



File # \_\_\_\_\_

Encompass # \_\_\_\_\_

**City of Gilroy**  
COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING DIVISION  
7351 Rosanna Street, Gilroy CA 95020  
(408) 846-0451 (408) 846-0429 (fax)  
[www.cityofgilroy.org](http://www.cityofgilroy.org)

## Protected Tree Removal Permit Application

A permit is required for the removal of a tree 38 inches in circumference or larger which is one of the following species; all species of Oaks, California Bay, Big Leaf Maple, Madrone, California Sycamore, California Buckeye and Alder. In addition, any type of tree 90 inches in circumference or larger also requires a tree removal permit. Please refer to the Protected Tree Removal Permit Application Instructions.

### 1. Property Owner Information

Property Address \_\_\_\_\_

Property Owner Name \_\_\_\_\_

Property Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Owner Phone No. \_\_\_\_\_ E-mail \_\_\_\_\_

### 2. Applicant Information (If different from property owner)

Applicant Name \_\_\_\_\_

Applicant Address \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant Phone Number: \_\_\_\_\_ E-mail \_\_\_\_\_

### 3. Tree Removal Request

Species of Tree(s) (see definition of "Protected Tree" on page 1 of Application Instructions)	Size of Tree(s) (measured 4'-6" above grade)	Reason for Removal (Provide explanation in Section 4, below)

**4. Justification for Tree Removal**

In order to approve an application for tree removal, the following findings must be made:

A. At least one of the following findings must be made:

- i. The tree is dead, diseased or in danger of falling
- ii. The tree is determined to be an immediate threat to life or property
- iii. The tree is determined to be causing damage or reasonably expected to cause damage to existing buildings or interfere with utility services
- iv. The retention of the tree restricts the economic enjoyment of the property or creates an unusual hardship for the property owner by severely limiting the use of the property in a manner not typically experienced by owners of similarly situated properties, and the applicant has demonstrated to the satisfaction of the Community Development Director that there are no reasonable alternatives to preserve the tree.
- v. Retention of the tree would result in reduction of the permissible building envelope by more than twenty-five (25) percent, and

B. None of the following tree management techniques are deemed feasible to save the tree:

- i. Risk Management Pruning
- ii. Installation of a structural support system
- iii. Improving site and/or cultural conditions
- iv. Implementing integrated pest management

State which of the findings shown in 3. A. and B. apply to your proposed request and provide information to support those findings. Provide information to explain why none of the techniques listed in Section 3. B., above are deemed feasible to save the tree. Include photographs.

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**OWNER CERTIFICATION**

I, \_\_\_\_\_ (print), property owner for this planning permit, do hereby state that I have provided the materials listed above, and that these materials have been submitted following the instructions provided by Planning Division in the submittal requirements form for this permit. If, at my request, this application is significantly amended, including but not limited to number of units, stories, height, setbacks, site circulation, site plan layout, or the need for additional discretionary permits, I understand this will require submission of a new application, including fees and checklist items. I understand that my application may be rejected (within 30 days of submittal or resubmittal) due to missing or incomplete information as required. I also understand that additional fees and subsequent information may be required during the course of processing this request as determined by planning staff pursuant to State Government Code Section 65944.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**PLANNING DIVISION USE ONLY**

Date Filed: \_\_\_\_\_ Fees: \_\_\_\_\_ By: \_\_\_\_\_

Notes/Comments \_\_\_\_\_

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