Notice of Funding Availability (NOFA)
City of Gilroy
Community Development Block Grant (CDBG) Program
Program Year (PY) 2024-25

Public Hearing
December 14, 2023 @ 6:00 PM
Welcome and Introductions

- Call public hearing to order
- Staff introductions
- Overview of NOFA & application process
- Questions/comments will be addressed at the end of the presentation
Anticipated Community Development Block Grant (CDBG) Funds PY 2024-25

- Estimated HUD annual entitlement $400,000
- $60,000 available for public service programs (15% cap)
- $80,000 for program administration (20% cap)
- $260,000 for capital projects (65%)
- Funds will be awarded for PY 2024-25, which begins July 1, 2024 and runs through June 30, 2025
National Objectives

The U.S. Department of Housing and Urban Development (HUD) requires CDBG funds be used to:

- benefit low- and moderate-income households/persons (LMI)*
- aid in the prevention/elimination of slums or blight
- meet an urgent community need

*The City of Gilroy CDBG grant funded activities must meet the Low/Mod Income (LMI) National Objective. (Income chart on application pg. 4)
PY 2024-25 CDBG Grant Applications and Application Packet

- Applications due via email to
  housing@cityofgilroy.org 1/16/2024 by 5:00 PM

- NOFA/Application Process details are available at
  cityofgilroy.org/cdbg
Project and Agency Eligibility Criteria

- Must meet all of the following:
  - Meet LMI National Objective
  - Be an eligible HUD activity
  - Meet a Consolidated Plan goal
  - Have 501 (c)(3) status with verifiable documentation
  - Have audited financial statement or designated fiscal agent
  - Request a minimum of $7,500
HUD Low/Mod Income (LMI)
National Objective

LMI - Limited Clientele (public services)

- Activities benefitting a limited group of people (e.g. youth, elderly, unhoused, disabled, etc.)

- At least 51% of beneficiaries must be low-income based on family size and income
HUD Low/Mod Income (LMI) National Objective (continued)

LMI – Housing

- 100% of households must be low-income (e.g. single-family rehab)
- 51% of households must be low-income (e.g. multi-unit projects)

LMI – Area Benefit (public facility, public improvements, etc.)

- Benefits all residents in a particular area where at least 51% of the residents are LMI persons (e.g. street and sidewalk projects)
Beneficiaries and Location of Services

- Beneficiaries served under this grant are reported as an unduplicated client, once during the program year

- Must be Gilroy residents (reside within city limits)

- Services to be provided within Gilroy city limits or in such other location approved by City
Eligible Activities

- Acquisition of Real Property
- Public Facilities
- Public Improvements
- Public Services
- Housing Rehabilitation
- Homeownership Assistance
- And more……
Activity Must Meet One
2020-2025 Consolidated Plan Goal

- Preserve Affordable Housing for Home Ownership
- Supportive Services for Unhoused
- Fair Housing Support
- Install Safety and Enhanced Public Improvements
- Supportive Services for Special Needs Populations
- Neighborhood Revitalization (City code enforcement)
Required Eligibility Appointment

- First-time applicants
- Current grant recipients applying for a new project
- Applicants without a financial statement or audit
- Don’t delay, schedule an appointment soon by emailing to housing@cityofgilroy.org
Application Review and Evaluation

- City staff will review applications to confirm eligibility and threshold criteria are met

- Exhibit A of application packet lists evaluation criterion
Application Tips

1. Summarize the proposed project on page 1 description box

2. Provide clear and concise responses

3. Select activities that contribute to meeting the proposed outcomes (activity titles should match on pages 2 and 4)

4. List achievable outputs

5. Provide measurable outcome statement(s), identify measurement tool(s), and describe methodology to be implemented (page 5)
Application Tips Continued

6. Provide Unique Identity ID#, pg. 9, visit SAM.gov to register/renew to apply for federal funds

7. List this grant request and other sources of revenue for the proposed project, pg. 10

8. Submit required documents, pg. 11
Applications Due by 5:00 PM January 16, 2024

- Submit via email to housing@cityofgilroy.org as described in the submittal requirements of application packet

- One application required for each project

- Project title, applicant agency name MUST be written in subject line and body of email with PDF application attached and requested documents attached as ONE* document

- *If file size doesn’t permit submittal as ONE document, include subject title and identify as 1 of 2, 1 of 3, or 1 of 4, etc.
Questions

• Email housing@cityofgilroy.org with any questions on the application

• Presentation will be available at cityofgilroy.org/cdbg
Key Dates to Remember

- December 8, 2023 – Application Available
- January 16, 2024 – Application Deadline (by 5:00 PM)
- Spring 2024 – Application Review and Evaluation
QUESTIONS?
Public Comment Period

- Open public comment period
Adjournment

- Close public comment period

- Adjourn public hearing