neighborhood Revitalization Strategy Area (NRSA). The focus of repairs will address urgent and critical needs, as well as minor repairs, accessibility and mobility needs and limited rehabilitation. With this program, RTSV will effectively preserve decent, affordable homeownership and restore suitable living environments in a cost-effective manner. We will also preserve affordable housing stock for low-income renters and ensure they have a safe, suitable, and healthy place to call home. This year, the program will focus on slightly larger projects to accomplish repairs that are typically out of reach for low-income homeowners. The average homeowner is expected to receive approximately \$8,500 per award. HUD Matrix Code: 14A Single Family Rehabilitation / National Objective: LMH
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	22 low-income homeowners and renters
	<b>Location Description</b>	Program is offered throughout the City to eligible homeowners
	<b>Planned Activities</b>	The focus of repairs will address urgent and critical needs, as well as minor repairs, accessibility and mobility needs and limited rehabilitation. Repair work is completed at no charge to the homeowner and can be on any type of owner-occupied housing unit: mobile home, condo, or single-family home. This year, the program will focus on slightly larger projects to accomplish repairs that are typically out of reach for low income homeowners.
5	<b>Project Name</b>	Pedestrian Improvements - Sidewalk and Curb Ramp Project
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Install safety and enhanced public improvements
	<b>Needs Addressed</b>	Infrastructure Improvements in CDBG Target Areas
	<b>Funding</b>	CDBG: \$261,947.45

	<b>Description</b>	The City of Gilroy's Public Works Department will design and install new sidewalk (gap closures) and curb ramps, both new and replacement on non-compliant existing ramps. To address these safety concerns, CDBG funds will pay for the work necessary to create safe pedestrian pathways. HUD Matrix Code: 03L Sidewalk Improvements / National Objective: LMA – City's low mod % is over 51% citywide.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2,885 low mod households. This number may change depending on the exact locations identified by the Public Works Department once funding is committed and design work begins.
	<b>Location Description</b>	Low/mod block groups within the city limits
	<b>Planned Activities</b>	The City of Gilroy's Public Works Department will design and install new sidewalk (gap closures) and curb ramps, both new and replacement on non-compliant existing ramps. To address these safety concerns, CDBG funds will pay for the work necessary to create safe pedestrian pathways. HUD Matrix Code: 03L Sidewalk Improvements / National Objective: LMA – City's low mod % is over 51% citywide.
6	<b>Project Name</b>	Program Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Planning and Administration
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$73,686.60
	<b>Description</b>	CDBG funds (20% of grant allocation) will be used to pay for staff time and consultant time related to the overall management and oversight of the CDBG Program. HUD Matrix Code: 21A General Program Administration
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Program Administration for the CDBG Program

<b>Location Description</b>	N/A
<b>Planned Activities</b>	CDBG funds (20% of grant allocation) will be used to pay for staff time and consultant time related to the overall management and oversight of the CDBG Program. HUD Matrix Code: 21A General Program Administration

**AP-50 Geographic Distribution - 91.420, 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City will continue to utilize CDBG funding to support citywide efforts that meet the needs of the community. Although the City did not renew its Neighborhood Revitalization Strategy with HUD, the former Neighborhood Revitalization Strategy Area (NRSA) remains a high need target area in which to invest HUD funding.

**Geographic Distribution**

Target Area	Percentage of Funds
CDBG Target Area	
Citywide	100

**Table 8 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

The City as a whole meets the city wide LMA definition as it exceeds 51%. The City previously maintained a HUD designated NRSA, at the local level, where the greatest need has been identified. All public services and housing activities will serve LMI households citywide.

**Discussion**

See above

## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The City is subject to the same barriers to affordable housing that exist across the Bay Area. These issues include the high cost of development, constraining the development of affordable housing units in favor of higher-end units, and the lack of developable land, which prevents housing development and increases the price of land.

Additionally, the County's Assessment of Fair Housing identified the following contributing factors to fair housing issues, including affordable housing, through analysis of data and community engagement feedback:

1. Access to financial services
2. Access for persons with disabilities to proficient schools
3. Access to publicly supported housing for persons with disabilities
4. Access to transportation for persons with disabilities
5. Admissions and occupancy policies and procedures, including preferences in publicly supported housing
6. Availability of affordable units in a range of sizes
7. Availability, type, frequency, and reliability of public transportation
8. Community opposition
9. Deteriorated and abandoned properties
10. Displacement of and/or lack of housing support for victims of domestic violence, dating violence, sexual assault, and stalking
11. Displacement of residents due to economic pressures
12. Impediments to mobility
13. Inaccessible public or private infrastructure
14. Inaccessible government facilities or services
15. Lack of access to opportunity due to high housing costs
16. Lack of affordable, accessible housing in a range of unit sizes
17. Lack of affordable in-home or community-based supportive services
18. Lack of affordable, integrated housing for individuals who need supportive services
19. Lack of assistance for housing accessibility modifications
20. Lack of assistance for transitioning from institutional settings to integrated housing

21. Lack of community revitalization strategies
22. Lack of local private fair housing outreach and enforcement
23. Lack of local public fair housing enforcement
24. Lack of local or regional cooperation
25. Lack of meaningful language access for individuals with limited English proficiency
26. Lack of private investment in specific neighborhoods
27. Lack of public investment in specific neighborhoods, including services or amenities
28. Lack of resources for fair housing agencies and organizations
29. Lack of state or local fair housing laws
30. Land use and zoning laws
31. Lending discrimination
32. Location of accessible housing
33. Location of employers
34. Location of environmental health hazards
35. Location of proficient schools and school assignment policies
36. Location and type of affordable housing
37. Loss of affordable housing
38. Occupancy codes and restrictions
39. Private discrimination
40. Quality of affordable housing information programs
41. Regulatory barriers to providing housing and supportive services for persons with disabilities
42. Siting selection policies, practices, and decisions for publicly supported housing, including discretionary aspects of Qualified Allocation Plans and other programs
43. Source of income discrimination
44. State or local laws, policies, or practices that discourage individuals with disabilities from living in apartments, family homes, supportive housing and other integrated settings
45. Unresolved violations of fair housing or civil rights law



**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

In its draft 2023 - 2031 Housing Element, the City of Gilroy identified opportunities and potential solutions for providing housing:

- Develop an affordable housing framework and incentives policy to achieve more affordable housing production and deeper affordability
- Develop an Accessory Dwelling Unit (ADU) program that includes pre-engineered plans for ADUs that meet zoning and building codes to increase ADU production
- Establish and implement expedited permit processing for qualifying affordable housing projects, pursuant to SB 35 and SB 330
- As part of the comprehensive zoning code update, pursue changes to streamline the permitting process
- Amend the zoning code to establish development standards for micro-units, create incentives for micro-unit production, and remove barriers to micro-unit development
- To enhance the quality of existing neighborhoods, continue to utilize CDBG funds to assist in the improvement and preservation of affordable housing
- Pursue funding from federal, state, and regional sources and support applications for funding to help increase the supply of affordable housing

**Discussion**

See above

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

This section discusses the City's efforts in addressing underserved needs, developing the institutional structure for delivering housing and community service activities, and expanding and preserving affordable housing opportunities.

### **Actions planned to address obstacles to meeting underserved needs**

The Needs Assessment and Market Analysis of the 2020-2025 Consolidated Plan helped develop the City's priority needs for LMI persons, persons experiencing homelessness, special needs populations, and community service needs.

### **Actions planned to foster and maintain affordable housing**

Rebuilding Together Silicon Valley will receive CDBG funds which will be used to provide minor home repair, accessibility, and rehabilitation projects for LMI homeowners. These rehabilitation projects are for homeowners who otherwise could not afford to make critical repairs in their homes, thus potentially resulting in health and safety issues that could cause a home to become uninhabitable and may lead to homelessness. For PY 23/24, Rebuilding Together is increasing its allowable amounts/awards to homeowners in hopes of completing a few more larger scale projects that will preserve affordable housing for these low-income homeowners. Additionally, a home that lacks proper accessibility for its owner may lead to a serious accident that could cause an even larger physical and financial burden.

### **Actions planned to reduce lead-based paint hazards**

The City provides information about lead-based paint hazards at the Community Development counter and inspects properties being rehabilitated or acquired for affordable housing.

Additionally, when applicable, any homeowner units that participate in Rebuilding Together Silicon Valley's affordable housing project will be assessed for possible lead-based paint prior to rehabilitation.

### **Actions planned to reduce the number of poverty-level families**

The City works to reduce the number of poverty-level families through all projects by making the projects available to LMI households citywide. Some projects were created to address the need of expanding economic opportunities for lower-income people and others may offer additional benefits in reducing poverty, simply by way of design.

- The Live Oak Adult Day Services' Adult Day Care Program provides recreation and socialization for persons who are unable to live independently. This program allows their caretakers to go to

work during the hours that the program is open. Were it not for this program, the caretaker may not be able to earn an income for the household because the person using the day program does not have anywhere else to go during that time.

- The Rebuilding Together Silicon Valley Repair and Accessibility Modification Program for Low-Income Homeowners will aid low-income homeowners and renters in making necessary health and safety and accessibility repairs to their homes that they otherwise would not be able to afford and which may otherwise lead to uninhabitability and potentially homelessness.
- The City of Gilroy Recreation Division's Gilroy Summer Day Camp Program will keep youth in the area engaged for 2-week sessions while their parents are at work for the day, and they are not in school.
- The C.A.R.A.S. RYSE UP Program seeks to support at-risk low-income girls who are displaying offending behaviors, truancy, trauma and are on the verge or in the juvenile system with activities that will help build their self-esteem.

### **Actions planned to develop institutional structure**

The City is financially constrained and cannot meet all the needs identified in the Needs Assessment; however, the City continues to enter into partnerships with nonprofits to strategically meet some needs of the community. An especially pressing issue is meeting the needs of the City's growing unhoused population. The City will continue to provide a platform for the City and service providers to increase collaboration and partnership to connect unhoused individuals and families with services, through the monthly Unhoused Service Providers Network meetings. In addition, the City provides unhoused resources and efforts on its website at <https://www.cityofgilroy.org/unhoused>.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

Local nonprofits are partnering with Morgan Hill to operate a Safe Parking Program for South County.

### **Discussion**

See discussion above

# Program Specific Requirements

## AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

### Introduction

The City will continue to collect additional revenue to support the actions noted in the AAP. Program Income is collected from various sources to include repayment of past rehabilitation loans, rents from a city-owned property that was improved with CDBG funds. The City does not anticipate receiving any program income this program year.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

### Discussion

The City will attempt to meet an overall benefit of 100% for this Annual Action Plan which will be for one year. The overall benefit will be measured for PY 2023.